



Date of Council Meeting: October 23, 2012

**TOWN OF LEESBURG
TOWN COUNCIL REGULAR MEETING**

Subject: Fee Waiver for Civil Air Patrol at Leesburg Executive Airport

Staff Contact: Kaj Dentler, Deputy Town Manager/Airport Director
Scott Coffman, Airport Operations Manager

Recommendations: The Airport Commission and airport staff recommend approval of an annual fee waiver for the Civil Air Patrol for one tie down spot at the Leesburg Executive Airport.

Fiscal Impact: The Town is not currently collecting a tie down fee from the Civil Air Patrol. The current annual value of one tie down spot is \$1,356 or \$113 per month.

Issue: Should Town Council approve an annual fee waiver for the Civil Air Patrol for one tie down spot at the Leesburg Executive Airport?

Background: The Civil Air Patrol (CAP) is a congressionally chartered, federally supported, non-profit corporation that serves as the official auxiliary of the U.S. Air Force. The CAP performs three main functions that include emergency services, aerospace education, and cadet training. The emergency service primary functions include air and ground search and rescue, and disaster relief support. The aerospace education function promotes aviation and space education programs across the nation for more than 100,000 students. The cadet training program provides leadership training within the aerospace industry for more than 25,000 youth across the nation between 12 and 20 years of age.

Over the years, the Leesburg Executive Airport has provided the Civil Air Patrol with one tie down spot for their aircraft at no charge since spaces are usually available. However, this practice has not been formally approved by the Town Council. The current annual value of the tie down spot is \$1,356 or \$113 per month.

Attachment: Letter of request from the Civil Air Patrol dated October 17, 2012



**HEADQUARTERS
VIRGINIA WING
CIVIL AIR PATROL**
7401 Airfield Dr.
Richmond, Virginia 23237-2259



17 October 2012

Leesburg Executive Airport
Mr. Kaj Dentler, Deputy Town Manager
1001 Sycolin Road, SE
Leesburg, Virginia 20175

Mr. Dentler,

The Virginia Wing, Civil Air Patrol would like to thank the Town of Leesburg and the Leesburg Executive Airport for the excellent support provided to the Leesburg Squadron and Virginia Wing for many years.

As you may know, the Civil Air Patrol is the auxiliary of the United States Air Force and performs emergency services, aerospace education, and cadet leadership programs. CAP is also a 501c charitable organization.

We hereby request a waiver of tiedown fees for CAP aircraft when parked at the Leesburg Executive Airport. We appreciate your support in this matter.

//Signed// David A. Carter
David A. Carter, Col, CAP
Commander, Virginia Wing, Civil Air Patrol

PRESENTED: October 23, 2012

RESOLUTION NO. _____

ADOPTED: _____

A RESOLUTION: APPROVAL OF AN ANNUAL FEE WAIVER FOR THE CIVIL AIR PATROL FOR ONE TIE DOWN SPOT AT THE LEESBURG EXECUTIVE AIRPORT

WHEREAS, the Civil Air Patrol is a Congressionally chartered, federally supported, non-profit organization that serves as the official auxiliary of the United States Air Force; and

WHEREAS, the Civil Air Patrol performs three main functions that include emergency services such as search and rescue and disaster relief support; aerospace education; and cadet leadership training; and

WHEREAS, the Civil Air Patrol has formally requested an annual fee waiver for a tie down for their aircraft that is based at the Leesburg Executive Airport; and

WHEREAS, the current annual fee for one tie down spot at the Leesburg Executive Airport is valued at \$1,356 or \$113 per month; and

WHEREAS, the Airport Director recommends approval of the annual fee for one tie down spot for the Civil Air Patrol's aircraft that is based at the Leesburg Executive Airport; and

WHEREAS, the Leesburg Airport Commission, at their October 4, 2012 regular meeting, endorsed the annual fee waiver for one tie down spot for the Civil Air Patrol's aircraft that is based at the Leesburg Executive Airport.

THEREFORE, RESOLVED by the Council of the Town of Leesburg in Virginia that the annual fee for one tie down spot at the Leesburg Executive Airport for use by the Civil Air Patrol is hereby waived.

PASSED this _____ day of October, 2012.

Kristen C. Umstattd, Mayor
Town of Leesburg

ATTEST:

Clerk of Council