

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
July 9, 2012
7:30 p.m.
Council Chambers

1. Work Session Items for Discussion

- a. Annual Street Resurfacing Program (*Tab 07*)(15 min)
- b. Raspberry Falls Update (*Tab 08*)(45 min)
- c. URAC – Rate Consultant RFP (*Tab 09*)(30 min)
- d. Annexation Briefing (*Tab 10*)(45 min)

2. Additions to Future Council Meetings (*Tab A*)

3. Council Invitations

July 9 - Downtown Improvements Project Groundbreaking, 6:30 p.m., Alley beside
Caulkins Jewelers

August 3 – Dedication Ceremony - St. John the Apostle, 3:30 p.m., 101 Oakcrest
Manor Drive, NE

August 19 – Friends of the Thomas Balch Library Fundraiser, 4 p.m., Thomas Birkby
House

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Meeting
July 10, 2012
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Kelly Burk
3. SALUTE TO THE FLAG: Vice Mayor Kevin Wright
4. ROLL CALL
5. MINUTES *(Tab B)*
 - a. Regular Session Minutes of June 12, 2012 *(to be transmitted later)*
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS *(Tab C)*
 - a. Certificate of Recognition – Eagle Scout Aaron Branch
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA *(5 min.)*
 - a. Awarding a Construction Contract - Police Technical Support Building *(Tab 01)*

RESOLUTION

Awarding the Police Station Technical Support Building Expansion and Renovation Project Construction Contract

- b. Accepting the Public Improvements and Releasing the Performance Guarantee for Oaklawn Townhouses, Section II *(Tab 02)*

RESOLUTION

Accepting the Public Improvements, Releasing the Performance Guarantee and Approving a Maintenance Guarantee for Oaklawn Townhouses – Section II (TLCD 2005-0002)

- c. Approval of the Next Town Hall Art Gallery Exhibit – Jennifer DeAngelo
(Tab 03)

RESOLUTION

Town Hall Art Gallery – Approval of the Next Art Exhibit by Jennifer DeAngelo

10. PUBLIC HEARINGS

- a. Lowenbach Phase III – Prince Street Land Condemnation Authorization
(Tab 04)(15 min)

RESOLUTION

Declaring that a Public Necessity and Use Exists, Authorizing an Offer to Acquire Right of Way Dedication and Easements from PIN 188-35-4927-000, PIN 188-35-5359-000, PIN 188-35-3472-000, PIN 188-45-5203-000, and PIN 188-35-7180-000 For the Lowenbach Street Improvements Phase III (Prince Street) Project, and Authorizing Condemnation if the Offer is Not Accepted

- b. Amending the Town Code – Utility Fee Revisions
(Tab 05)(45 min)

ORDINANCE

To Amend and Reordain Sections of Chapter 34 (Utilities), Articles II (Water System) and III (Sewers and Sewage Disposal) of the Town Code of Leesburg, Virginia, 2009, as Amended and Section 34 of Appendix B, Fee Schedule Regarding Water and Sewer Charges

11. RESOLUTIONS AND MOTIONS

- a. 1812 Concert Funding *(Tab 06)(15 min)*

MOTION

I move that the Town Council provide \$5,000 from the undesignated fund balance to the Loudoun Symphony to support the War of 1812 Centennial Event at Morven Park

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

14. NEW BUSINESS

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. CLOSED SESSION
 - a. None.
19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.