



Date of Council Meeting: August 12, 2014

**TOWN OF LEESBURG
TOWN COUNCIL MEETING**

Subject: Awarding the construction contract for the Airport Perimeter Fence – West Side project and accepting a grant from the Virginia Department of Aviation (DOAV) and the Federal Aviation Administration (FAA).

Staff Contact: Renée LaFollette, PE, Director of Capital Projects
Scott Coffman, Airport Manager
Kathy Elgin, Chief Procurement Officer
Lisa Haley, Senior Management Analyst

Recommendation: Town staff and the Airport Commission recommend that FAA and DOAV grants be accepted for the construction of Airport Perimeter Fence – West Side project. Town staff recommends award of the construction contract for the Airport Perimeter Fence – West Side project to Long Fence Company, Inc. in the amount of \$458,762.00.

Issue: Should Town Council accept grants from the FAA and DOAV and award the construction contract for the Airport Perimeter Fence – West Side project?

Fiscal Impact: This is a funded project in the current Capital Improvements Program (CIP). The total estimated cost for this project including design, construction, construction management, and utility relocation is \$665,496.50. Funding for the project is shown in the table below:

Funding Source	Design	Construction	Total
FAA		\$540,000.00	\$540,000.00
DOAV	\$58,946.85	\$48,000.00	\$106,946.85
Town	\$6,549.65	\$12,000.00	\$18,549.65
TOTAL	\$65,496.50	\$600,000.00	\$665,496.50

The total approved budget for this project is \$1,010,000. Construction funding of \$475,000 is allocated for Fiscal Year 2015 and \$450,000 was allocated for Fiscal Year 2014, of which \$403,500 was unspent. Unspent funds from Fiscal Year 2014 in the amount of \$245,000 will need to be appropriated forward to Fiscal Year 2015 to cover the costs of construction and a 10% contingency.

Background: This project is to provide security fencing around the southern, western, and a small portion of the northern boundary of the airport property. Included with this project is the clearing of trees that are located within the Airport Object Free Area (OFA) and other trees that had been marked as obstruction trees by the FAA. This project has been high on the priority list for the Airport Commission and the current Fixed Based Operator (FBO), ProJet Aviation.

Awarding the construction contract for the Airport Perimeter Fence – West Side project and accepting a grant from the Virginia Department of Aviation (DOAV) and the Federal Aviation Administration (FAA).

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In response to a public solicitation for the Airport Perimeter Fence – West Side project, the Town received two responsive bids on June 26, 2014. The bids received were as follows:

- Long Fence Company, Inc. \$458,762.00
- Fence Builders, Inc. \$821,530.74
- Hurricane Fence Co. Non-Responsive

The bids were evaluated by the Director of Capital Projects and the Chief Procurement Officer in accordance with the Town's Procurement Policy. Long Fence Company, Inc. of Chantilly, Virginia was determined to be the lowest responsive and responsible bidder.

This is a unit price contract. The estimated quantities multiplied by the unit price have established the not to exceed contract price. Change order procedures are detailed in the bid specifications.

Construction is anticipated to begin in fall 2014 and be substantially complete in winter 2014/2015.

A RESOLUTION: AWARDING THE CONSTRUCTION CONTRACT FOR THE AIRPORT PERIMETER FENCE – WEST SIDE PROJECT AND ACCEPTING A GRANT FROM THE VIRGINIA DEPARTMENT OF AVIATION AND THE FEDERAL AVIATION ADMINISTRATION.

WHEREAS, the Federal Aviation Administration grants provide 90% of the construction funding for the project in the amount of \$540,000; and

WHEREAS, the Town of Leesburg is required to provide 10% of the design funding and 2% of the construction funding and cover any non-AIP eligible costs, the Town share for this project is \$18,549.65; and

WHEREAS, the Town Manager is required to sign the grant offers; and

WHEREAS, the funding shown in the Fiscal Year 2014-2019 Capital Improvement Program is sufficient; and

WHEREAS, an additional amount of \$245,000 is needed from unused Fiscal Year 2014 funding in order to cover the full project costs, including a 10 % contingency.

THEREFORE, RESOLVED by the Council of the Town of Leesburg in Virginia that:

SECTION I: The Town Manager is authorized to execute the grant offers from the Virginia Department of Aviation and the Federal Aviation Administration.

SECTION II: The additional funding needed from Fiscal Year 2014 in the amount of \$245,000 is hereby appropriated to project number 11502 for the Runway Safety Area Grading project.

SECTION II: The Town Manager is authorized to execute a contract in a form approved by the Town Attorney with Long Fence Company, Inc. in the amount of \$458,762 for the construction of the Airport Perimeter Fence – West Side project.

PASSED this ___ day of August, 2014.

Kristen C. Umstattd, Mayor

A RESOLUTION: AWARDING THE CONSTRUCTION CONTRACT FOR THE AIRPORT PERIMETER FENCE – WEST SIDE PROJECT AND ACCEPTING A GRANT FROM THE VIRGINIA DEPARTMENT OF AVIATION AND THE FEDERAL AVIATION ADMINISTRATION.

Town of Leesburg

ATTEST:

Clerk of Council