

Council Chambers, 25 West Market Street, 7:30 p.m. Mayor Kristen C. Umstattd presiding.

Council Members Present: Kelly Burk, David Butler, Thomas Dunn, Katie Sheldon Hammler, Marty Martinez, Kevin Wright and Mayor Umstattd.

Council Members Absent: Council Member Burk arrived at 7:42 p.m.

Staff Present: Town Manager John Wells, Town Attorney Jeanette Irby, Deputy Town Manager Kaj Dentler, Assistant Town Manager Scott Parker, Director of Public Works Tom Mason, Director of Director of Plan Review Bill Ackman, Director of Planning and Zoning Susan Berry Hill, Director of Finance Norm Butts, Director of Economic Development Marantha Edwards, Deputy Director of Planning and Zoning Brian Boucher, Senior Planner Michael Watkins, Deputy Director of Capital Projects Tom Brandon, Deputy Director of Finance Kim Williams, Management Analyst Lisa Haley, Research and Communications Manager Betsy Fields, Information Technology Manager Annie Carlson, and Clerk of Council Lee Ann Green

AGENDA**ITEMS****1. Work Session Items for Discussion****a. Auditor's Report – FY 2013 Financial Statement**

Kim Williams introduced Mike Garber with PB-Mares, the town's financial services provider.

Key Changes:

- New standards for auditors include new definitions
- "Unmodified" replaces "unqualified"
- All opinions are "unmodified"
- Adopted new GASB pronouncements
 - Changed verbiage
 - Added categories
- GASB 68 will add VRS liability to the town's financial statements in 2015

Council Comments/Questions:

- Is the liability associated with GASB 68 from one year or more than one year?
Consultant answer: Accumulated over the lifetime of the town's participation in the VRS program
- GASB 68 has national implications?
Consultant answer: Yes – international as well.

b. Overview – FY 2014 Budget Status and FY 2015 Budget Outlook

John Wells presented the budget update.

Key Points:

- The previous year ended in a solid financial condition
- Equalization should go up about 5% on residential properties
- Budget document will look different this year – much more readable

c. Temporary Demonstration of Approved King Street Design

Mayor Umstatt stated this item was generated by a request from Joshua Schwanborg. Scott Parker presented the staff findings on this request.

Key Points:

- Cost \$30-40k
- Planters, as suggested, are not considered to offer adequate protection for pedestrians

Council Comments/Questions:

- Seeing how the improvements might affect their business, may cause some business owners to change their opinion of the improvements
- Not supportive of doing this unless Council members are willing to reconsider their earlier decision on the King Street design
- Easy to simulate negatives, but impossible to simulate the positives
- Will not be a productive use of town resources
- Request was for an attractive demonstration
- Cannot keep changing direction

d. Video Series Production

John Wells stated this item is in reference to the New Resident Orientation videos and the Leesburg Unscripted video production.

Key Points:

- Video orientation series will be included in next year's budget presentation, if desired by Council.
- Leesburg Unscripted, which has no cost to the town, will continue in conjunction with Capitol Series Production

Council Comments/Questions:

- Feedback on topics – residents are interested in topics they encounter on a regular basis

e. Transit Report Follow-up

Betsy Fields stated the staff report represents the results of staff's effort to reduce the cost of bus service for the town.

Key Points:

- Current cost is \$69/hr.
- Reduced routes to four efficient routes

- Projected cost for next year is based on \$75/hr, which includes capital cost of buses
- Looked at stop locations that meet the needs of potential riders

Council Comments/Questions:

- Will there be stops in residential neighborhoods?
Staff answer: It is not cost effective to go into the neighborhoods
- Cornwall Hospital is included in the route, but what about Lansdowne?
Staff answer: Lansdowne is serviced by the county's 7 on 7 service.
- Cannot vote for a route system that does not go to the Park and Ride lot on Sycolin.
- Would like to see some route modifications to reduce redundancy
- Need to identify ridership times before routes can be set

There was Council consensus to approve the draft letter to the County.

f. Crescent Place

Michael Watkins outlined the updates on the Crescent Place project and asked for Council input.

