

December 17, 2014

Marlene Walli Shade, AIA, Associate Principal
Dewberry Architects, Inc.
8401 Arlington Boulevard
Fairfax, VA 22031-4666

**Re: Cases # TLHP-2014-0115, 112 Edwards Ferry Road NE
TLHP-2014-0116, 110 Edwards Ferry Road NE
TLHP-2014-0117, 108 Edwards Ferry Road NE
TLHP-2014-0118, 106 Edwards Ferry Road NE**

Request to demolish four (4) contributing historic buildings in the H-1 Overlay District for construction of the New District Courthouse

Dear Ms. Shade:

This letter serves as your official notification of the action taken by the Leesburg Board of Architectural Review (BAR) at their regular business meeting held on December 15, 2014 in regard to the four Certificate of Appropriateness applications for the requested demolition of the contributing historic buildings at the addresses identified above. The BAR has continued these applications to the work session scheduled for Wednesday, January 7, 2015 at 7:00 pm in the Town Council Chambers located on the second floor of Town Hall, 25 West Market Street in downtown Leesburg. The intent of this continuance is to schedule a series of meetings for the detailed review of the requested demolitions, as follows (additional meetings may be scheduled, as determined necessary by the BAR):

- **Meeting #1 – Review of property significance and contributing status**
BAR Work Session: Wednesday, January 7, 2015
- **BAR site visits**
Scheduled for January 14th, 15th, & 16th from 3:30 pm to 5:00 pm
- **Meeting #2 – Discussion on condition, integrity, and adaptive reuse potential for historic buildings**
BAR Regular Business Meeting: Wednesday, January 21, 2015
- **Meeting #3 – Discussion on New District Courthouse siting, appearance, construction staging and associated stormwater infrastructure**
BAR Work Session: Monday, February 2, 2015

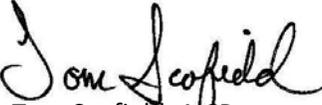
Also you have been asked to submit the following additional information, at least a week prior to the meeting when the person will appear or issue will be addressed:

1. Name of and resume for any expert witness that you may ask to appear before the BAR to provide testimony.
2. A copy of the archeological survey report prepared by John Milner Associates for the work completed in 2014 on the project site. (If not currently available, please provide an anticipated completion date for the report.)
3. Copies of any other archeological or historic architectural survey reports for the property. (A copy of the intensive-level architectural and archeological survey report prepared in 2007 by Shaffer, Wilson, Sarver & Gray for the old jail has already been provided by the applicant.)

4. Description of anticipated impacts and mitigation strategy, if needed, on contributing historic resources immediately adjacent to the project site including, but not limited to, the St. James cemetery, the Bank of the Valley on the courthouse campus, and 114 Edwards Ferry Road NE.
5. A summary of federal and state funding, permitting, and/or program participation for the New District Courthouse, if any.
6. Conceptual drawings for all four elevations and perspective views of the preferred alternative for the New District Courthouse.
7. Detailed evidence and justification in writing and diagrammatic form that demonstrates the proposed demolition is a necessity, not just a preference, in regards to the proposed placement and position of the New District Courthouse building; staging areas for construction, and associated stormwater infrastructure.

It is expected that a representative of the applicant and/or Loudoun County will be available to answer questions and present the requested information at each meeting listed above. Please do not hesitate to contact me if you have any questions or need further assistance concerning this schedule or requested information. I may be reached by telephone at 703-771-2773 or by email at tscofield@leesburgva.gov.

Respectfully submitted,


Tom Scofield, AICP
Preservation Planner

File: TLHP-2014-0115
TLHP-2014-0116
TLHP-2014-0117
TLHP-2014-0118

Cc: Melissa Tello, LEED-AP, Construction Program Manager, Loudoun County Capital Infrastructure Division
Members, Leesburg Board of Architectural Review