



TOWN OF LEESBURG
NOTICE OF PUBLIC HEARING
TO CONSIDER
A PROPOSED RESIDENTIAL PERMIT PARKING ZONE ON
CORNWALL STREET BETWEEN
CHURCH STREET AND SLACK LANE

The **LEESBURG TOWN MANAGER** will hold a public hearing in the Town Council Chambers, 25 West Market Street, Leesburg, Virginia on **TUESDAY, JANUARY 8, 2013 at 7:30 p.m.** on a Proposed Residential Permit Parking Zone designation on Cornwall Street between Church Street and Slack (see attached map).

Additional information concerning this Proposed Residential Permit Parking Zone is available by contacting Calvin K. Grow, P.E., Transportation Engineer at 703-771-2791 or email at cgrow@leesburgva.gov.

At this hearing, all persons desiring to express their views regarding this matter will be heard. Person requiring special accommodations should contact the Clerk of Council at 703-771-2733, one day in advance (TTD 703-771-4560).



Date of Council Meeting: January 8, 2013

**TOWN OF LEESBURG
TOWN MANAGER'S PUBLIC HEARING**

Subject: Public Hearing for Four (4) Proposed Residential Permit Parking Spaces on the 100 Block of Cornwall Street, NE between Church Street and Slack Lane.

Staff Contact: Calvin K. Grow, P.E., Transportation Engineer

Recommendation: The Department of Public Works recommends that a Town Manager's Public Hearing be held per Section 32-240(b) of the Town Code, which requires a Public Hearing prior to designating any residential permit parking zone.

Issue: Residents of the 100 block of Cornwall Street, NE have requested the designation of a residential permit parking zone.

Fiscal Analysis: The recommendations in this item do not impact the Department of Public Works operating budget.

Background: Residents of the 100 block of Cornwall Street, NE have requested the designation of a residential permit parking zone by means of a signed petition. Residents have expressed concern regarding the lack of available on-street parking. A residential permit parking zone was established on this same block on Church Street, NE between Cornwall Street, NE and North Street, NE as shown on the attached map. The residents of this street do not have a Homeowner's Association, which might be able to help resolve parking issues. The Department of Public Works conducted preliminary surveys between the dates of August 6, 2012 and August 22, 2012, which revealed that this street meets the following sections of the Town Code:

1. Section 32-240(d)(1)a of the Town Code is met since the total number of curbside parking spaces occupied by vehicles during the survey equaled or exceeded seventy-five percent (75%) of the number of curbside parking spaces.
2. Section 32-240(d)(1)b of the Town Code is met since the total number of curbside parking spaces occupied by vehicles whose operators do not reside within the proposed residential permit parking zone equaled or exceeded twenty-five percent (25%) of the total number of occupied curbside parking spaces.

