

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
April 21, 2014
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Downtown Improvements Update (*Tab 18*)
- b. Noise Ordinance (*Tab 16*)
- c. Parking Payment In-Lieu (*Tab 17*)
- d. County Referral – Tuscarora Crossing (*Tab 11*)

2. Information Memorandums

- a. On-line Registration for Recreation Programs

3. Additions to Future Council Meetings (Tab A)

4. Council Invitations

April 25 – Arbor Day Tree Planting, 1 p.m., Cool Spring Elementary School

April 26 – Run Me Home 5k and Fun Run benefitting Loudoun Community Foster Care, 7:45 a.m, starts/finishes at Catoctin Elementary

April 26-27 – Flower and Garden Festival, 10-6 Saturday, 10-5 Sunday, Downtown

April 27 – The Grandees of Government: The Origins and Persistence of Undemocratic Politics in Virginia, 2 p.m., Thomas Balch Library

May 1 – History of Virginia as Told by Legislative Petitions, 10 a.m., Thomas Balch Library

May 3 – Leesburg Walking Tour, 9 a.m. – 12 p.m., meets at Thomas Balch Library

May 4 – Transition Triathlon Spring LOCO Ride (26, 44 or 57 mile bike ride benefitting Paws for People, 8 a.m., starts/finishes at Transition Triathlon, King Street @ W&OD Trail)

May 4 – Black Rock and Blue Water: The Wreck of the Royal Mail Ship Rhone in St. Narcisco's Hurricane of October 1867, 2 p.m., Thomas Balch Library

May 10 – Get Smart 5k and Fun Run benefitting Smarts Mill PTA, 8 a.m., starts/finishes at Smarts Mill Middle School

May 12 – Clerk's Office Tour, 7 p.m., meets at Thomas Balch Library

May 14 – Business Appreciation Awards, 6 p.m., Tally Ho Theatre

May 17 – Shred Event, 9 a.m. – 1 p.m., Heritage High School

May 18 – Northern Virginia 2014 Walk to Cure Diabetes benefitting Juvenile Diabetes Research Foundation, 9 a.m., starts/finishes at Ida Lee Park

May 18 – Blowtorch: Robert Komer, Vietnam and American Cold War Strategy, 2 p.m., Thomas Balch Library

May 26 – Memorial Day Commemoration, 10 a.m., Courthouse Lawn

May 31 – 28th Annual Leesburg Classic Car Show benefitting CS Monroe Auto Body and Graphic Arts Depts., 5-9 p.m., Downtown

TOWN OF LEESBURG
Town Hall
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AGENDA
Town Council Meeting
April 22, 2014
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Hammler
3. SALUTE TO THE FLAG: Council Member Wright
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Special Session Minutes of April 7, 2014
 - b. Work Session Minutes of April 7, 2014
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Certificates of Recognition – Special Olympics Teams
 - b. Proclamation – Disability Awareness Month
 - c. Proclamation – Arbor Day
 - d. Proclamation – Library Week
 - e. Proclamation – National Day of Prayer
 - f. Presentation – “Leesburg Unscripted”
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Making an Appointment to the Planning Commission (Hammler)(*Tab 01*)

RESOLUTION

Making an Appointment to the Planning Commission – Lyndsay Welsh-Chamblin

- b. Making an Appointment to the Technology and Communication Commission (Hammler)(Tab 02)

RESOLUTION

Making an Appointment to the Technology and Communication Commission – Eric Byrd

- c. Making an Appointment to the Standing Residential Traffic Committee (Wright)(Tab 03)

RESOLUTION

Making an Appointment to the Standing Residential Traffic Committee – Liz Mills

- d. Making a Reduction of the Performance Guarantee for Paxton Memorial Learning and Resource Campus(Tab 04)

RESOLUTION

Making a Reduction of the Performance Guarantee for Public Improvements at Paxton Memorial Learning and Resource Campus (TLPF 2009-0001)

- e. Approving Use of the Council Chambers (Tab 05)

MOTION

I move to approve use of the Council Chambers as an alternative location for the National Day of Prayer opening ceremonies, in case of inclement weather.

- f. Execution of an Encroachment Agreement for Town and Green Energy Partners to Encroach Upon Dominion Virginia Power Easement for Reclaimed Water Line (Tab 06)

RESOLUTION

Execution of an Encroachment Agreement for Town and Green Energy Partners to Encroach Upon Dominion Virginia Power Easement for Reclaimed Water Line

- g. Making a Supplemental Appropriation for Reimbursement of Police Services and Amending the FY 2014 Police Department Operating Budget (Tab 07)

RESOLUTION

Approving Amendments to the FY 2014 General Fund Budget, and Making Appropriations to the FY 2014 Police Budget for \$97,506.59 Awarded through a Series of Reimbursements for Additional Police Services covered through Overtime Assignments

- h. Virginia Department of Transportation Six-Year Plan (Tab 08)

RESOLUTION

Requesting Virginia Department of Transportation (VDOT) Funding for Highway Projects within the Town Of Leesburg in the Virginia Department of Transportation Six-Year Improvement Plan For Fiscal Years 2015-2020

- i. Luck Stone Settlement Agreement (Tab 9)

RESOLUTION

Authorizing the Settlement of the Condemnation Action of Town Council of Town of Leesburg, Virginia V. Luck Stone Corporation

- j. Lower Sycolin Sewage Conveyance System Ph. II Reimbursement for Construction Services (Tab 10)

RESOLUTION

Lower Sycolin Creek Sewage Conveyance System Phase II Reimbursement to Shirley Contracting Company, LLC for Construction Services

- k. County Referral – Tuscarora Crossing (Tab 11)

MOTION

I move to approve the referral letter regarding ZMAP 2012-0011 Tuscarora Crossing 4th Submission and authorize staff to forward the letter to County staff

10. PUBLIC HEARINGS

- a. Town Manager’s Public Hearing – Permit Parking on Belmont Drive (Tab 12)

- b. Amending the Town Code – Through Truck Restrictions on Catoclin Circle (Tab 13)

ORDINANCE

Amending Section 32-119 of the Town Code Pertaining to Certain Through Truck Traffic Prohibited

- c. Amending Chapter 2 of the Town Code regarding Boards and Commissions (Tab 14)

ORDINANCE

An Ordinance: Amending Chapter 2 (Administration), Article V (Boards and Commissions), Division 1 (Generally), Section 2-193 (Membership), Section 2-195 (Duties), Section 2-197 (Compensation), Section 2-198 (Councilmanic Liaison); and Division 2 (Specific Boards And Commissions), Section 2-228 (Leesburg Technology And Communications Commission); and Adding 2-232 (Leesburg Standing Residential Traffic Committee)

11. RESOLUTIONS AND MOTIONS

- a. Approving a Change Order for the Downtown Improvements Project (Tab 15)

RESOLUTION

Approval of Change Order No. 6 for Design Services for the Downtown Improvement Project in the total amount of \$181,890 and authorizing the Town Manager to execute the Change Order

- b. Noise Ordinance (Tab 16)

ACTION (as directed from Work Session)

- c. Parking Payment in Lieu (Tab 17)

ACTION (as directed from Work Session)

- d. Approving an Expansion of the Classic Car Show Footprint and Waiver of Additional Costs to the Town for the Expansion (Tab19)

RESOLUTION

Approving an Expansion of the Classic Car Show Footprint and Waiver of Additional Costs to the Town for the Expansion

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS
18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three day's notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.