

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

November 13, 2012

7:30 p.m.

Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Butler
3. SALUTE TO THE FLAG: Council Member Dunn
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of October 22, 2012
 - b. Regular Session Minutes of October 23, 2012
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS
 - a. Technology and Communication Commission - Automated Survey Results
 - b. Certificate of Appreciation – Susan Berard, Best Buy
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Route 15 (South King Street) Widening, Phase II – Easement Acquisition Authorization (Tab 01)

RESOLUTION

Declaring that a Public Necessity and Use Exists and Authorizing an Offer to Acquire Permanent and Temporary Easements for the Route 15 (South King Street) Widening Phase II Project

- b. Airport Hangar D Repair Contract Award and Supplemental Appropriation from Settlement Funds (Tab 02)

RESOLUTION

Awarding the Construction Contract for the Airport Hangar D Repair and A Supplemental Appropriation from Settlement Proceeds

- c. Amending the FY 2013 General Fund Budget and Making a Supplemental Appropriation for Repair to Town Vehicles (Tab 03)

RESOLUTION

Amending the FY 2013 General Fund Budget and Making a Supplemental Appropriation in the Amount of \$21,251 Resulting from the Receipt of Insurance Payments from VML for Repair to Town Vehicles

- d. Renewal of the Lease and Operation Agreement (Tab 04)

RESOLUTION

Lease Renewal for the Leesburg Hangar Condominium Association, Inc.

10. PUBLIC HEARINGS

- a. Authorizing Acquisition of Easements for Edwards Ferry Road Right Turn Lane Improvements Project (Tab 11)(30 min)

RESOLUTION

Declaring that a Public Necessity and Use Exists, Authorizing an Offer to Acquire Fee Simple Right of Way and Easement from PIN 188-39-8114-000 for the Edwards Ferry Road at Route 15 Bypass Right Turn Lane Improvement Project and Authorizing Condemnation if the Offer is not Accepted

- b. Crescent Design District Code Amendments: (Tab 05)(90 min)

- i. Amending the Leesburg Zoning Ordinance to Establish the Crescent Design Zoning District (Tab 06)

ORDINANCE

To Amend Leesburg Zoning Ordinance Section 7.10 and Articles 7, 9, 11 and 10 to Establish the Crescent Design Zoning District

- ii. Amending the Official Zoning Map to Establish the Crescent Design Zoning District (Tab 07)

ORDINANCE

To Amend the Leesburg Official Zoning Map to Rezone Certain Parcels from the B-1, B-2, B-3, PRN, R-6, R-8 Zoning Districts and the H-1 and H-2 Overlay Zoning Districts to Establish the Crescent Design Zoning District

- iii. Amending the Town Plan and Crescent District Master Plan

RESOLUTION

Adopting TLTA 2012-0001 Crescent District Amendments,
Amendments to the Town Plan and Crescent District Master Plan

- iv. Amending the Design and Construction Standards Manual (Tab 09)

ORDINANCE

To Amend Leesburg Design and Construction Standards Manual
Articles 5, 8 and Appendix A to Establish Consistency with the
Crescent Design District

- v. Amending the Subdivision and Land Development Regulations (Tab 10)

ORDINANCE

To Amend Leesburg Subdivision and Land Development Regulations
Divisions 2, 3 and 5 to Establish Consistency with the Crescent Design
District

11. RESOLUTIONS AND MOTIONS

- a. None.

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. First Night Leesburg Verbal Follow-up (no material)(20 min)
- b. Additions to Future Council Meetings (Tab A)

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. CLOSED SESSION

- a. Potential Land Acquisition (no material)

19. ADJOURNMENT

Information Addendum:

Council Invitations

November 11 – Annual Veteran’s Day Commemoration, 2 p.m., George C. Marshall Foundation at Dodona Manor

November 11 - Loudoun History Awards, 2 p.m., Thomas Balch Library

November 14 – TANV Luncheon, 12 noon, Ida Lee Recreation Center Lower Level

November 27 - TENTATIVE Legislative Dinner, 6 p.m., Lower Level Conf. Room

December 1-2 – Holiday Fine Arts and Crafts Show, Sat. 9-4, Sun. 10-4, Ida Lee Recreation Center

December 2 – Nomonhan, 1939: The Red Army’s Victory that Shaped WWII, 2 p.m., Thomas Balch Library

December 7 – Christmas Tree and Menorah Lighting, 6 p.m., Town Green

December 8 – Jingle Jam, 11:30, 2:30, and 8 p.m. shows, Tally-Ho Theatre

December 8 – Christmas and Holiday Parade, 10 a.m., Line up at Ida Lee Park

December 9 - Perilous Flight: America’s Intrepid War with Britain on the High Seas (1812-1815), 2 p.m., Thomas Balch Library

January 3 – Town Council Swearing In Ceremony, time tbd, Ida Lee Recreation Ctr

January 30 – FOIA/COIA Training, time tbd, Council Chambers

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.