

TOWN OF LEESBURG

NOTICE OF PUBLIC HEARING

ON A RESOLUTION TO PROVIDE A SUPPLEMENTAL APPROPRIATION OF \$1,546,136 TO THE FY 2014 GENERAL FUND BUDGET FOR THE REPLACEMENT OF VEHICLES AND EQUIPMENT, FACILITIES, PAVING OF LOTS, AND INFORMATION TECHNOLOGY FROM THE CAPITAL ASSET REPLACEMENT RESERVE

In accordance with Sections 15.2-1427 and 15.2-2507 of the Code of the State of Virginia, notice is hereby given that a public hearing will be held by the **Leesburg Town Council** on **Tuesday, July 23, 2013 at 7:30 p.m.** in the Council Chamber of Town Hall, 25 West Market Street, Leesburg, VA

at which time the public will have the right to provide written and oral comments on a proposed supplemental appropriation to the General Fund Operating Budget in the amount of \$1,546,136. The public hearing is required because the amount of the supplemental appropriation exceeds the Town Budget of \$88,906,820 by more than one percent.

The Capital Asset Replacement Reserve was established in accordance with Resolution 2010-072 to provide an assigned reserve in the General Fund for the routine replacement, renovation, and repair of capital assets as determined by the Town Manager and Council. The \$1,546,136 requested in the supplemental appropriation will be used to: replace vehicles, equipment, repair and refurbish Town Hall parking deck, Police support building roof, repave various parking lots at various town parks, replace Police Department equipment, repair and refurbish Parks & Recreation pools and facilities, and improve Town IT computer infrastructure.

Copies of the proposed supplemental appropriation resolution are available in the Office of the Town Clerk at Town Hall, 25 West Market Street, Leesburg, VA and the Thomas Balch Library, 208 West Market Street, Leesburg, VA during normal business hours. For more information about the proposed resolution, please contact Norm Butts, Finance Director at 703-771-2720.

Persons requiring special accommodations are requested to contact Lee Ann Green, Clerk of the Council at 703-771-2733 three days in advance of the meeting. For TTY/TTD services, use the Virginia Relay Center by dialing 711.



Date of Council Meeting: July 23, 2013

**TOWN OF LEESBURG
TOWN COUNCIL MEETING**

Subject: Amending the FY 2014 General Fund Budget and Making a Supplemental Appropriation in the Amount of \$1,626,136 from the Capital Asset Replacement Reserve and remaining 2007 bond anticipation note (BAN) funds.

Staff Contact: Lisa Haley, Management Analyst

Recommendation: Town Council should amend the FY 2014 General Fund Budget and approves a supplemental appropriation in the amount of \$1,546,136 from the Capital Asset Replacement Reserve (CARR), and \$80,000 from remaining 2007 BAN funds, for a total of \$1,626,136.

Background: Effective with the FY 2011 General Fund Budget, a Capital Asset Replacement Reserve was established to facilitate the smooth and orderly repair and replacement of capital assets associated with Town-owned buildings. Council Resolution 2012-030 adopted on March 13, 2012 expanded the use of CARR to the replacement of vehicles and heavy equipment. The requests for funds to replace and refurbish equipment, facilities, and vehicles are essential for the safe operation of the departments and delivery of services.

Town Council resolutions to set aside funds for CARR require the Council and Town Manager determine the use for the funds before expending them. The estimated cost for the items included in the proposed \$1,626,136 supplemental appropriation are: \$645,762 to replace vehicles and equipment, \$110,000 to refurbish Town Hall parking deck, \$75,000 to repair Police Support Building roof, \$89,374 to replace specialized Police Department Equipment, \$211,000 to repave parking lots at various town parks, \$300,000 to refurbish amenities at Ida Lee skate park, and \$115,000 to upgrade Town IT infrastructure; \$80,000 in remaining 2007 BAN funds will utilized for Parks & Recreation Mainpool Whitecoat, and replacing 1/3 of the outdoor pool chairs.

Fiscal Impact: The total amount spent in FY 2013 is estimated as \$1,354,543, leaving a balance in CARR of \$1,579,397. The proposed supplemental appropriation in the amount of \$1,546,136 will leave an estimated balance of \$33,261 in CARR. As part of the long term sustainability plan, the CARR will be replenished with a portion of available fund balance above the 15% fiscal policy requirement. This is estimated as \$750,000 in FY2014 for use in subsequent fiscal years.

The proposed resolution is attached.

PRESENTED July 23, 2013

RESOLUTION NO. _____

ADOPTED July 23, 2013

A RESOLUTION: AMENDING THE FY 2014 GENERAL FUND BUDGET AND MAKING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$1,626,136 FOR THE REPLACEMENT OF CAPITAL ASSETS

WHEREAS, the Town Council passed Resolution 2010-072 establishing the Capital Asset Replacement Reserve for the routine replacement, renovation, and repair of General Fund facilities and equipment; and

WHEREAS, the Council passed Resolution 2012-030 expanding use of the Capital Asset Replacement Reserve to include the replacement of vehicles and heavy equipment; and

WHEREAS, the Town Council and Town Manager have determined a need to: (1) replace vehicles and equipment, (2) refurbish Town Hall parking deck, (3) repair Police Support Building roof, (4) replace specialized Police Department Equipment, (5) repave parking lots at various town parks, (6) refurbish Ida Lee Recreation pools and skate park, and (7) upgrade Town IT infrastructure; and

WHEREAS, the estimated cost of the items is \$1,626,136 to include: \$645,762 to replace vehicles and equipment, \$110,000 to refurbish Town Hall parking deck, \$75,000 to repair Police Support Building roof, \$89,374 to replace specialized Police Department Equipment, \$211,000 to repave parking lots at various town parks, \$380,000 to refurbish amenities at Ida Lee Recreation pools and skate park, and \$115,000 to upgrade Town IT infrastructure; and

WHEREAS, the Town Manager has the discretion to direct appropriate administrative actions to complete additional one-time routine replacement, renovation, repair and equipment projects with unutilized funds from this appropriation; and

WHEREAS, in accordance with Sections 15.2-1427 and 15.2-2507 of the Code of Virginia, a public hearing was held on July 23, 2013 because the supplemental appropriation request exceeds

A RESOLUTION: AMENDING THE FY 2014 GENERAL FUND BUDGET AND MAKING
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by more than one percent (\$889,068) the FY 2014 Adopted Town Budget of \$88,906,820.

THEREFORE, RESOLVED, by the Council of the Town of Leesburg in Virginia that the
General Fund Budget is amended and a supplemental appropriation is made in the amount of
\$1,626,136 for the acquisition of the above mentioned items.

PASSED this 23rd day of July, 2013.

Kristen C. Umstattd, Mayor
Town of Leesburg

ATTEST:

Clerk of Council