



Date of Council Meeting: September 10, 2013

**TOWN OF LEESBURG
TOWN COUNCIL MEETING**

Subject: Awarding the construction contract for the Airport Runway Safety Area Grading project and accepting a grant from the Virginia Department of Aviation (DOAV) and the Federal Aviation Administration (FAA).

Staff Contact: Renée LaFollette, PE, Director of Capital Projects
Scott Coffman, Airport Manager
Kathy Elgin, Chief Procurement Officer
Lisa Haley, Budget Analyst

Recommendation: Town staff and the Airport Commission recommend that FAA and DOAV grants be accepted for the construction of Runway Safety Area Grading project. Town staff recommends award of the construction contract for the Airport Safety Area Grading project to Branch Highways, Inc. in the amount of \$743,275.00.

Issue: Should Town Council accept grants from the FAA and DOAV and award the construction contract for the Airport Runway Safety Area Grading project?

Fiscal Impact: This is a funded project in the current Capital Improvements Program. The total estimated cost for this project including design, construction, construction management, and utility relocation is \$1,135,353.73. Funding for the project is shown in the table below:

Funding Source	Design	Construction	Total
FAA	\$85,027.66	\$924,495.24	\$1,009,522.90
DOAV	\$2,685.08	\$87,117.35	\$89,802.43
Town	\$1,784.06	\$34,538.34	\$36,322.40
TOTAL	\$89,202.80	\$1,046,150.93	\$1,135,353.73

For Fiscal Year 2014, the approved CIP shows a budget for construction of \$920,000. The additional grant funding received from the FAA and DOAV will need to be appropriated to this project. The Town funding for the project will need to be increased to cover our 2% match to the FAA and DOAV grants along with work that is not AIP eligible by the FAA. As a result, an additional \$15,722.40 is needed to cover the Town's portion of this project, and the funding is available from the Capital Projects Fund.

Background: This project is to provide grading at the north end of Runway 17 to remove obstructions such as ditches and hills. The grading will increase aircraft safety on the north end and bring this area into compliance with the FAA standards. Part of this project will also remove a section of the abandoned Tolbert Lane that crosses the north end of the airport property. The Instrument Landing System will be turned off during the construction as required by the FAA.

Awarding the construction contract for the Airport Runway Safety Area Grading project and accepting a grant from the Virginia Department of Aviation (DOAV) and the Federal Aviation Administration (FAA).

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In response to a public solicitation for the Airport Runway Safety Area Grading project, the Town received seven bids on July 17, 2013. The bids received were as follows:

- | | |
|--------------------------------------|----------------|
| • Branch Highways, Inc. | \$743,275.00 |
| • Madigan Construction | \$864,349.99 |
| • General Excavation, Inc. | \$894,580.00 |
| • Perry Engineering Company, Inc. | \$903,430.40 |
| • Fort Myer Construction Corporation | \$996,905.00 |
| • Laurita, Inc. | \$1,070,000.00 |
| • Corinthian Contractors, Inc. | \$1,100,000.00 |

The bids were evaluated by the Director of Capital Projects and the Chief Procurement Officer in accordance with the Town's Procurement Policy. Branch Highways, Inc. of Roanoke, Virginia was determined to be the lowest responsive and responsible bidder.

This is a unit price contract. The estimated quantities multiplied by the unit price have established the not to exceed contract price. Change order procedures are detailed in the bid specifications.

Construction is anticipated to begin in fall 2013 and be substantially complete in winter 2013/2014.

A RESOLUTION: AWARDING THE CONSTRUCTION CONTRACT FOR THE AIRPORT RUNWAY SAFETY AREA GRADING PROJECT AND ACCEPTING A GRANT FROM THE VIRGINIA DEPARTMENT OF AVIATION AND THE FEDERAL AVIATION ADMINISTRATION.

WHEREAS, the Virginia Department of Aviation (DOAV) grants provide 3% of design funding and 8% of construction funding for the project in the amount of \$89,802.43; and

WHEREAS, the Federal Aviation Administration (FAA) grants provide 95% of the design funding and 90% of the construction funding for the project in the amount of \$1,009,522.90; and

WHEREAS, the Town of Leesburg is required to provide 2% of the funding and cover any non-AIP eligible costs, the Town share for this project is \$36,322.40; and

WHEREAS, the Town Manager is required to sign the grant offers; and

WHEREAS, grant funding from both the FAA and DOAV is above what is shown in the approved Capital Improvement Program, the additional amounts of funding need to be appropriated to the project; and

WHEREAS, additional Town funding in the amount of \$15,722.40 is needed, and funding is available from the Capital Projects Fund.

THEREFORE, RESOLVED by the Council of the Town of Leesburg in Virginia that:

SECTION I: The Town Manager is authorized to execute the grant offers from the Virginia Department of Aviation and the Federal Aviation Administration.

SECTION II: The additional funding from the Virginia Department of Aviation, Federal Aviation Administration, and the Town are hereby appropriated to project number 11502 for the Runway Safety Area Grading project.

SECTION II: The Town Manager is authorized to execute a contract in a form approved by the Town Attorney with Branch Highways, Inc. in the amount of \$743,275 for the construction of the Airport Runway Safety Area Grading project.

PASSED this ___ day of September, 2013.

A RESOLUTION: AWARDING THE CONSTRUCTION CONTRACT FOR THE AIRPORT
 RUNWAY SAFETY AREA GRADING PROJECT AND ACCEPTING A
 GRANT FROM THE VIRGINIA DEPARTMENT OF AVIATION AND
 THE FEDERAL AVIATION ADMINISTRATION.

Kristen C. Umstattd, Mayor
Town of Leesburg

ATTEST:

Clerk of Council