



Town of Leesburg

NOTICE OF PUBLIC HEARING TO CONSIDER A PROPOSED RESIDENTIAL PERMIT PARKING ZONE ON CORNWALL STREET NE BETWEEN NORTH KING STREET AND CHURCH STREET

The Town Manager will hold a public hearing during the Town Council Meeting in the Council Chambers, 25 West Market Street, Leesburg, Virginia on **TUESDAY, August 12, 2014 at 7:30 p.m.** on a Proposed Residential Permit Parking Zone designation on Cornwall Street NE between North King Street and Church Street. This is a proposed Town Code amendment per Section 32-240(b) of the Town Code.

Additional information concerning this Proposed Residential Permit Parking Zone is available by contacting Calvin K. Grow at 703-771-2791 or email at cgrow@leesburgva.gov.

At this hearing, all persons desiring to express their views regarding this matter will be heard. Person requiring special accommodations should contact the Clerk of Council at 703-772-2733, one day in advance (TTD 703-771-4560).



The Town of Leesburg
INTEROFFICE MEMORANDUM

TO: John Wells, Town Manager
FROM: Calvin K. Grow, P.E., Transportation Engineer *CS*
DATE: July 16, 2014
RE: Public Hearing for Residential Permit Parking on Cornwall Street between South King Street and Church Street NE

The Department of Public Works recommends that a Public Hearing be held per Section 32-240(b) of the Town Code, which requires a Public Hearing prior to designating any residential permit parking zone.

Seven of the eight residents of Cornwall Street between South King Street and Church Street NE have requested the designation of a residential permit parking zone by means of a signed petition. Residents have expressed concern regarding the lack of available on-street parking. The residents of this street do not have a Homeowner's Association, which might be able to help resolve parking issues. The Department of Public Works conducted a preliminary survey in July 2014. The results are tabulated in the attached Parking Survey which reveal that this street meets the following sections of the Town Code:

1. Section 32-240(d)(1)a of the Town Code is met since the total number of curbside parking spaces occupied by vehicles during the survey equaled or exceeded seventy-five percent (75%) of the number of curbside parking spaces.
2. Section 32-240(d)(1)b of the Town Code is met since the total number of curbside parking spaces occupied by vehicles whose operators do not reside within the proposed residential permit parking zone equaled or exceeded twenty-five percent (25%) of the total number of occupied curbside parking spaces.

After the Public Hearing, Town staff will review all comments and send a recommendation to the Town Manager. A block-by-block study of the proposed permit parking area will be conducted within 20 days to confirm that the community's parking situation meets legal thresholds. The study is conducted during the time that permit parking is proposed in order to gauge the actual parking situation. The surveys for Cornwall Street will be conducted between 9:00 a.m. and 5:00 p.m., Monday through Friday. If the legal requirements are met, the Town Manager may designate the residential permit parking zone under consideration. The community will then be notified. Permit parking materials will be distributed by the Finance Department. This requires sending notices, processing applications from each household and verifying terms such as vehicle registration and residency, as well as payment of fees for all permits. Each household is eligible to apply for a permit for each appropriately registered vehicle at each home address. Each household is also eligible to receive two (2) visitor passes and can make arrangements for special passes from the Town Manager for temporary, limited, one-time events. A vehicle parked in

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designated permit parking areas without a permit or related pass is subject to ticketing, fines, and towing.

Communities that have completed this process and have assigned residential permit parking include:

1. Appletree Drive from Birch Street to Plaza Street
2. Birch Street from Cherry Lane to Appletree Drive
3. Cherry Lane from Edwards Ferry Road to Birch Street
4. Church Street from Cornwall Street to North Street
5. North Street from North King Street to Wirt Street
6. Cornwall Street from Liberty Street to Memorial Drive
7. Mayfair Drive from Edwards Ferry Road to North Street
8. Edwards Ferry Road from Mayfair Drive to Washington Street
9. Royal Street from Wirt Street to Liberty Street (partial)
10. Cornwall Street NE from Church Street to Slacks Lane
11. 400 block of Belmont Drive SW

Attachments: (1) Map – Downtown Permit Parking Zone, 9:00 AM – 5:00 PM, M-F
(2) Parking Counts
(3) Signed Petition

C: Thomas A. Mason, P.E., Director of Public Works

**Parking Survey on Cornwall Street NE between
North King Street and Church Street**

Date	Time	# of Existing On-Street Parking Places	Total Spaces Occupied	% of Spaces Occupied	# of Spaces Occupied by Vehicles Whose Operator <u>DOES NOT</u> Reside Within the Proposed Limits	# of Spaces Occupied by Vehicles Whose Operator <u>DOES</u> Reside Within the Proposed Limits	Percentage of Spaces Occupied by Non-Residents
Wed 7/2/14	9:15 a.m.	11	11	100%	6	5	55%
Wed 7/2/14	2:30 p.m.	11	10	91%	5	5	50%
Tues 7/8/14	12:30 p.m.	11	10	91%	6	4	60%

