



TOWN OF LEESBURG
NOTICE OF PUBLIC HEARING

PROPOSED THROUGH TRUCK PROHIBITION

The **LEESBURG TOWN COUNCIL** will hold a public hearing in the Town Council Chambers, 25 West Market Street, Leesburg, Virginia on **TUESDAY, April 22, 2014 at 7:30 p.m.** to consider prohibiting through truck traffic on Catoctin Circle from Battlefield Parkway to Edwards Ferry Road.

Alternate route for all through truck traffic on Catoctin Circles shall use Plaza Street between Battlefield Parkway to Edwards Ferry Road.

Addition information regarding this public hearing is available in the Leesburg Town Office during regular working hours

At this hearing, all persons desiring to speak regarding this matter will be heard. Persons requiring special accommodations should contact the Clerk of Council at 703-771-2733, one day in advance (TTD 703-771-4560).

MOTION 2013-009

I move to initiate a public hearing on restricting truck traffic on Catocin Circle between Edwards Ferry Road and Battlefield Parkway, and authorizing Department of Public Works staff to conduct a traffic study per the Residential Traffic Management Plan criteria

MOTION 2013-010

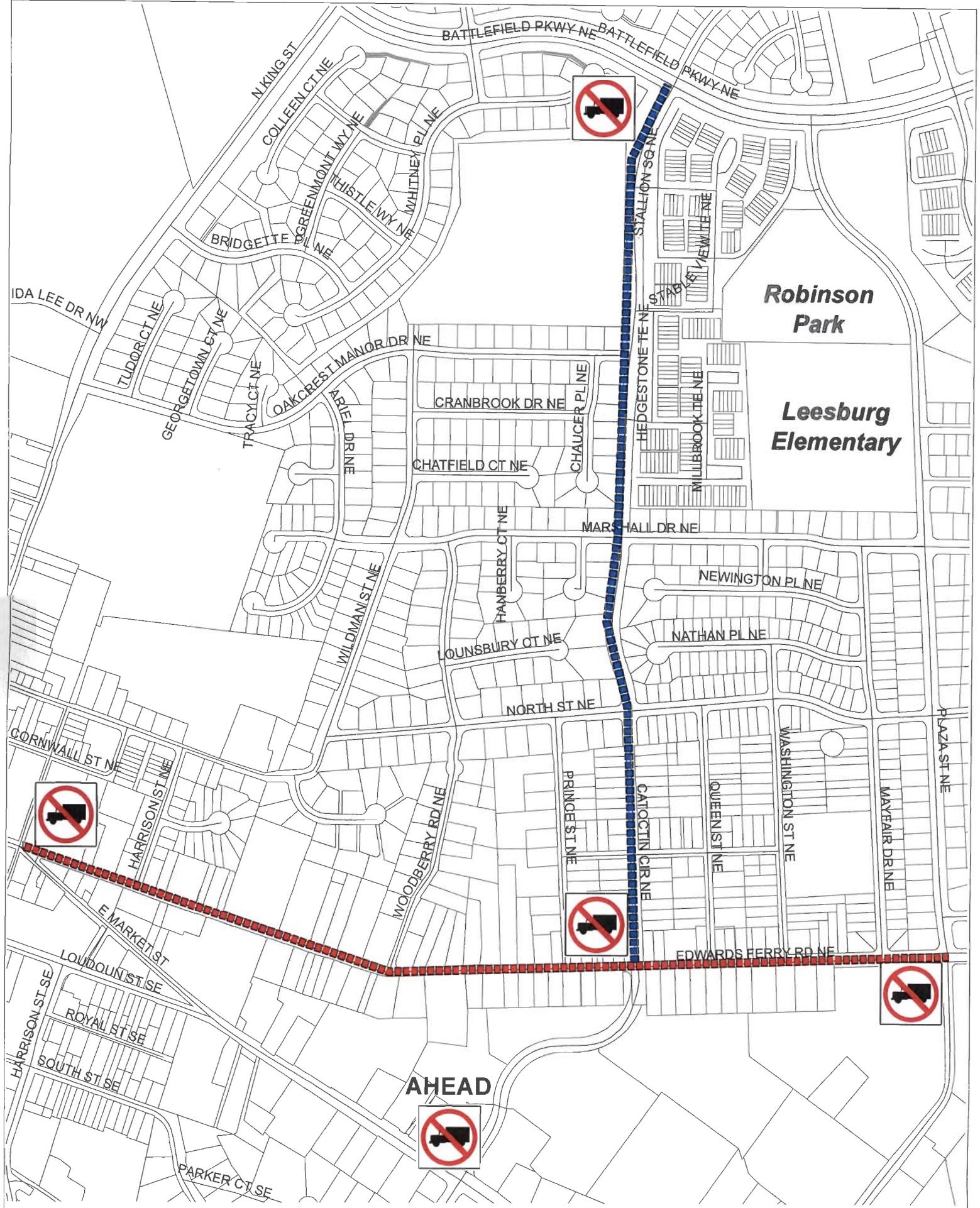
I move to adopt a policy for evaluating one-way traffic requests as part of the Residential Traffic Management Plan. The policy will require 75 percent support from affected residents, as well as a traffic study supporting the request