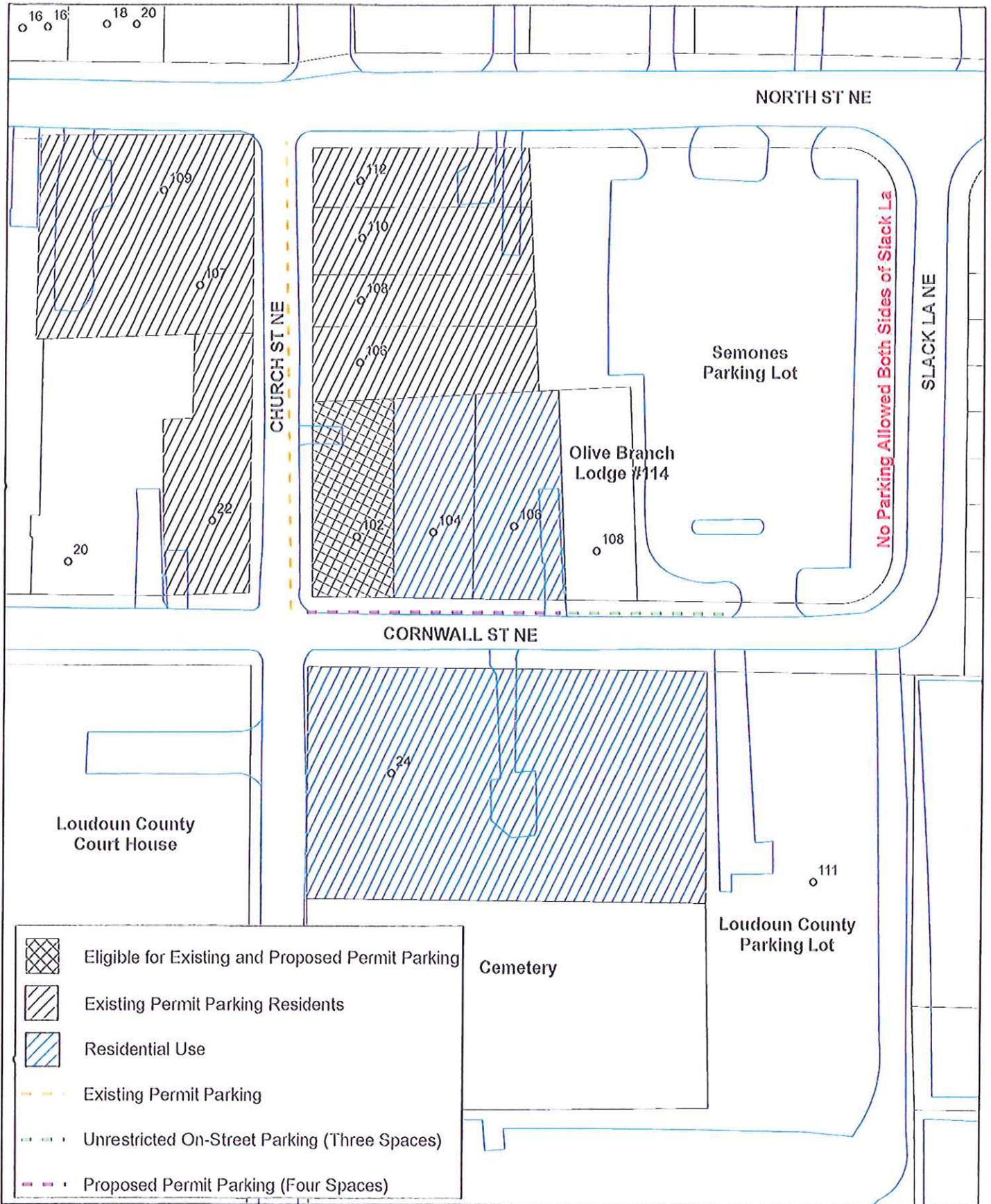
After the Public Hearing, Town staff will review all comments and send a recommendation to the Town Manager. A block-by-block study of the proposed permit parking area will be conducted within 20 days to confirm that the community's parking situation meets legal thresholds. The study is conducted during the time that permit parking is proposed in order to gauge the actual parking situation. The surveys for Cornwall Street, NE will be conducted between 9:00 a.m. and 5:00 p.m., Monday through Friday. If the legal requirements are met, the Town Manager may designate the residential permit parking zone under consideration. The community will then be notified. Permit parking materials will be distributed by the

Finance Department. This requires sending notices, processing applications from each household and verifying terms such as vehicle registration and residency, as well as payment of fees for all permits. Each household is eligible to apply for a permit for each appropriately registered vehicle at each home address. Each household is also eligible to receive two (2) visitor passes and can make arrangements for special passes from the Town Manager for temporary, limited, one-time events. A vehicle parked in designated permit parking areas without a permit or related pass is subject to ticketing, fines, and towing.