Key Points:

- Housekeeping changes to the proffers dealing with phasing, fencing, and landscaping
- Most staff concerns have been addressed
- Approval allows an off-site improvement to use a town owned parking facility
-

Council Comments/Questions:

- What is the proffer for schools?
Staff answer: \$2.4 million
- Would like to know dollar amounts for the proffers.
- When will buildings be demolished?
Applicant answer: We already have the permits and are ready to go.
- Why is the entrance/exit off Industrial Court not in Phase I?
Applicant answer: Takes time to complete the site – starting at Harrison Street and work back towards Industrial Court.
- When do you anticipate completion of the road network?
Applicant answer: All infrastructure should be completed within 12 months of ground breaking
- Have to consider that a parking garage will be needed in this area in the future
- Do not feel that the recreation contribution is sufficient based on the potential influx of Ida Lee users
- Is the escalation clause completed?

Staff answer: The applicant would like to request that the escalator kicks in a year after construction starts

- Encourage the applicant to look at phasing and timing

g. Discussion of Minority Hiring Practices

Council Comments/Questions:

- Would like to see a community Committee/Task Force to discuss minority hiring practices
- Need to be careful to make sure that we are recruiting from the widest pool of applicants and hire the best applicant
- Not interested in quotas
- Is the problem that minorities are not applying?
- The town does a good job of promoting women into positions of responsibility
- Employee make up may be reflective of the time they were hired, which could have been many years ago
- Issue is why are minorities not applying for town jobs
- Significant differences between employee population of the town and the county
- Make it clear that there will be no pressure to add new FTEs

Council consensus is to create a Task Force to discuss and develop advice on ways to reach out to minorities in the hiring process.

h. Discussion of Town Manager Recruitment Process

Council Comments/Questions:

- Would support a process that includes internal and external candidates
- Public should be involved in the process
- Whoever is hired will be subject to a possible new council soon after hire
- Would like to give an internal search a try
- Need a list of criteria to convey to staff

Staff was instructed to bring the list of qualifications that were used in prior recruitments for Council to consider at tomorrow night's meeting.

2. Additions to Future Council Meetings

Vice Mayor Butler: asked for consideration of two recycling days and one trash day.

Council Member Burk asked that all the Boards and Commission's webpages be consistent in format and content. She also asked that the Town make follow the County's changes in Capital Intensity Factor calculations.

Council Member Hammler asked that Council endorse the Metro Momentum Plan. She asked for a debriefing on the fatal automobile accident on Catoctin Circle.

3. Closed Session

On a motion by Mayor Umstatted, seconded by Council Member Wright, the following was proposed:

Pursuant to Section 2.2-3711(A) (5) of the Code of Virginia, I move that the Leesburg Town Council convene in a closed meeting for the purpose of receiving information and discussion regarding:

a. Discussion concerning a prospective business or industry

The motion was approved by the following vote:

Aye: Burk, Butler, Dunn, Hammler, Martinez, Wright and Mayor Umstatted

Nay: None

Vote: 7-0

Council convened in closed session at 11:28 p.m.

Council reconvened in open session at 11:57 p.m.

On a motion by Mayor Umstatted, seconded by Vice Mayor Butler, the following was proposed:

In accordance with Section 2.2-3712 of the Code of Virginia, I move that Council certify that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by Council.

The motion was approved by the following roll call vote:

Aye: Burk, Butler, Dunn, Hammler, Martinez, Wright and Mayor Umstatted

Nay: None

Vote: 7-0

3. Adjournment

On a motion by Council Member Martinez, seconded by Vice Mayor Butler, the meeting was adjourned at 11:57 p.m.

Clerk of Council

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Council Chambers, 25 West Market Street, 7:30 p.m. Mayor Umstattd presiding.

Council Members Present: Kelly Burk, David Butler, Thomas Dunn, Marty Martinez, Katie Sheldon Hammler, Kevin Wright and Mayor Umstattd.

Council Members Absent: None.

Staff Present: Town Manager John Wells, Town Attorney Jeanette Irby, Assistant to the Town Manager Scott Parker, Director of Planning and Zoning Susan Berry Hill, Director of Plan Review Bill Ackman, Director of Economic Development Marantha Edwards, IT Manager Annie Carlson, Deputy Director of Planning and Zoning Brian Boucher, Senior Planner Michael Watkins and Clerk of Council Lee Ann Green

AGENDA ITEMS

1. **CALL TO ORDER**

2. **INVOCATION:** Mayor Umstattd

3. **SALUTE TO THE FLAG:** Council Member Burk

4. **ROLL CALL:** showing all members present.

