

**TOWN OF LEESBURG**  
Town Hall  
25 West Market Street  
**AGENDA**  
Town Council Work Session  
September 23, 2013  
7:30 p.m.  
Council Chambers

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**1. Items for Discussion**

- a. Wounded Walk – Fee Waiver/Sponsorship (*Tab 09*)(15 min)
- b. Lot Consolidations (*Tab 12*)(30 min)
- c. Initiating Amendments to the Zoning Ordinance to Permit Townhouse Condominiums in the B-1 (*Tab 10*)(45 min)
- d. County Referrals – Goose Creek Golf Club and Tuscarora Crossing (*Tabs 03/04*)(45 min)
- e. Beautification of Edwards Ferry Road and the Bypass (*Tab 13*)(30 min)

**2. Additions to Future Council Meetings (*Tab A*)**

**3. Information Memorandums**

- a. Paxton Out of H-1 District (*Tab 14*)
- b. Arcadia Pump Station (*Tab 15*)
- c. Crosstrail (*Tab 16*)

**4. Closed Session (30 min)**

- a. None.

**5. Council Invitations**

- Sept. 21* – Loudoun’s Main Street Agriculture, 10 am-4 pm, Loudoun St., SW  
*Sept. 22* – Congo: The Miserable Expeditions and Dreadful Death of Lt. Emory Taunt, USN. 2 p.m., Thomas Balch Library  
*Sept. 28* – Leesburg Airshow, 11 a.m., Leesburg Executive Airport  
*Sept. 29* – In the Shadow of the U.S. Capitol: Congressional Cemetery and the Memory of the Nation, 2 p.m., Thomas Balch Library  
*Oct. 6* – Pirate Alley: Commanding Task Force 151 off Somalia, 2 p.m., Thomas Balch Library  
*Oct. 20* – Circle of Treason: A CIA Account of Traitor Aldrich Ames and the Men He Betrayed, 2 p.m., Thomas Balch Library  
*Oct. 27* – The Summer of ’63 – The Civil Rights Movement in Danville, VA, 2 p.m., Thomas Balch Library  
*Nov. 3* – Philadelphia Silversmiths and Related Artisans to 1862, 2 p.m., Thomas Balch Library  
*Nov. 11* – Veteran’s Day Ceremony, 10:15 a.m., Dodona Manor (217 Edwards Ferry Road, NE)  
*Nov. 23* – 11<sup>th</sup> Annual Freeze Your Gizzard 5k and 1 mile Fun Run, 9 a.m., Ida Lee Park Event area

**TOWN OF LEESBURG**

Town Hall  
25 West Market Street

**AGENDA**

Town Council Meeting  
September 24, 2013

7:30 p.m.

Council Chambers

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1. CALL TO ORDER
2. INVOCATION: Vice Mayor Butler
3. SALUTE TO THE FLAG: Council Member Martinez
4. ROLL CALL
5. MINUTES (*Tab B*)
  - a. Regular Session Minutes of August 13, 2013
  - b. Work Session Minutes of September 9, 2013
  - c. Regular Session Minutes of September 10, 2013
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
  - a. Proclamation – NAACP Banquet
  - b. Proclamation - Wounded Walk
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
  - a. Traffic Signal Equipment Continuing Services Contract Award (*Tab 01*)

**RESOLUTION**

Awarding the 2013 Traffic Signal Components Installation and Replacements Continuing Services Contract to B&B Signal Company, LLC of Manassas, Virginia

- b. Approving an Easement and Right-of-Way Agreement for NOVEC Utility Easement Across Town Property (*Tab 02*)

**RESOLUTION**

Authorizing the Mayor to Execute an Easement and Right of Way Agreement for NOVEC to Install Utilities Across Public Property

- c. County Referral – Goose Creek Golf Club (Tab 03)

**MOTION**

I move that Council endorse the draft referral letter from staff dated September 25, 2013 for ZMAP 2013-0005 Goose Creek Golf Club 1st submission, including the related special exception applications, as presented at the work session on September 23, 2013 ( with the following edits or changes \_\_\_\_\_) and forward the referral letter to County staff.

- d. County Referral – Tuscarora Crossing (Tab 04)

**MOTION**

I move that Council endorse the draft referral letter from staff dated September 25, 2014 for ZMAP 2012-0011, Tuscarora Crossing, 3<sup>rd</sup> Submission, as presented at the work session on September 23, 2013 (with the following edits or changes \_\_\_\_\_) and forward the referral letter to County staff.

10. PUBLIC HEARINGS

- a. Sycolin Road Widening, Phase III – Condemnation Authorization (Tab 05)(30 min)

**RESOLUTION**

Declaring that a Public Necessity and Use Exists, Authorizing an Offer to Acquire Fee Simple Right of Way, and Permanent and Temporary Easements from PIN 189-16-0666-000 for the Sycolin Road Widening Phase III Project and to Authorize Condemnation

- b. TLOA 2013-0003 Amending the Leesburg Zoning Ordinance regarding Child Care Facilities (Tab 06)(30 min)

**ORDINANCE**

Amending Articles 6, 9, and 18 of the Leesburg Zoning Ordinance to Update the Definitions and Regulations Related to Child Care Facilities including Family Day Homes and Child Care Centers

- c. Loudoun Water Land Sale (Tab 07)(20 min)

**RESOLUTION**

Authorizing the Conveyance of Real Property and Permanent and Temporary Easements to Loudoun County Sanitation Authority d/b/a Loudoun Water

11. RESOLUTIONS AND MOTIONS

- a. Legislative Agenda (Tab 08)(30 min)

**MOTION** (as directed at work session)

- b. Wounded Walk – Fee Waiver/Sponsorship (Tab 09)(10 min)

**RESOLUTION**

Approving the Waiver of Fees for the Wounded Walk Parade and Ceremony

- c. Initiating Amendments to the Leesburg Zoning Ordinance to Permit Townhouse Condominiums in the B-1 (Tab 10) (20 min)

**RESOLUTION**

Initiating Amendments to the Leesburg Zoning Ordinance to Permit Townhouse Condominiums in the B-1, Community (Downtown) Business District

- d. Town Plan Action Program (material to be provided Friday)(40 min)

**ACTION**

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

14. NEW BUSINESS

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. CLOSED SESSION

- a. None.

19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

## **REGULARLY SCHEDULED COUNCIL MEETINGS**

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

### **Petitioners**

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

### **Public Hearings**

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

### **Decorum**

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

## **OTHER COUNCIL MEETINGS**

### **Work Sessions/Committee of the Whole**

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

### **Closed Sessions**

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

## **TOWN COUNCIL AGENDA MATERIALS**

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at [clerk@leesburgva.gov](mailto:clerk@leesburgva.gov).

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.