



Date of Council Meeting: July 24, 2012

**TOWN OF LEESBURG
TOWN COUNCIL WORKSESSION**

Subject: Delegated Authority for Performance Bonds for Land Development Projects during the Town Council's August Recess.

Staff Contacts: John Wells, Town Manager
Jeanette Irby, Town Attorney
Tom Mason, Director of Public Works

Issue: Does the Town Council wish to temporarily delegate authority for actions related to performance bonds and guarantees for land development projects during the extended August Recess?

Fiscal Impact: None.

Background: Currently, the Town Council approves the acceptance of performance bonds, or the acceptance of work to release bonds in excess of \$200,000 for land development projects. Amounts below that are handled administratively with approval by the Town Manager. In some cases, it is very important to a builder or developer to have timely action on these issues. As a result of the action to lengthen the August recess this year, it is recommended that the Council delegate authority on these actions to the Town Manager from July 28 until August 30. Any approvals granted by the Town Manager under this temporary delegation of authority will be reported at the August Council meeting.

Motion:

I move that the Town Council delegate authority to the Town Manager for the acceptance of performance guarantees, reduction of performance guarantees, and acceptance of work and release of performance guarantees for land development projects from July 25 until August 27, and that the Town Manager will report to the Town Council any approvals granted under this temporary authority at the August meeting.