LIST OF RESIDENTS

Name	Address
1. Tina and William Bucher	18 Cornwall Street NE Leesburg, VA 20176 703-777-6538
2. Rebecca George Flick	14 Cornwall Street NE Leesburg, VA 20176 703-777-3048
3. Frederick Cox	10 Cornwall Street NE Leesburg, VA 20176 703-777-8985
4. Michael & Kathleen Liddick	16 Cornwall Street NE Leesburg, VA 20176 703-777-9383
5. Ann D. Engle	11 Cornwall Street NE Leesburg, VA 20176 703-777-1548
6. Ann D. Engle	9 Cornwall Street NE Leesburg, VA 20176 703-777-1548
7. Garry & Candice Hubbord	13 Cornwall Street NE Leesburg, VA 20176 703-777-3802
8. Anthony M. & Jan Ailzen	22 Cornwall Street NE Leesburg, VA 20176 703-777-9261

Name	Address
1. TINA & William BORNER	18 CORNWALL ST. NE LEESBURG 703/777-6538
2. Rebecca & George Flick	14 CORNWALL ST NE LEESBURG, VA 703-777-3048
3. Frederick Cox	10 CORNWALL ST NE Leesburg Va. 703 777 8985
4. MICHAEL ; KATHLEEN LIDDICK	16 CORNWALL ST NE LEESBURG, VA 703-777-9383
5. Ann Dege	11 NE Cornwall
6. Ann Dege	9 NE Cornwall 703 777-1548
7. Garry & Candice Hubbard	13 Cornwall St. NE - 703 777-3802
8. Anthony M. & Jan Aitzen	22 Cornwall St, NE (703) 777-9261
9.	
10.	
11.	
12.	

Date: July 1, 2014

To: The Honorable Kristen Umstattd, Mayor Town of Leesburg

John Wells, Town Manager, Town of Leesburg

From: Home Owners of Cornwall St. NE (between Church St. and King St.)

Attached you will find a petition from the residents who live on Cornwall St. NE between Church St. and King St. We are requesting that the Town institute residential permit parking on this block of Cornwall Street by establishing a Residential Parking Zone here. The reason we ask that this change be made is that it is becoming very difficult for the residents to park on this block during the workweek when, during the week, free space on the street is often taken by 8:00 am and usually by people associated with our busy Court system. Increasingly residents are forced to park in the Pennington or Simones lots, while the public is parked in front of our homes. As you might imagine a trip to Costco or the grocery store becomes highly inconvenient if chances of parking close to our home when we return is unlikely. This situation is compounded by the fact that Church Street from Cornwall to North St. is permit parking as well as Cornwall between Church and Slack Lane. The only remaining public street parking near the Courts is our section of Cornwall which carries the overflow demand for public parking.

We know that the Town and County are working together to finalize plans for construction of a new building which will expand the Courts facilities, including the departments associated with the Courts. It is our understanding that the County is considering building structured parking on the Pennington lot to accommodate current demand as well as any created by this expansion. We would like to suggest that, as plans are being finalized, this would be a good time to address both our current and future parking issues. These would include not only the immediate issue of parking during the work week but also the increasing

issue of night and weekend parking - the downtown social activities and restaurants drawing people to our section of Cornwall St. because of its proximity to them. In the past, residents looked to the Simones lot for overnight parking when parking was not available on Cornwall. However, recently warnings are left by the Sheriff's Department when cars are left there in the evenings or overnight. It is our understanding the Sheriff's Department generally does not allow overnight parking in the Simones lot due to heavy trial schedules and the need for early morning spaces for deputies attending trials.

The homeowners on this block of Cornwall St. are in support of instituting permit parking. Attached is a copy of everyone's signatures and addresses. We sincerely hope that you will use this request to start the process of converting this block to a Residential Permit Parking Zone as soon as possible. Second we ask that the Town study the issue of weekend and evening parking on this block, with the goal of providing the residents the ability, at all times as practical, to park on the street on which they live.

Thank you for your consideration of this request.

Calvin Grow

To: John Wells
Subject: RE: Update on Cornwall Street Parking Permit request

From: Rebecca Flick [<mailto:grrflick@gmail.com>]
Sent: Wednesday, July 30, 2014 4:11 PM
To: John Wells; Kaj Dentler; Kristen Umstatt
Cc: cldeb10@aol.com
Subject: Update on Cornwall Street Parking Permit request

Hi all,

The Cornwall Street residents are getting ready for the hearing on August 12th. Thank you again for hearing our issue. I know I mentioned this in our meeting last month, but I will unlikely be present as I will be released from the hospital on August 10th after giving birth to our daughter due August 7th. My husband, George will be at the hearing representing both us and will have our remarks, as well as any other residents who may not be able to make it.