Communities that have completed this process and have assigned residential permit parking include:

1. Appletree Drive from Birch Street to Plaza Street
2. Birch Street from Cherry Lane to Appletree Drive
3. Cherry Lane from Edwards Ferry Road to Birch Street
4. Church Street from Cornwall Street to North Street
5. North Street from North King Street to Wirt Street
6. Cornwall Street from Liberty Street to Memorial Drive
7. Mayfair Drive from Edwards Ferry Road to North Street
8. Edwards Ferry Road from Mayfair Drive to Washington Street
9. Royal Street from Wirt Street to Liberty Street (partial)

Attachments: (1) Map – Downtown Permit Parking Zone, 9:00 AM – 5:00 PM, M-F
(2) Parking Counts
(3) Signed Petition



Downtown Permit Parking Zones

Source: Town of Leesburg
County of Loudoun

9:00 AM - 5:00 PM; M-F



Limit of Permit Parking Zones

August 27, 2011



PARKING SURVEY ON CORNWALL STREET
BETWEEN
CHURCH STREET AND SLACK LANE

Date	Time	Number of Existing On-Street Parking Places	Total Spaces Occupied	% of Spaces Occupied	Number of Spaces Occupied by Vehicles Whose Operator <u>DOES NOT</u> Reside Within the Proposed Limits	Number of Spaces Occupied by Vehicles Whose Operator <u>DOES</u> Reside Within the Proposed Limits	Percentage of Spaces Occupied by Non-Residents vs. Number of Residents
8/6/2012	11:30 A.M.	7	6	86%	5	1	83%
8/7/2012	10:15 P.M.	7	6	86%	4	2	67%
8/8/2012	10:00 P.M.	7	7	100%	6	1	86%
8/13/2012	10:30 P.M.	7	7	100%	6	1	86%
8/21/2012	3:30 P.M.	7	6	86%	5	1	83%
8/22/2012	3:00 P.M.	7	7	100%	6	1	75%

Residential Parking Zone Petition

July 23, 2012

The residents of the 100 block of Cornwall Street Northeast, Leesburg, Virginia, pursuant to Town Ordinance 99-0-19 (attached), Section 1, Division 4, do hereby petition the Town of Leesburg to restrict parking on Cornwall Street NE between Church Street NE and Slack Lane to residential only. The intention of this request, in accordance with Sec. 10-190.7 of the aforementioned ordinance, is to relieve residents from "unreasonable burdens in gaining access to their residence," to preserve property values, reduce "excessive noise and refuse" resulting from non-resident parking, and ultimately "preserve the character of the residential district."

By my signature, I do hereby express my concurrence with the provisions of this petition and acknowledge and consent to the annual permit fee of \$1.00 (Sec. 10-190.13) for each parking permit I may require.

106 CORNWALL ST NE, LEESBURG, VA. 20176 (703) 609 0965
Address (Please Print) 609 0962

SEAN FONTAINE
Name (Please Print) Signature Date 7/24/12

KATHRYN FONTAINE
Name (Please Print) Signature Date 7/24/12

104 Cornwall St. NE, Leesburg, VA 20176 (703) 473-2057
Address (Please Print)

Crist Rutherford
Name (Please Print) Signature Date 7/24/12

102 Cornwall St NE Leesburg, VA 20176 703.618.3458
Address (Please Print)

Cheri Brundige
Name (Please Print) Signature Date 7/29/12

(102 Cornwall)

Cheri Brundige
102 Cornwall Street, NE
Leesburg, VA 20176

(104 Cornwall)

Nicholas C. Donnangelo
14781 Berlin Turnpike
Purcellville, VA 20132

Michelle Embrey
104 Cornwall Street, NE
Leesburg, VA 20176

(106 Cornwall)

Sean & Kathryn Fontaine
PO Box 2731
Leesburg, VA 20177

(108 Cornwall)

Olive Branch Masonic Lodge
108 Cornwall Street, NE
Leesburg, VA 20176

(24 Church)

Nicholas C. Donnangelo
14781 Berlin Turnpike
Purcellville, VA 20132

Stevan Wofse
24 Church Street, NE
Leesburg, VA 20176

(Parking Lots)

Loudoun County – Office of Transportation Services
1 Harrison Street, SE
Fourth Floor
Mailstop #69
Leesburg, VA 20175