5. **MINUTES**

a. Work Session Minutes of November 25, 2013

On a motion by Vice Mayor Butler, seconded by Council Member Martinez, the minutes of the work session meeting of November 25, 2013 were approved by a vote of 7-0.

b. Regular Session Minutes of November 26, 2013

On a motion by Vice Mayor Butler, seconded by Council Member Martinez, the minutes of the regular session of November 26, 2013 were approved by a vote of 7-0.

6. **ADOPTING THE MEETING AGENDA**

On the motion of Council Member Martinez, seconded by Vice Mayor Butler, the meeting agenda was approved as presented:

Aye: Burk, Butler, Dunn, Hammler, Martinez, Wright and Mayor Umstattd

Nay: None

Vote: 7-0

7. **PRESENTATIONS**

a. Technology and Communication Commission Annual Report

JB Anderson, Chair, and Tom Watson, Vice-Chair, gave a presentation to Council on the past year's activities involving the Technology and Communication Commission. They also discussed some projects planned for 2014, including their draft Strategic Plan.

8. PETITIONERS

The Petitioner's Section was opened at 7:55 p.m.

Joshua Schwanborg, stated that the downtown is not an arts and entertainment district. He asked Council to consider the demonstration of the widened sidewalks so that an informed decision can be made.

Gem Bingol encouraged Council to match the County's Capital Intensity Factor with regards to schools. She noted that the current rate of \$3k per parking space payment in lieu is too small. She stated structured parking will be needed and the rate should be raised.

The Petitioner's Section was closed at 8:04 p.m.

9. APPROVAL OF THE CONSENT AGENDA

On a motion by Council Member Martinez, seconded by Vice Mayor Butler, the following items were moved for approval as the Consent Agenda:

- a. *Sycolin Road Widening Ph. III – Construction Contract Award*

RESOLUTION 2013-142

Awarding the Construction Contract for the Sycolin Road Widening Phase III Project to General Excavation, Inc. in the Amount of \$3,814,504.20

- b. *Acceptance of a Portion of Tolbert Lane from Virginia*

RESOLUTION 2013-143

Authorizing the Acceptance of a Portion of Tolbert Lane from the Commonwealth of Virginia

- c. *Downtown Improvement Project – Loudoun Street Easement Acquisition Authorization*

RESOLUTION 2013-144

Declaring that a Public Necessity and Use Exists and Authorizing an Offer to Acquire Permanent and Temporary Easements for the Downtown Improvements Phase II – Loudoun Street Project

- d. *Making an Appointment to the Commission on Public Art*

RESOLUTION 2013-145

Making an Appointment to the Commission on Public Art

- e. *Initiating a Review of Capital Intensity Factors*

RESOLUTION 2013-146

Initiate, Review and Update the Proffer Policy for School Capital Intensity Factors as Adopted by Town Council Resolution #2005-111

The Consent Agenda was approved by the following vote:

Aye: Burk, Butler, Dunn, Hammler, Martinez, Wright and Mayor Umstatt

Nay: None

Vote: 7-0

10. PUBLIC HEARINGS

a. Crescent Place

The public hearing was opened at 8:07 p.m.

Michael Watkins gave a brief presentation of rezoning Concept Plan and Proffer Amendment request. He noted that the AT&T site is included, which is planned to undergo a building expansion in the future.

Council Comments/Questions:

- Are any taxpayer dollars going to the applicant?
Staff answer: None.
- Would like language ensuring that the demolition will occur prior to anything else happening
- When will improvements to the town owned parking lot be completed?
Applicant answer: The project will need to be bonded prior to receiving a zoning permit before beginning construction of any of the commercial buildings. Parking lot will need to be completed prior to any occupancy permits for commercial uses being issued
- Why was requested language regarding native plants not included?
Applicant answer: Discussions with Town staff came up with some interesting ideas for Raflo Park
- Park contribution requirement in the town is minimal compared to county requirements
- Still concerned about use of the public parking lot
- Is the application in conformance with access standards?
Staff answer: Yes.
- Does the Crescent Design guidelines require that the development have a “factory” look?
Staff answer: The guidelines are to create a streetscape more like “traditional” Leesburg, not an industrial look.

