



Date of Council Meeting: July 23, 2013

**TOWN OF LEESBURG
TOWN COUNCIL MEETING**

Subject: Supplemental appropriation for Leesburg Executive Airport

Staff Contact: Kaj Dentler, Deputy Town Manager/Airport Director
Scott Coffman, Airport Operations Manager

Recommendation: Staff recommends that Town Council approve a supplemental appropriation to the Leesburg Executive Airport in the amount of \$68,000 as “seed” funding for a repair and maintenance grant from the Virginia Department of Aviation.

Issue: Should Town Council approve a supplemental appropriation to the Leesburg Executive Airport in order to submit a grant to the Virginia Department of Aviation?

Fiscal Impact: The Virginia Department of Aviation grant will reimburse 80% or \$54,400 of the maintenance project. The Town’s responsibility is 20% or \$13,600.

Background: The Virginia Department of Aviation (DOAV) encourages Commonwealth airports to perform preventative maintenance tasks in order to extend the useful life of their pavements, facilities, and systems. To help meet these goals, the DOAV Airport Maintenance Program provides reimbursable grant funding each year for qualifying projects at 80%. The local match is 20%.

Areas of asphalt failure and severe cracking have been identified at the north aircraft parking aprons at the Leesburg Executive Airport. The airport shall utilize the DOAV grant to repair, crack-seal, and slurry seal-coat the north aircraft parking aprons, thus increasing the life of the pavement.

PRESENTED July 23, 2013

RESOLUTION NO. _____

ADOPTED July 23, 2013

A RESOLUTION: AMENDING THE FY2014 BUDGET AND MAKING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$68,000 FROM UNDESIGNATED FUND BALANCE TO THE GENERAL FUND FOR A VIRGINIA DEPARTMENT OF AVIATION REIMBURSEMENT GRANT FOR AIRPORT MAINTENANCE.

WHEREAS, the estimated cost of airport maintenance eligible for reimbursement grant is \$68,000;

WHEREAS, The Virginia Department of Aviation provides reimbursable grant funding annually for qualifying maintenance projects at 80 percent or \$54,400; the Town of Leesburg share is 20 percent or \$13,600 for general airport repair and maintenance;

WHEREAS, this funding will be seed funding that is required in order to participate in the reimbursement grant process,

THEREFORE, RESOLVED, by the Council of the Town of Leesburg in Virginia that effective July 23, 2013 the sum of \$68,000 is transferred from the General Fund undesignated fund balance to the General Fund for airport maintenance grant funding.

PASSED this 23rd day of July 2013.

Kristen C. Umstattd, Mayor
Town of Leesburg

ATTEST:

Clerk of Council