

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Special Meeting
April 7, 2014
7:30 p.m.
Council Chambers

1. Call to Order

2. Public Hearing

- a. Tax Rate Public Hearing (*Tab 08*) (30 min)

ORDINANCE

Ordaining Chapter 20 (Licenses, Taxation and Miscellaneous Regulations), Article II (Taxation Generally), Section 20-22 (Annual Levy and Rate of Taxes), and Appendix B (Fee Schedule) Setting Tax Rates on Real Estate, Vehicles Used as Mobile Homes or Offices, Tangible Personal Property, Real Estate and Tangible Personal Property of Public Service Corporations, and Setting Utility Water and Sewer Rates for Tax Year 2014

3. Adjournment

AGENDA

Town Council Work Session
Immediately following Special Meeting

1. Items for Discussion

- a. County Referral – Goose Creek Club (*Tab 02*)(15 min)
b. Amending the Town Code - Noise Ordinance Amendments (*Tab 09*)(60 min)
c. Appointment Procedures for Boards and Commissions (*Tab 07*)(30 min)
d. Letter to the Governor re: Budget (*Tab 05*)(15 min)

2. Information Memorandums

- a. Current/Planned Utility Service to Morven Park (*Tab 10*)
b. Lower Sycolin Update (*Tab 11*)
c. Front Desk Staff Seating at Ida Lee (*Tab 12*)

3. Additions to Future Council Meetings (*Tab A*)

4. Council Invitations

April 4 – Valor Awards, 11:30 a.m.-2 p.m., National Conference Center
April 4 – Mind, Body and Soul Anniversary Celebration, 6:30 p.m., 101A South King
April 5 – “Keep Leesburg Beautiful” Community Clean-Up, 9 a.m., Brandon Park
April 6 – The Golden Few, 2 p.m., Balch Library
April 12 – Easter Egg Hunt, 12-4 p.m., Ida Lee Park
April 25 – Arbor Day Tree Planting, 1 p.m., Cool Spring Elementary School
April 26-27 – Flower and Garden Festival
May 14 – Business Appreciation Awards, 6 p.m., Tally Ho Theatre
May 26 – Memorial Day Commemoration, 10 a.m., Courthouse Lawn

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Meeting
April 8, 2014
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Dunn
3. SALUTE TO THE FLAG: Council Member Hammler
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of March 24, 2014
 - c. Regular Session Minutes of March 25, 2014
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Proclamation – Hunger Awareness Month
 - b. Presentation – Multi-Faith Food Drive
 - c. Proclamation – Lyme Disease Awareness Month
 - d. Proclamation – National Volunteer Week
 - e. Environmental Advisory Commission Annual Report
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. License Agreement between NVRPA, the Town and Green Energy Partners (GEP) for Reclaimed Water Line (*Tab 01*)

RESOLUTION

Authorizing the Town Manager to Execute a License Agreement Between the Town of Leesburg, Green Energy Partners and the Northern Virginia Regional Park Authority to Allow the Reclaimed Water Line to Cross the W&OD Trail

- b. County Referral – Goose Creek Club (*Tab 02*)

MOTION

I move to approve the referral letter regarding ZMAP 2013-0005 Goose Creek Club and related Special Exception applications

10. PUBLIC HEARINGS

- a. Adoption of the FY 2015 Budget and CIP (Tab 03)(60 min)

ORDINANCE

Adopting the Budget for Fiscal Year 2015; Making Appropriations for FY 2015 for the General Fund, Utilities Fund, Capital Projects Fund, CARR Fund, and NVTA Fund; Amendments to the Budget and Supplemental Appropriations by Council Resolution; and Authorizing and Directing the Town Manager to Take all Steps Necessary and Prudent to Effectuate the Implementation of the Ordinance

RESOLUTION

Adopting the Fiscal Year 2014-2019 Capital Improvements Program in the Amount of \$63,630,234

11. RESOLUTIONS AND MOTIONS

- a. Cease Work on Morven Park Boundary Line Adjustment and Zoning Ordinance Change (Tab 04)(45 min)

RESOLUTION

To Stop Further Work on the Boundary Line Adjustment Process and Zoning Amendment for Morven Park

- b. Letter to the Governor – Re: Budget (Tab 05)(15 min)

ACTION (as directed from work session)

- c. Luckstone Settlement Agreement (Tab 06)(15 min)

RESOLUTION

Authorizing the Settlement of the Condemnation Action of Town Council of Town of Leesburg, Virginia V. Luck Stone Corporation

- d. Appointment Procedures for Boards and Commissions (Tab 07)(30 min)

ACTION (as directed from work session)

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS
16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.