



Date of Council Meeting: October 28, 2014

**TOWN OF LEESBURG  
TOWN COUNCIL MEETING**

**Subject:** Virginia Department of Transportation (VDOT) Fiscal Year 2016 Revenue Sharing Program funding application.

**Staff Contact:** Renée LaFollette, P.E., Director – Office of Capital Projects  
Tom Mason, P.E., Director – Department of Public Works  
Eileen Nguyen, Controller - Department of Finance

**Council Action Requested:** Resolution endorsing the application to VDOT.

**Staff Recommendation:** Recommend applying to VDOT for funds from the Fiscal Year 2016 Revenue Sharing Program as follows:

- \$1.0 million for the Sycolin Road Phase IV project,
- \$1.0 million for the Evergreen Mill Road Widening project,
- \$375,000 for Street Resurfacing Maintenance projects, and
- \$8,750 for an inspection and load rating analysis of the Route 15 bridge over Tuscarora Creek.

**Commission Recommendation:** None

**Fiscal Impact:** All funding for Sycolin Road Widening Phase IV is expected to be from VDOT sources and Loudoun County Gas Tax. This Revenue Sharing funding will be combined with other existing and anticipated VDOT and Loudoun County funding sources to provide full funding on the project with no Town of Leesburg funds.

The requested funding for the Evergreen Mill Road Widening project will allow engineering design work to begin while other funding sources are identified for construction.

The additional \$375,000 in VDOT street resurfacing funds will reduce the amount of Town funds spent on milling and overlays.

The \$8,750 in VDOT maintenance funding for the South King Street Bridge Load Rating will reduce the Town's costs for this required analysis.

**Executive Summary:** VDOT requires that all applications for revenue sharing funds include a Town Council Resolution of support. The Town's proposed application for Fiscal Year 2016 Revenue Sharing funds totals \$2.38 million for four projects.

**Background:** The VDOT Revenue Sharing program provides an opportunity for local governments to obtain partial state funding for local street and highway projects. The program requires that the localities match state funds on a 1:1 basis. The locality may not use other state or

Authorizing the Town Manager to execute the application for the Virginia Department of Transportation (VDOT) Fiscal Year 2016 Revenue Sharing Program funding.

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federal funds as the local match. Beginning two years ago, the program was expanded to make certain street maintenance projects eligible for this funding.

On July 29, 2014, VDOT notified localities that it is accepting applications for the Revenue Sharing Program for Fiscal Year 2016. The program is open to counties, cities, and towns. Preliminary applications must be submitted to VDOT by October 31, 2014, and final applications including the governing body resolution are required by December 1, 2014.

Staff recommends applying for VDOT Revenue Sharing funds for the following projects:

*Sycolin Road Widening Phase IV (from south of Tolbert Road to the southern corporate limits) - \$1 million requested.* This project represents the final phase of improvements to Sycolin Road between the Leesburg Bypass and the southern Town limits. Local match in the amount of \$1.0 million will be derived from the Town's share of Loudoun County Gas Tax.

This Revenue Sharing funding request, combined with other identified project funding (Revenue Sharing from previous years, VDOT RSTP funds, and Loudoun County Gas Tax funds) totals over 90% of the project budget of \$11.5 million. Potential additional funding sources include:

- Loudoun County Gas Tax for future years
- Revenue Sharing funds for future years
- VDOT Regional Surface Transportation Program (RSTP) funding for future years
- Proffers

*Evergreen Mill Road Widening (from south corporate limits to South King Street) - \$1 million requested.* This project is included in the current CIP. Anticipated NVTA funding or proffers will be used for the local match. This would be the initial funding for this \$11.3 million project. Future funding will be requested from VDOT and NVTA.

*Street Resurfacing Projects - \$375,000 requested.* This amount represents repaving all streets that meet the condition requirements established by VDOT for this funding. The Town has received Revenue Sharing funds for street resurfacing each of the past two fiscal years.

*Load Rating for South King Street Bridge over Tuscarora Creek - \$8,375 requested.* In accordance with the National Bridge Inspection Standards, VDOT requires that a load rating analysis be performed. This maintenance operation is now eligible for funding through the Revenue Sharing program.

