

**REMINDER: September 11 Remembrance Ceremony – 6:30 p.m. on the Town Green**

**TOWN OF LEESBURG**

Town Hall  
25 West Market Street

**AGENDA**

Town Council Meeting  
September 11, 2012

**7:00 p.m.**

Council Chambers

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1. CALL TO ORDER
  2. INVOCATION: Vice Mayor Wright
  3. SALUTE TO THE FLAG: Council Member Hammler
  4. ROLL CALL
  5. MINUTES (*Tab B*)
    - a. Regular Session Minutes of August 28, 2012
  6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
  7. PRESENTATIONS
    - a. Catocin Crescent Association – Cyndi Urbano
    - b. Town Annual Report
  8. PETITIONERS
  9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
    - a. Land Acquisition Easement Authorization for South King Street Widening, Phase II (*Tab 01*)

**RESOLUTION**

Declaring that a Public Necessity and Use Exists and Authorizing an Offer to Acquire Right of Way Dedications and Easements for the Route 15 (South King Street) Widening Phase II Project

10. PUBLIC HEARINGS
  - a. None.
11. RESOLUTIONS AND MOTIONS
  - a. Authorizing the Re-Appropriation of Funding in the Amount of \$250,000 to the FY 2013 Budget for the Airport Land Acquisition – North Runway Protection Zone (*Tab 02*)(15 min)

**RESOLUTION**

Authorizing the Re-Appropriation of Funding in the Amount of \$250,000 to the Fiscal Year 2013 Budget for the Airport Land Acquisition – North Runway Protection Zone

- b. Statement Against Eminent Domain Constitutional Amendment  
*(Tab 03 – to be delivered prior to meeting)(45 min)*

**RESOLUTION**

12. ORDINANCES

- a. Amending Chapter 32 of the Town Code Regarding Permit Parking Zones  
*(Tab 04)(30 min)*

**ORDINANCE**

To Amend and Reordain Chapter 32 (Traffic and Vehicles), Article V (Stopping, Standing and Parking), Division 4 (Permit Parking Zones) to Add a Mixed Residential Zone as a Permit Parking Zone

- b. Journey Through Hallowed Ground Funding Request *(Tab 05)(30 min)*

**MOTION**

I move that the Town allocate \$1,000 from appropriated contingency funds within the Town Manager's budget to provide a donation to the Journey Through Hallowed Ground

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. Additions to Future Council Meetings *(Tab A)(10 min)*

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. CLOSED SESSION

- a. None.

19. ADJOURNMENT

**Information Addendum**

**1. Council Invitations**

*September 6* – Tree Canopy Joint Meeting – Planning Commission, Tree Commission, Environmental Advisory Commission/Watershed Committee, and Master Gardeners, 7 p.m., Council Chambers  
*September 7* – Jeans Whisperer Ribbon Cutting, 6 p.m., 1 Loudoun Street, SW  
*September 7* – Coldwell Banker Ribbon Cutting, 6:30 p.m., 25 S. King Street

*September 11* – September 11 Observance, 6:30 p.m., Town Green  
*September 15* – A&A Interior Concepts, 11 a.m., 12 Sycolin Road, SE  
*September 15-16* – Paragon Arts Festival, 10-6 (Sat), 11-5 (Sun), Downtown  
*September 16* – Ethnic Communities in Virginia, 2 p.m., Thomas Balch Library  
*September 18* – Wolf Furniture Opening Event, 5-8:30 p.m., Fort Evans Road, NE  
*September 18* – Form Based Code Property Owner and General Public Input Session, 6 p.m., Ida Lee Recreation Center Lower Level  
*September 22* - Arts in the Village Ribbon Cutting, Noon, 1601 Village Market Square, Suite 116 (Village at Leesburg)  
*September 23* – A Plain Sailor in China, 2 p.m., Thomas Balch Library  
*September 23* – Loudoun Symphony War of 1812 Bicentennial Concert, 2 p.m., Ida Lee Park (music starts at 3 p.m.)  
*September 27* – Welcome Luncheon for GW University President (Dr. Cabrera), 11:30-1:30, National Conference Center

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

## **REGULARLY SCHEDULED COUNCIL MEETINGS**

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

### **Petitioners**

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

### **Public Hearings**

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

### **Decorum**

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

## **OTHER COUNCIL MEETINGS**

### **Work Sessions/Committee of the Whole**

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

### **Closed Sessions**

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

## **TOWN COUNCIL AGENDA MATERIALS**

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at [clerk@leesburgva.gov](mailto:clerk@leesburgva.gov).

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.