Gary Dickens, stated he is the publisher of Leesburg Magazine and on the Board of the Catocin Crescent Association. He stated the businesses in the Crescent District are struggling and are very happy that Mr. Mitchel purchased the Barber and Ross property. He stated they look to this development as a way to increase the foot traffic to their businesses.

Gem Bingol stated she works for the Piedmont Environmental Council. She stated that the project has been improved. She expressed concern that the ratio between residential and commercial and the proffers are still not adequate for the town and county taxpayers.

Jim Bowman stated he lives in Purcellville, but works in Leesburg. He congratulated Council on the work they have done on this project as it is a great plan.

Leigh Ann Michaels, 216 Edwards Ferry Road, NE, stated she is here to support the project.

Ralph Ferriola, 216 Edwards Ferry Road, NE, stated that investment in Mr. Mitchel's Lansdowne project was good for him and he is looking to do the same with Crescent Place as a way to grow his personal training business.

Sherry Garvin, Leesburg Pharmacy, stated the run down Barber and Ross buildings are not representative of Leesburg's thriving economy. She stated the ripple effects from this development will be good for the town.

Scott Gustavson, stated this project has improved a lot as a result of the process. He stated this will grow the housing choices for individuals and be a good thing for the community.

Carolina Lucci, urged Council to vote yes on this project. She stated her business, Mama Lucci's, needs the old Barber and Ross lunch crowd back. She stated all the businesses on the Crescent need the development.

The public hearing was closed at 9:01 p.m.

On a motion by Council Member Hammler, seconded by Council Member Dunn, the following was proposed:

ORDINANCE 2013-O-019

Approving Concept Plan and Proffer Amendment TLZM 2012-0003, Crescent Place, Amending TLZM 2005-0001 Harrison Park, and Rezoning 0.12 Acres of Land from CD-RH to PRN, the Properties Being Located Near the Intersection of Harrison Street and Catoclin Circle

Council Member Comments/Questions:

- This will be an important catalyst for the downtown.
- Doubled the commercial space from the initial application
- Parking situation is not perfect, but workable
- Will bring in new customers, residents and businesses
- Parking situation is no different than downtown where businesses do not have parking and the town provides parking to assist them or the Market Station development where the town owns the parking lot

- Involvement by citizens has lead to a much better development than previously submitted
- Developer will be improving both sides of Harrison Street and adding on-street parking where none previously existed as well as improving and adding spaces to the town owned lot, which could not have been sold because of previous proffer encumberments
- Improvements to Raflo Park, connections to the W&OD trail and proffered money for recreation will help ease the need for open space
- Architectural detail is very high quality

The motion was approved by the following vote:

Aye: Burk, Butler, Dunn, Hammler, Martinez, Wright and Mayor Umstatt

Nay: None

Vote: 7-0

11. RESOLUTIONS AND MOTIONS

a. Transit Report

On a motion by Council Member Wright, seconded by Vice Mayor Butler, the following was proposed:

MOTION 2013-049

I move that the Council advise the Loudoun County Board of Supervisors of the Town's willingness to pay only the local funding for Safe-T-Ride and for Saturday service between downtown and the Outlet Center, as outlined in the attached letter

Council Comments/Questions:

- Routes that originate in Leesburg, but also serve county destinations around Leesburg would be attractive to the county
- Routes have been designed to serve town residents as well as county residents in as efficient a manner as possible

Vice Mayor Butler offered a friendly amendment to add the words "and around" to the third bullet point and to take out the word "the". The amendment was accepted as friendly.

The motion was approved by the following vote:

Aye: Burk, Butler, Dunn, Hammler, Wright and Mayor Umstatt

Nay: None

Vote: 6-0-1 (Martinez absent)

b. Video Series Production

On a motion by Vice Mayor Butler seconded by Council Member Wright, the following was proposed:

MOTION 2013-050

I move that the Town Council approve the production of a new resident orientation video series, with the first three videos funded from the existing FY 2014 budget and funds added to the FY 2015 budget for subsequent videos. I further move that the Council endorse the "Leesburg Unscripted" video series to be produced by Monroe Technology Center students with assistance from Capital TV Productions, at no cost to the Town

