



**Date of Council Meeting: December 8, 2015**

**TOWN OF LEESBURG  
TOWN COUNCIL MEETING**

**Subject:** Appropriation of Refund Check to Fiscal Year 2016 Police Department Budget

**Staff Contact:** Joseph R. Price, Chief of Police

**Council Action Requested:** Council approval of a budget adjustment to add the credit refund amount of \$1,770 received from L3 Communications Mobile-Vision, Inc. to the Town of Leesburg Police Department Fiscal Year 2016 budget.

**Staff Recommendation:** It is recommended that Council approve a budget adjustment to add \$1,770 to the Fiscal Year 2016 Police Department budget.

**Commission Recommendation:** Not applicable.

**Fiscal Impact:** No fiscal impact. The additional funds will be utilized for the purchase of law enforcement supplies during Fiscal Year 2016.

**Work Plan Impact:** Not applicable.

**Executive Summary:** A supplemental appropriation must be made to the Fiscal Year 2016 budget to allow the credit refund amount received from L3 Communications Mobile-Vision, Inc. to be placed into the Police Department Patrol Operations Law Enforcement Supplies account.

**Background:** The Leesburg Police Department previously purchased equipment and supplies from L3 Communications, but returned some merchandise in March 2015. Since the account had a credit balance of \$1,770, L3 Communications sent the Police Department a refund check in the amount of \$1,770 in November 2015.

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Date

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PRESENTED December 8, 2015

RESOLUTION NO. \_\_\_\_\_

ADOPTED \_\_\_\_\_

A RESOLUTION: APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$1,770 TO THE FISCAL YEAR 2016 GENERAL FUND POLICE DEPARTMENT BUDGET

WHEREAS, The Leesburg Police Department returned merchandise to L3 Communications Mobile-Vision, Inc.; and

WHEREAS, L3 Communications Mobile-Vision, Inc. has refunded the credit value for the returned merchandise in the amount of \$1,770 to the Town of Leesburg Police Department.

THEREFORE RESOLVED, by the Council of the Town of Leesburg in Virginia as follows:

SECTION 1. The Fiscal Year 2016 General Fund Budget is hereby amended and an appropriation is made in the amount of \$1,770 for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

SECTION II. The Police Department Patrol Operations Law Enforcement Supplies budget account is amended in the amount of \$1,770 for the purchase of Law Enforcement Supplies during fiscal year 2016.

PASSED this 8<sup>th</sup> day of December, 2015.

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Kristen C. Umstattd, Mayor  
Town of Leesburg

ATTEST:

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Clerk of Council

A RESOLUTION: