

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
August 11, 2014
Council Chambers

1. Items for Discussion

- a. Presentation by Randy Burdette (VA. Dept. of Aviation) regarding Remote Tower Pilot Program *(Tab 11)(60 min)*
- b. Oaklawn Land Bay "B" *(Tab 09)(120 min)*
- c. Comprehensive Parking Program (Initiatives/Follow-up) *(Tab 12)(30 min)*

2. Information Memorandums

- a. Utility Department Capacity Update *(Tab 13)*
- b. Emergency Water Interconnection with Loudoun Water Update *(Tab 14)*

3. Additions to Future Council Meetings (Tab A)

4. Council Invitations

- August 9* – Acoustics on the Green, 7 p.m., Town Green
- August 12* – Sycolin Road Overpass Ribbon Cutting, 10 a.m., Sycolin Rd/Bypass
- August 15* - 9/11 Ride, 1:45 (approximately) through the Downtown
- August 15* – Movies in the Park, 9 p.m., Ida Lee Park
- August 16* – Acoustics on the Green, 7 p.m., Town Green
- August 17* – YMCA 5k/20k, 7:30 a.m., Corner of Market and Harrison Streets
- August 22* – Blue Ridge Hospice Ribbon Cutting, 6 p.m., Cornwall Medical Center
- August 23* – Under the Olive Tree Ribbon Cutting, 10 a.m., 1603 Village Market Blvd., #114
- August 23* – Acoustics on the Green, 7 p.m., Town Green
- Sept. 5* – Century 21 Redwood Realty Ribbon Cutting, 5 p.m., 17 Loudoun St., SE
- Sept. 11* – 9/11 Remembrance, 7 p.m., Town Green
- Sept. 20* – Good Shepherd Alliance Walk for the Homeless, 8 a.m., Douglass Comm.
- Sept. 20* – Third Annual Fine Arts Festival, Downtown

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting
August 12, 2014
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Hammler
3. SALUTE TO THE FLAG: Council Member Martinez
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of July 21, 2014
 - b. Regular Session Minutes of July 22, 2014
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Certificate of Recognition – Jasmine Adolphe, Team USA Fencing
 - b. Proclamation – National Payroll Week
 - c. Introduction of Kim Winn, VML Executive Director
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Airport Security Perimeter Fence – Construction Contract Award (*Tab 01*)

RESOLUTION

Awarding the Construction Contract for the Airport Perimeter Fence – West Side Project and Accepting a Grant from the Virginia Department of Aviation and the Federal Aviation Administration

- b. Approval of the Next Town Hall Art Gallery Exhibit (*Tab 02*)

RESOLUTION

Town Hall Art Gallery – Approval of the Exhibit by the Students of Northern Virginia Community College Professor Donald Depuydt

- c. License Agreement for the Loudoun Raw Water Transmission Line (Tab 03)

RESOLUTION

Authorizing the Town Manager to Execute a License Agreement Between the Town of Leesburg and Loudoun County Sanitation Authority (“Loudoun Water”) to Allow Loudoun Water’s Raw Water Intake Transmission line to Cross Certain Town Streets

- d. Amending the Town Manager’s Contract End Date (Tab 04)

MOTION

I move to amend the Town Manager’s Contract End Date from September 30 to October 3, 2014.

- e. Approving a Performance Guarantee for Courthouse Square (Tab 05)

RESOLUTION

Performance Guarantee and Water and Sewer Extension Permits for Courthouse Square (TLPF 2012-0011)

- f. Dominion Power Encroachment Agreement (Tab 06)

RESOLUTION

Authorizing the Mayor to Execute an Encroachment Agreement Between the Town of Leesburg and Dominion Virginia Power (“DVP”) to Allow a Sanitary Sewer and Reclaimed Water Line to Cross DVP’s Easement

- g. Approving the Governor’s Development Opportunity Fund Grant Performance Agreement (Tab 07)

RESOLUTION

Authorizing the Mayor or Town Manager to Execute the Governor’s Development Opportunity Fund Grant (GOF) Performance Agreement

10. PUBLIC HEARINGS

- a. Town Manager’s Public Hearing – Permit Parking on Cornwall Street (Tab 08)(30 min)

- b. TLZM 2014-0004 Oaklawn at Stratford (Tab 09)(120 min)

ORDINANCE

Approving TLZM 2014-0004 Oaklawn at Stratford, a Concept Plan Amendment and Proffer Amendment to Add Land Uses, Modify Transportation Phasing, Reallocate Permitted Uses Among Various Land Bays, and Amend the Proffer Requiring H-2 Corridor Design Approval for Development in Land Bay B

11. RESOLUTIONS AND MOTIONS
 - a. Approval of MOA (Town/Oaklawn) for Construction of Hope Parkway
(Material to be presented prior to meeting)(30 min)

ACTION

12. ORDINANCES
 - a. None.
13. UNFINISHED BUSINESS
 - a. None.
14. NEW BUSINESS
 - a. None.
15. COUNCIL COMMENTS
16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three day's notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.