Council Comments/Questions:

- This helps to move the town into the 21st century with respect to getting information to residents
- Looking forward to getting feedback on the number of views these videos receive
- Great example of how many people in the community volunteer their time and energy to make things better
- Moving forward, creating handheld apps for various town services, should be investigated
- It was noted that the town could not promote specific businesses

The motion was approved by the following vote:

Aye: Burk, Butler, Dunn, Hammler, Martinez, Wright and Mayor Umstatted

Nay: None

Vote: 7-0

c. Town Manager Recruitment Process

On a motion by Vice Mayor Butler, seconded by Mayor Umstatted, the following was proposed:

MOTION 2013-051

I move that the Town Council direct staff to post the position of Town Manager internally using the current job description. Staff will direct interested parties to submit a resume and cover letter to the Town Clerk. Interviews will be expected to begin January 13, 2014.

Council Comments/Questions:

- Would prefer to have a national search

Council Member Dunn requested an amendment to accept unsolicited external applicants into the review process. Mayor Umstatted determined that this motion was not germane to the main motion and therefore did not accept the motion at this time.

- Can the town exclude applicants from outside during an internal recruitment?
Staff answer: Unsolicited applications are accepted at anytime for any position.

Council Member Dunn made a motion to include public input on the process, rather than prospective applicants, and characteristics / traits that the public would like to see in a town manager. The motion was not accepted as friendly. Council Member Hammler seconded for discussion purposes.

- What was the type of public input solicited for the prior town manager recruitment?

Council answer: Public input session.

The motion to accept public comment on the process at the January 14 Council meeting was approved by the following vote:

Aye: Burk, Butler, Dunn, Hammler, Martinez, Wright and Mayor Umstattd

Nay: None

Vote: 7-0

Council Member Dunn made a motion to include a National Search to be preceded by an internal search. The motion failed for lack of a second.

Council Member Dunn made a motion to include a regional, including statewide, search with the internal search. The motion failed for lack of a second.

Council Member Dunn made a motion that the search should include all efforts include a diverse mix to be representative of the community, both ethnically, racially and gender. The motion failed for lack of a second because this is required by law.

Council Member Dunn made a motion to appoint an interim town manager with the final hiring to occur after the election. The motion was seconded by Council Member Burk for discussion purposes.

The motion to amend failed by the following vote:

Aye: Dunn

Nay: Burk, Butler, Hammler, Martinez, Wright and Mayor Umstattd

Vote: 1-6

The main motion was approved by the following vote:

Aye: Burk, Butler, Hammler, Martinez, Wright and Mayor Umstattd

Nay: Dunn

Vote: 6-1

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESSa. Workforce Diversity Task Force

On a motion by Council Member Burk, seconded by Vice Mayor Butler, the following was proposed:

MOTION 2013-052

I move that the Town Council establish a Task Force on Workforce Diversity. The Task Force will be comprised of 10 Town Residents that represent a diversity of race, ethnicity and gender. The Task force will meet four (4) times during 2014 with the purpose of providing direct feedback and advice to the Mayor, a Council Member, the Town Manager and the Town's Human Resources Manager, all of whom ~~shall~~ should attend each meeting, on idea and suggests to increase the diversity of applicants seeking employment with the town ~~with the overall goal to have a workforce as representative of the Leesburg population and report back to Council by December 2014~~

Council Comments/Questions:

- The town needs to get suggestions from the minority community on where the best place is to advertise

Vice Mayor Butler offered a friendly amendment to designate Council Member Burk as the Council Member on the task force. The amendment was accepted as friendly.

- How will task force members be selected?
Council answer: Should be discussed at a work session after the Town Manager and Human Resources Manager submit some ideas for Council to discuss
- Any discrepancies between the minority population of the town and the employee workforce is not intentional

Council Member Hammler made a friendly amendment to have a report back to Council by December 2014, but this is not intended to impede progress. The amendment was accepted as friendly.

Vice Mayor Butler made a motion to delete the last part of the last sentence, ending the sentence with "the Town". The motion was accepted as friendly.

Council Member Hammler offered a friendly amendment to add the words "and seeking mentorship opportunities". The amendment was not accepted as friendly as this is not germane to the main motion.

Staff noted that "all ethnicities" cannot be accommodated on a 10 person task force.