I wanted to send you a document where I've tracked the parking climate on our street. This is a reflection of my experience only, no other residents provided input. As the only house on the street with any ability to park on our property, we are impacted by this problem every day.

I know the town was going to do it's own survey/audit of the situation. I realized that they summer months are slightly less busy than the rest of year, but as you'll see from my notes we do not feel the relief on Cornwall.

Also, I'd like to note that since July 6th, there are two cars owned by residents that are not currently parking on our street as they have been moved to the neighbors second home out of state. And a third car owned by a resident is also missing as they family is on vacation for a few weeks. While this makes it easier in the evenings/weekends for parking it does not help during the week.

Please see the attached document for the details I have collected this month. I also have several photos I'd be happy to send as a visual to support the issues. We will also submit this document at the hearing.

Thank you
Rebecca Flick
703-489-8499

Parking and Activity Survey: Conducted by Rebecca Flick

Date: July 2

Departure: I left my home at 10:10 am. My husband also left at the same time. We both were parked on the street and noted there was one additional spot available.

Return: I returned at 11:30, there were no available spots on Cornwall St. I parking in the lot between Church and Slack and counted 20+available spots.

Other: 11:40 am A friend stopped by to pick something up from our home. She had to park in our neighbor's driveway for 2 minutes as we chatted on our porch. It did not make sense for her to park in the lot as she has three children, 6, 4, and 1 and all she did was pick something up that needed to be carried to her car.

Date: July 3, 6: 30 am

Situation: Called the Town to request no parking signs for the morning of July 3rd. We had an electrician and exterminator coming to work in our home and they needed to access their vehicles. At 6:30 am a woman, who had contacted the police before about cones in front of our home, pulled up behind the cones, took photos of them and her car. I told her that the town had approved the need of the cones and she proceeded to say she was taking photos of her car to make sure we didn't do any damage to her vehicle. She again called the police to complain about the no parking signs and to tell them she is nervous about parking near our home. There were two other available spots on Cornwall St and at 6:30 am, the nearby parking lots were very available. She told me I should have bought a home with a driveway.

Date: July 4

Both the parade and the fireworks the town or police failed to secure the "residents" only sign. The fireworks traffic on Cornwall was dangerous. We returned from our BBQ at 9:50 pm and had no parking on our street. We witnessed 12 cars back up all the way down the street only to cause near misses with every parked car. When I asked the police officer on King about securing that end of Cornwall to avoid the

dangerous driving situation he said it was the Town's issue, not his. I was unable to secure a spot on Cornwall Street until 11:15 pm.

Date: July 8, 7:06am

Our street is filled, not available parking spots. I counted 6 cars not affiliated with any residents.

NOTE: FROM JULY 7—TO PRESENT DAY THERE ARE TWO CARS OWNED BY RESIDENTS NOT PARKED ON THE STREET.

Date: July 9, 7:40 am

Three resident cars are not parked on the street this week—that includes 2 cars from the Huberts (on vacation) and one car that is from our house. When I left at 7:00am to walk the dog, the street had lots of available parking, when I returned at 7:40 there was one spot left.

8:15 am—left to drop my son at camp. Returned and the street was full. Had to park in the parking lot on Slack/North Street where I counted a dozen available spots.

9:10—left for doctors appointment, returned at 10:15, no parking available. Parked in the parking lot between Slack/North Street.

12:30—appointment with Electrician—he had to park in the lot between Slack/North Street.

Date July 16, 8:25 am

Left to take son to camp at 8:25. No spaces available upon return at 8:40.

Date July 25, 8:15 am

There was only one other spot on available on the street, but you had to parallel park to get into it. I was in the car with my son getting ready to pull out—(my spot was in front of our house and I had no cars in front of me). A white car pulled up, blocked a neighbor's driveway and sat there until I pulled away. I returned from camp drop off and there were no available spots.

Date July 28, 8:09 am

Left my home and only one available spot on our street (the one I was vacating). There were only 8 cars parked in the lot on North/Slack Lane.

Date July 30, 12 noon.

Returned from a morning of errands and doctors appointments. Had just been instructed by doctor to stay off my feet as much as possible due to being 38 weeks pregnant. There were no available spots on Cornwall Street. 12 out of 15 cars were not affiliated with Cornwall St residents. I parked in a neighbor's driveway who was kind of enough to let me borrow the space.