MOTION 2013-011

I move to adopt a modified procedure and ranking system for handling traffic calming requests as part of the Residential Traffic Management Plan, as outlined in the flow chart and descriptions presented by the Standing Residential Traffic Committee

MOTION 2013-012

I move to adopt a modified policy for handling requests for a \$200 additional fine for speeding on residential streets as part of the Residential Traffic Management Plan as permitted by Virginia State Code Section 46.2-878.2. The policy will enable Town Council to approve the additional fine following a public hearing if the average speeds remain above 31 miles per hour after eight (8) weeks of Leesburg Police selective enforcement



Proposed No Through Truck Restrictions on Catocctin Circle

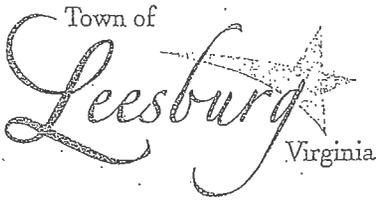
- - - - Proposed Truck Restriction Route
- - - - Existing Truck Restriction Route
- No Through Trucks



Jan 3, 2014

AHEAD





September 10, 2012

John Wells, Town Manager
25 West Market Street
Leesburg, VA 20176

RE: Truck Traffic on Catoctin Circle between Edwards Ferry Road and Battlefield Parkway

Dear Mr. Wells:

I am writing on behalf of the Leesburg Standing Residential Traffic Committee (SRTC) regarding truck traffic on Catoctin Circle between Edwards Ferry Road and Battlefield Parkway. Residents expressed concerns about this issue at the August 6, 2012 SRTC meeting. The SRTC discussed the issue, and determined that this section of Catoctin Circle would be appropriate for through truck restrictions. The following motion was passed unanimously at the August 6, 2012 SRTC meeting:

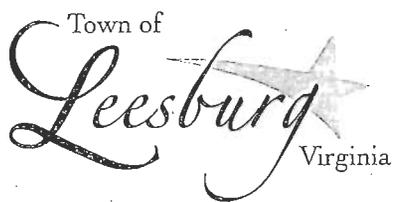
A motion by Liz Whiting, seconded by Sandy Grossman, that the SRTC recommend restricting truck traffic on Catoctin Circle, and that Town staff refer the issue of truck traffic on Catoctin Circle between Edwards Ferry Road and Battlefield Parkway to the Town Council under the provisions of the Town Code.

The committee accordingly recommends that this issue be presented to the Town Council.

Very truly yours,

Elizabeth D. Whiting
Elizabeth D. Whiting, Chair
Leesburg Standing Residential Traffic Committee

CC: Thomas A. Mason, P.E., Director of Public Works
Standing Residential Traffic Committee



THOMAS A. MASON, P.E.
Director of Public Works

25 West Market Street ■ 20176 ■ 703-771-2790 ■ Fax: 703-737-7065 ■ tmason@leesburgva.gov ■ www.leesburgva.gov

March 26, 2013

Mr. Dale Bennett
President & CEO
Virginia Trucking Association
1707 Summit Avenue, Suite 110
Richmond, Virginia 23230

RE: Truck Restriction on Catoctin Circle between Edwards Ferry Road and Battlefield Parkway

Dear Mr. Bennett:

The Town of Leesburg is considering a restriction on through traffic on Catoctin Circle between Edwards Ferry Road and Battlefield Parkway.