**Attachment:** Listing of streets that could be resurfaced with this additional funding in Fiscal Year 2016.

**STREETS FOR REVENUE SHARING RESURFACING FOR FY2016**

<b><u>Name of Street and Limits</u></b>	<b><u>Estimated Costs</u></b>	<b><u>CCI</u></b>
1. Catoctin Circle (Marshall Dr. to Battlefield Pkwy.)	\$ 86,675.00	45
2. Greenway Drive (Sheridan Way to Meade Dr.)	\$ 79,175.00	46
3. Nickels Place (Bradfield Dr. to cul-de-sac)	\$ 23,300.00	46
4. Sheridan Way (Lawford Dr. to Greenway Dr.)	\$ 15,250.00	47
5. Catoctin Circle (Foxridge Dr. to Dry Mill Rd.)	\$ 43,350.00	52
6. Anne Street (Wagann St. to cul-de-sac)	\$ 6,050.00	53
7. Chimney Court (Stoneledge Pl. to cul-de-sac)	\$ 10,775.00	53
8. Market Street (Fairview St. to Loudoun St.)	\$ 37,650.00	53
9. Evergreen Mills Road (King St. to Alpine Dr.)	\$ 65,600.00	54
10. Battlefield Parkway (Hunton Pl. SBL to Tennessee Dr. SBL)	\$ 47,900.00	55
11. Deer Path Ave. (Foxridge Dr. to cul-de-sac)	\$ 35,825.00	55
12. Fort Evans Road (Potomac Station Dr. to Sycamore Hills Dr.)	\$ 47,775.00	55
13. Clubhouse Drive (South King St. to cul-de-sac)	\$ 141,050.00	56
14. Battlefield Parkway (Hunton Pl. NBL to Tennessee Dr. NBL)	\$ 47,900.00	57
15. Dry Mill Road (West Corp. Limits to Lee Ave.)	\$ 39,550.00	57
16. Anne Street (Dry Mill Rd. to Wagann St.)	\$ 22,175.00	58
	<b>TOTAL</b>	
	<b>\$ 750,000.00</b>	

PRESENTED October 28, 2014

RESOLUTION NO. 2014-

ADOPTED \_\_\_\_\_

A RESOLUTION: AUTHORIZING THE TOWN MANAGER TO EXECUTE THE APPLICATION FOR THE VIRGINIA DEPARTMENT OF TRANSPORTATION FISCAL YEAR 2016 REVENUE SHARING PROGRAM FUNDING

WHEREAS, the Virginia Department of Transportation (VDOT) is accepting applications for Revenue Sharing funds for fiscal year 2016; and

WHEREAS, the 2012 Virginia General Assembly passed legislation that established eligible Revenue Sharing projects to include both construction projects and street maintenance projects; and

WHEREAS, the Sycolin Road Widening Phase IV project will complete the improvements to Sycolin Road from south of Tolbert Lane to the southern Corporate Limits and is included in the Town's Fiscal Year 2014 – 2019 Capital Improvement Program; and

WHEREAS, VDOT awarded Revenue Funds to the Sycolin Road Widening Phase IV project in Fiscal Year 2014 and Fiscal Year 2015, for a portion of the project costs and has identified future Regional Surface Transportation Program (RSTP) funding for the project in the current VDOT Six-Year Plan; and

WHEREAS, Fiscal Year 2016 Revenue Sharing funds, matched by Loudoun County Gas Tax funds, and combined with other potential future funding sources would allow the construction of Sycolin Road Phase IV to be completed on an accelerated schedule; and

WHEREAS, the Evergreen Mill Road Widening project is included in the Town's request for funding in the VDOT Six-Year Plan and is included in the Town's FY 2014 – 2019 Capital Improvement Program; and

A RESOLUTION: AUTHORIZING THE TOWN MANAGER TO EXECUTE THE APPLICATION FOR THE VIRGINIA DEPARTMENT OF TRANSPORTATION FISCAL YEAR 2016 REVENUE SHARING PROGRAM FUNDING

WHEREAS, Fiscal Year 2016 Revenue Sharing funds, matched by Northern Virginia Transportation Authority funds, and combined with other potential future funding sources would allow the Evergreen Mill Road Widening project to be completed on an accelerated schedule; and

WHEREAS, the Town budget provides for street milling and resurfacing in excess of the amount that is reimbursed through normal VDOT street maintenance payments; and

WHEREAS, the local funds spent on street resurfacing can be used to match VDOT Revenue Sharing funds, which will allow for street resurfacing at a reduced cost to the Town; and

WHEREAS, the inspection and load rating analysis of the South King Street bridge over Tuscarora Creek is required under the National Bridge Inspection Standards and the cost of these services are eligible for VDOT Revenue Sharing funds as a maintenance project; and

WHEREAS, the Town of Leesburg desires to submit an application for an allocation of funds of up to \$2,383,750 through the Virginia Department of Transportation Fiscal Year 2016 Revenue Sharing Program; and

THEREFORE, RESOLVED by the Council of the Town of Leesburg in Virginia as follows:

SECTION I. The Town Council supports this application for an allocation of \$2,383,750 through the Virginia Department of Transportation Revenue Sharing Program, consisting of \$1 million for the Sycolin Road Widening Phase IV project, \$1 million for the Evergreen Mill Road Widening project; \$375,000 for street resurfacing maintenance projects, and \$8,750 for inspection and load rating analysis of the South King Street Bridge over Tuscarora Creek..

A RESOLUTION: AUTHORIZING THE TOWN MANAGER TO EXECUTE THE APPLICATION FOR THE VIRGINIA DEPARTMENT OF TRANSPORTATION FISCAL YEAR 2016 REVENUE SHARING PROGRAM FUNDING

SECTION II. The Town Manager is authorized to execute any and all documents associated with the grant application.

PASSED this \_\_\_\_\_ day of October 2014.

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Kristen C. Umstattd, Mayor  
Town of Leesburg

ATTEST:

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Clerk of Council