The main motion was approved by the following vote:

Aye: Burk, Butler, Dunn, Hammler, Martinez, Wright and Mayor Umstatt

Nay: None

Vote: 7-0

b. Temporary Demonstration of Approved King Street Design

On a motion by Mayor Umstatt, seconded by Council Member Dunn, the following was proposed:

MOTION

I move that the Town Council approve construction of a temporary two month mock-up of North and South King Street in order to see if removing the parking would help or hurt downtown Leesburg in a more cost effective way by placing temporary attractive barriers such as planters along where the parking would be removed and the sidewalks extended. Mock-up could also include placing chairs or benches as well as some vegetation within the closed off area so as to make it look appealing and inviting, allowing visitors and stakeholders to better gauge the effects of the permanent removal of the on-street parking. Time table for the mock-up to be between February 17, 2014 and April 17, 2014.

Council Comments/Questions:

- If everyone who voted for Plan A does not intend to change their vote, then this is not necessary.
- If encouraging arts, entertainment and dining is important, why was not not required for Crescent Place or other developments?
- Could curb stops be used rather than using “jersey” barriers?
Staff answer: They would have to be rated to stop a moving vehicle. “Jersey” type barriers, by reason of their size and weight are meant to stop a vehicle, while parking stops would have to be permanently affixed to the street to make them unmoveable.
- It is impossible to completely gauge the effect of the on-street dining, but testing the impact of the parking removal could be tested.
- What is the timing for the program to help businesses during the construction phase of the improvements?
Staff answer: Marketing and advertising campaigns will be brought back to Council in January. Meetings will be held with businesses to help the businesses understand the process and to help staff understand what the business’ needs will be during construction

The motion was approved by the following vote:

Aye: Mayor Umstatt

Nay: Burk, Butler, Dunn, Hammler, Martinez, and Wright

Vote: 6-1

15. COUNCIL COMMENTS

Council Member Dunn: wished everyone a Merry Christmas. He disclosed a meeting with Mr. Mitchel regarding Crescent Place.

Vice Mayor Butler: Disclosed a meeting with representatives from Project York. He stated he is hoping to attend the Employee Christmas Luncheon. He questioned when Council and Commissions pay would be made for December.

Council Member Burk: congratulated Orvis on their ribbon cutting. She stated she is excited about Jingle Jam and wished everyone a Merry Christmas and Happy Holidays.

Council Member Martinez: stated the NVRC is working on a presentation regarding workforce development to help localities address the issue of retiring baby boomers. He discussed the growing problem of young people who have not been able to find jobs and have nowhere to go. He wished everyone a Happy Holidays.

Council Member Hammler: Disclosed meetings with Crescent Place representatives. She stated she attended a reception at Morven Park and participated in the Civics Now program. She stated she also attended the Reed Smith Holiday Party. She stated Mobile Hope is looking for a new base. She noted that the county's EDC is now the Economic Development Advisory Committee, which the town is still a non-voting member. She noted that the Dulles Area Transportation Association is having their annual meeting tomorrow evening in Tysons Corner. She disclosed that she was asked to sit on the Governor-elect's transition council on local government issues and has a meeting on Thursday in Richmond. She wished everyone a Merry Christmas, a great winter break and a happy New Year.

Council Member Wright: stated that staff was very creative to make sure that the Tree and Menorah lighting could go on despite the rain. He wished everyone a Merry Christmas and a Happy New Year.

16. MAYOR'S COMMENTS

Mayor Umstadd disclosed a conversation with Hobie Mitchel.

17. MANAGER'S COMMENTS

Mr. Wells stated the tree lighting was a great event with a great turn out. He stated the Employee Holiday Luncheon is 11:30 at Ida Lee. He stated the line up for Saturday's parade is at 9:30 at Ida Lee. He noted that the IT Commission report was significant piece of work and will be a foundation for what will be happening in the IT arena in the near future. He wished everyone a Merry Christmas and Happy New Year.

18. CLOSED SESSION

None.

19. ADJOURNMENT

On a motion by Council Member Martinez, seconded by Vice Mayor Butler, the meeting was adjourned at 11:02 p.m.

Kristen C. Umstattd, Mayor
Town of Leesburg

ATTEST:

Clerk of Council
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