Please forward any comments to me as soon as possible. I can be reached by phone at 703-771-2791.

Sincerely,

A handwritten signature in black ink that reads "Calvin K. Grow".

Calvin K. Grow, P.E.
Transportation Engineer

The Town of
**Leesburg,
Virginia**

Policy and Procedures
For
Restricting Through Trucks in Leesburg

The following actions are necessary to restrict through truck traffic on Leesburg's roads.

A. The local government body shall hold a legally advertised public hearing.

1. Town Council must initiate a public hearing.
2. Public notices for the hearing must contain a description of the route(s) of the proposed through truck restriction and the alternate routes(s) with the same termini.
3. A public hearing shall be held by the local governing body and public hearing record will remain open for comments for a period of at least ten (10) working day.
4. A copy of the public notice will be sent to:
Mr. Dale Bennett
Executive Vice President
Virginia Trucking Association
3212 Cutshaw Avenue, Suite 324
Richmond, VA 23220

B. The town will conduct a traffic engineering study to include:

1. Traffic volumes by vehicle type for the route(s) proposed for restriction and the proposed alternate route(s). The date(s) the data is collected is to be included.
2. A 12-hour origin/destination study of all trucks on the route(s) proposed for the restriction. The date(s) the data is collected is to be included.
3. The number and percentage of "through trucks" on the route(s) proposed for restriction. The date(s) the data is collected is to be included.
4. An inventory of roadway characteristics and geometrics for the route(s) proposed for restriction and the alternate route(s). This inventory should include:
 - a. Roadway length in miles
 - b. Pavement width
 - c. Number of travel lanes
 - d. Shoulder width
 - e. Pavement type and condition

- f. Speed limit
- g. Number and type of cultural environment (i.e., residential and/or commercial)
- h. Vertical and horizontal alignment
- i. Parking restrictions and/or parking observed
- j. Accident data for the route(s) proposed for restriction and the alternate route(s)

5. The road requested for restriction is functionally classified as local or collector street.

- C. Signs shall be erected at the end of proposed restricted routes to advise of the proposed restriction and identify an address for submitting written comments. These signs shall be in place for a period of thirty (30) days.
- D. Staff will compile information regarding the traffic engineering study and public comments and make a recommendation to the Town Council. If truck restrictions are warranted an ordinance will be adopted by Town Council and "no through trucks" signs will be installed at each end of the restricted routes. Enforcement will be conducted by the Leesburg Police Department.
- E. If a request is received to rescind an existing "through truck" restriction the procedures outlined previously shall be followed.



Date of Council Meeting: April 22, 2014

**TOWN OF LEESBURG
TOWN COUNCIL MEETING**

Subject: Amending Section 32-119 of the Town Code Pertaining to Certain Through Truck Traffic Prohibited

Staff Contact: Calvin K. Grow, P.E., Transportation Engineer

Recommendation: That the Town Council amend the Town Code to include a section that restricts through truck traffic on Catoctin Circle N.E. from Battlefield Parkway to Edwards Ferry Road.

Fiscal Analysis: This item does not impact the Department of Public Works operating budget.

Background: The Public Works Department completed a Traffic Engineering Study regarding restricting through trucks on Catoctin Circle N.E. and the Town Council initiated a Public Hearing on February 26, 2013. The study was prepared in accordance with the attached policy and addressed items including pavement width, shoulder width, speed limit and an origin/destination study revealed that one (1) truck was using Catoctin Circle N.E. from Battlefield Parkway to Edwards Ferry Road.

Staff recommended that the Town Council adopt an Ordinance that prohibits through truck traffic on Catoctin Circle N.E. from Battlefield Parkway to Edwards Ferry Road.

1. This section of Catoctin Circle passes through a residential area and there are good alternate routes that will accommodate large trucks.
2. Traffic calming on Catoctin Circle N.E. between Edwards Ferry Road to Marshall Drive makes it difficult for larger trucks to travel on this street.
3. A copy of the public notice was sent to the Virginia Trucking Association for distribution to the trucking industry. They have not responded.
4. The Leesburg Standing Residential Traffic Committee requested that through trucks be prohibited. The Leesburg Police Department concurs with the recommendation.
5. Catoctin Circle N.E. between Edwards Ferry Road and North Street is a residential street with a pavement width of 26 feet.

