

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
March 11, 2013
7:30 p.m.
Council Chambers

1. Work Session Items for Discussion

- a. Stormwater Ordinance and MS-4 Permit – Chesapeake Bay *(Tab 10)(45 min)*
- b. COPA Local Government Challenge Grant *(Tab 02)(20 min)*
- c. Morven Park Update *(Tab 14)(30 min)*
- d. Availability Fee Discussion *(Tab 15)(30 min)*
- e. Cross Connection Audit Results-Delay of Sprinkler/Backflow Fines *(Tab 13)(30 min)*
- f. Crosstrail Referral *(Tab 16)(15 min)*
- g. Town Orientation Seminar/New Residents *(Tab 17)(30 min)*

2. Additions to Future Council Meetings (Tab A)

3. Closed Session

- a. Jackson House (if necessary)
- b. Morven Park (if necessary)
- c. Real Estate – Potential Litigation

4. Council Invitations

March 9 – Budget Work Session – 9 a.m.-4 p.m., Council Chambers

March 9 – Burgerfi Ribbon Cutting, 11 a.m., Village at Leesburg

March 9 – Curry Auto Service Ribbon Cutting, 12 noon, Catocin Circle

March 9 – A Walking Tour of Civil War Leesburg – Richard Gillespie, 10-12,
Thomas Balch Library

March 10 – Sussex County's Greatest Generation – Lessons from Personal and
Family History, 2 p.m., Thomas Balch Library

March 16 – Youth Career Expo, 12-3 p.m., ProJet Hangar

March 17 – American Emperor, Aaron Burr's Challenge to Jefferson's America, 2
p.m., Thomas Balch Library

April 7 – Anthony Benezet – Father of Atlantic Abolitionism w/Maurice Jackson, 2
p.m., Thomas Balch Library

April 14 – Joe Rochefort's War: The Odyssey of the Codebreaker Who Outwitted
Yamamoto at Midway

May 15 – Business Appreciation Awards, 6-8 p.m., ProJet Aviation Hangar

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Meeting
March 12, 2013
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Mayor Umstatt
3. SALUTE TO THE FLAG: Vice Mayor Butler
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of February 25, 2013
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Presentation – EDC Annual Report
 - b. Presentation – Keep Leesburg Beautiful Event
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Virts Corner Improvements Construction Contract Award (*Tab 01*)

RESOLUTION

Amending the FY 2012-2017 Capital Improvements Program (CIP) for Virts Corner Improvements and Awarding the Construction Contract for the Virts Corner Improvements Project to General Excavation, Inc. in the Amount of \$2,151,636.80

- b. COPA Local Government Challenge Grant (*Tab 02*)

RESOLUTION

Authorizing Staff to Apply for a Local Government Challenge Grant through the Virginia Commission for the Arts and Providing for the Distribution of the Grant Funding and Town Matching Funds to Certain Independent Arts Organizations

- c. Amending the Capital Improvement Program – Battlefield Parkway @Plaza Street Signal (Tab 03)

RESOLUTION

Amending the Fiscal Year 2012-2017 Capital Improvements Program and Making a Supplemental Appropriation in the Amount of \$50,000 for the Traffic Signal at Battlefield Parkway and Plaza Street Project

- d. Lower Sycolin Sewage Conveyance System Easement Settlement Agreement (No Material)

MOTION

The Town Council of Leesburg, Virginia, (“Town Council”) hereby moves to approve payment to Kenneth McKeehan, Trustee, a/k/a Ken McKeehan, Trustee, in settlement of the condemnation action filed by the Town Council in the Loudoun County Circuit Court on December 21, 201. A petition in condemnation was filed to secure land rights necessary for the Lower Sycolin Creek Sewage Conveyance System-Sycolin Branch Sewer Capital Improvement Project. Payment shall be made to Kenneth McKeehan, Trustee, a/k/a Ken McKeehan, Trustee, in exchange for the conveyance of sanitary sewer easements and a temporary construction easement by a Deed of Easement prepared by the Town.

- e. Initiating an Amendment to the Zoning Ordinance regarding Home Daycares (Tab 05)

RESOLUTION

Initiating Amendments to Article 9 and Article 18 of the Leesburg Zoning Ordinance to Revise Definitions Pertaining thereto Home-Based Child Care Services and Day Care Centers

- f. Supplemental Appropriation of a JAG Grant to the Police Department (Tab 06)

RESOLUTION

Approving Amendments to the FY 2013 General Fund Budget, and Making Appropriations for 58,345 Awarded through a Grant Received by the Police Department from the U.S. Department of Justice

- g. PMW Farms, Section 1 – Time Extension Request (Tab 07)

RESOLUTION

Authorizing a Time Extension for Completion of the Public Improvements for PMW Farms – Section 1 (TLCD-2009-0002)

- h. Making an Appointment to the Technology and Communication Commission (Martinez) (Tab 08)

RESOLUTION

Making an Appointment to the Technology and Communication Commission (John Binkley)

- i. Making an Appointment to the Thomas Balch Library Commission (Martinez) (Tab 09)

RESOLUTION

Making an Appointment to the Thomas Balch Library Commission (Eileen Axeman)

- j. Initiating an Amendment to the Town Code regarding the Stormwater Ordinance (Tab 10)

RESOLUTION

Initiating Amendments to the Town Code, Chapter 14 (Environment), Article II (Stormwater Management), Sections 14-19 through 14-26, to Conform to Virginia State Code and Attending Regulations Regarding Stormwater Management

10. PUBLIC HEARINGS/PUBLIC INPUT

- a. FY 2014-2015 Budget (Tab 11)(30 min)
- b. Mixed Residential Permit Parking Zone for Royal Street, SE (Tab 12)(30 min)

11. RESOLUTIONS AND MOTIONS

- a. Delaying Implementation of Sprinkler/Backflow Fines (Tab 13)(30 min)

MOTION(s) *(as needed based on Monday work session)*

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

14. NEW BUSINESS

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. CLOSED SESSION
 - a. None.
19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.