

From: [Kristen Umstatt](#)
To: [Council](#)
Subject: Fw: NVTA PCAC Appointments
Date: Wednesday, May 07, 2014 3:10:19 PM
Attachments: [PCAC Role and Membership.docx](#)
Importance: High

All, take a look at this and think about whether you want to serve. We will take this up Tuesday. Since I'm now representing the Towns on the Authority, I have to step down from this committee. Notification of PCAC meetings was spotty and the timing of the meetings has been unpredictable.
Kristen

From: Camela Speer [mailto:Camela.Speer@thenovaauthority.org]
Sent: Wednesday, April 23, 2014 10:43 AM
To: NVTA PCAC <PCAC@thenovaauthority.org>
Cc: John Mason <John.Mason@thenovaauthority.org>
Subject: NVTA PCAC Appointments

Hello PCAC Members,

On Thursday, April 17 the NVTA approved the organization of the Planning Coordination Advisory Committee as outlined in the attached document. In July 2013 letters were sent to each of your jurisdictions requesting the appointment of an elected official to serve on the PCAC. If you are receiving this email, our records indicate that you were appointed by your jurisdiction to serve this role. Please respond to me to confirm that you will remain the representative to the PCAC from your jurisdiction for the remainder of the 2014 calendar year. If your jurisdiction wishes/needs to appoint a new member, please send this new information to me as soon as possible. Please note, members of the Authority cannot serve on the PCAC.

We anticipate confirming membership to the PCAC in the next few weeks with a goal of holding a first organizational meeting in May.

Thank you for your time and attention to this matter.

Camela Speer
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NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

Planning Coordination and Advisory Committee

Role and Membership

- **Basis.** Code of Virginia §15.2-4837. “The Authority shall have a planning coordination advisory committee, which shall include, but not be limited to at least one elected official from each town that is located in any county embraced by the Authority and receives street maintenance payments under §33.1-41.1.
- **Bylaws charge.** This committee shall be responsible for advising the Authority on broad policy issues related to the periodic update of the NVTA’s Long Range Transportation Plan and the development of the NVTA’s Six Year Program with special consideration to regional transportation, land use and growth issues.
- **Relationships.** Reports directly to Authority. The Executive Director will ensure that the timing of meetings of this committee provide the opportunity for it to report policy recommendations to the Authority that will have a timely influence on Long Range Plan and Six Year Plan development.
- **Membership.** The Committee will consist of 14 members. One elected official, who is not a member of the Authority, shall be appointed annually (calendar year) by the NVTA cities, counties, and qualified towns.
- **Committee leadership.** The Chair and Vice Chair will be appointed by the Chairman of the Authority with the concurrence of the Authority members.
- **Quorum/decisions.** A quorum shall consist of eight (8) members. The Committee shall strive for consensus when developing recommendations. In the event that consensus cannot be attained, approval of an advisory recommendation or other action shall require an affirmative vote of two-thirds of the members present representing two-thirds of the region’s population.
- **Staff support.** NVTA staff will provide lead; other committee staffs will assist as requested.