Once this ordinance is adopted, "Through Trucks Prohibited" signs will be installed on Catoctin Circle N.E. Trucks are defined in the Virginia State Code as having registered gross weight in excess of 7,500 pounds.

Attachments: (1) Ordinance
(2) Public Notice
(3) Town Council Meeting, February 26, 2013, Motion 2013-009
(4) Map of area
(5) Letter dated September 10, 2012
(6) Letter dated March 26, 2013
(7) Policy & Procedures for Restricting Through Trucks in Leesburg

PRESENTED: April 22, 2014

ORDINANCE NO. _____

ADOPTED: April 22, 2014

AN ORDINANCE: AMENDING SECTION 32-119 OF THE TOWN CODE PERTAINING TO CERTAIN THROUGH TRUCK TRAFFIC PROHIBITED

WHEREAS, a public hearing to consider prohibiting certain through truck traffic was held on April 22, 2014; and

WHEREAS, all Town requirements were followed, notification to the trucking industry was provided, proper signage was posted and an origin and destination study of Catoctin Circle N.E. was performed; and

WHEREAS, the traffic study revealed there is a need to prohibit certain through truck traffic on Catoctin Circle N.E.

THEREFORE ORDAINED by the Council of the Town of Leesburg in Virginia as follows:

SECTION 1. Section 32-119 should be amended to read as follows:

SEC. 32-119. Motor truck prohibited upon streets of town, except where specifically permitted.

- (a) *Prohibited.* No motor truck shall be operated in the town upon the streets of street intersections except when necessary for the purpose of receiving loads of making deliveries.
 - (1) King Street (Route 15 Business) between Battlefield Parkway and Catoctin Circle.
 - (2) Market Street (Route 7 Business) between Liberty Street and East Loudoun Street.
 - (3) Loudoun Street between Dry Mill Road and East Market Street.
 - (4) Dry Mill Road between Catoctin Circle and Loudoun Street.
 - (5) Harrison Street between Catoctin Circle and East Market Street.
 - (6) Edwards Ferry Road between Plaza Street and East Market Street.
 - (7) Lawson Road between Battlefield Parkway and Tuscarora Creek.
 - (8) Davis/Lee Avenue between South King Street and Dry Mill Road.

AN ORDINANCE: AMENDING SECTION 32-119 OF THE TOWN CODE PERTAINING TO CERTAIN THROUGH TRUCK TRAFFIC PROHIBITED

- (9) Heritage Way between Fort Evans Road and Edwards Ferry Road.
- (10) Catoctin Circle between Battlefield Parkway and Edwards Ferry Road.
- (b) *Receiving loads and deliveries.* The operation of a motor truck on any of the streets or street intersections, designated by ordinance, shall be considered necessary for the purpose of receiving loads or making deliveries within the town only when the place of receipt or delivery may be accessed only by travel upon such street or street intersection and then only to the minimum extent that travel upon such street or street intersection is necessary for ingress-egress to the place of receipt or delivery.
- (c) *Definition.* The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:
Motor truck means:
 - (1) Every motor vehicle designed to transport property on its own structure independent of any other vehicle and having a registered gross weight in excess of 7,500 pounds; and
 - (2) Every motor vehicle designed and used primarily for drawing other vehicles and not so constructed as to carry a load other than a part of the load and weight of any vehicle attached thereto.
- (d) *Exceptions.* Subsection (a) of this section does not apply to the following:
 - (1) The operation of emergency vehicles upon any street or highway within the town.
 - (2) The operation of motor trucks or vehicles owned or operated by the town, or agents of the town, public utilities, or motor trucks owned or operated by the state department of transportation or its agents.
 - (3) The operation of motor trucks or vehicles upon any official established detour within the town.

SECTION II. All prior ordinances in conflict herewith are repealed.

SECTION III. This ordinance shall be in effect upon its passage.

PASSED this 22nd day of April, 2014.

Kristen C. Umstatted, Mayor
Town of Leesburg

ATTEST:

Clerk of Council