

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
June 27, 2016
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Stipends for Advisory Commissions (*Tab 12*)
- b. New Proffer Policy (*Tab 05*)

2. Additions to Future Council Meetings (*Tab A*)

3. Information Memorandums

- a. Crescent Place Residential Parking Requirements and Garage Parking (*Tab 13*)

4. Council Invitations

- June 25* – Bus Tour: An American Story: Historical African-American Communities and Contributions, 9 a.m. – 4:30 p.m., Thomas Balch Library
- June 25* – Acoustics on the Green, 7 p.m., Town Green
- June 26* – Bluemont Concert Series, 7 p.m. Courthouse lawn
- June 27* – Special Meeting, 4 p.m. – 7:30 p.m., 2nd Floor Conference Room
- July 1* – First Friday, 5:30 p.m., Downtown
- July 2* - ArtsPARKs Sculpture Garden Unveiling, 10 a.m., Raflo Park
- July 3* – Bluemont Concert Series, 7 p.m., Courthouse lawn
- July 4* – Independence Day Celebration, Parade 10 a.m., Ida Lee gates open at 6 p.m.
- July 9* – Acoustics on the Green, 7 p.m., Town Green
- July 10* – Bluemont Concert Series, 7 p.m., Courthouse Lawn
- July 16* – Acoustics on the Green, 7 p.m. Town Green
- July 17* – Bluemont Concert Series, 7 p.m., Courthouse Lawn
- July 23* – Acoustics on the Green, 7 p.m., Town Green
- July 24* – Bluemont Concert Series, 7 p.m. Courthouse Lawn
- July 28* – Movies in the Park, 8:30 p.m., Ida Lee Park
- July 31* – Bluemont Concert Series, 7 p.m., Courthouse Lawn
- Aug. 5* – First Friday, 5:30 p.m., Downtown
- Aug 6* – Acoustics on the Green, 7 p.m., Town Green
- Aug 13* – Acoustics on the Green, 7 p.m., Town Green
- Aug 20* – Acoustics on the Green, 7 p.m, Town Green
- Aug 22-23* – Town Council Meetings cancelled for summer break
- Aug. 25* – Movies in the Park, 8:30 p.m., Ida Lee Park

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

June 28, 2016

7:30 p.m.

Council Chambers

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1. CALL TO ORDER
 2. INVOCATION: Council Member Fox
 3. SALUTE TO THE FLAG: Council Member Martinez
 4. ROLL CALL
 5. MINUTES (*Tab B*)
 - a. Work Session Minutes of June 13, 2016
 6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
 7. PRESENTATIONS (*Tab C*)
 - a. Proclamation – Ann Robinson (Jay and Brian Robinson)
 - b. Proclamation – Father John Mosimann
 8. PETITIONERS
 9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Performance Guarantee, Waterworks Extension Permit and Sewer Extension Permit for Village at Leesburg, Landbay C (TLCD-2014-0001) (*Tab 01*)

RESOLUTION

Authorizing an Agreement and Approving a Performance Guarantee, A Waterworks Extension Permit, and a Sewer Extension Permit for Village at Leesburg-Landbay C (TLCD 2014-0001)

- b. Performance Guarantee and Waterworks Extension Permit for Leesburg South SWM/BMP Plan (TLPF-2014-0011) (*Tab 02*)

RESOLUTION

Authorizing an Agreement and Approving a Performance Guarantee and a Waterworks Extension Permit for Leesburg South SWM/BMP Plan (TLPF 2014-0011)

- c. Carryover of Fiscal Year 2016 Funds in the Amount of \$50,000 to the Fiscal Year 2017 Budget (Tab 03)

RESOLUTION

Appropriating \$50,000 from Fiscal Year 2016 to Fiscal Year 2017 Budget for the Construction of a Permanent Stage on the Town Hall Green

- d. Requesting VDOT to Plow Certain Primary Roads in Leesburg (Tab 04)

MOTION

I move to authorize the Mayor to send a letter to the Virginia Department of Transportation requesting they assume snow clearing responsibility for certain primary roads within the town limits.

- e. Initiating Resolution to Comply with New Proffer Statute (Tab 05)

RESOLUTION

Initiating Amendments to the Zoning Ordinance and the Comprehensive Plan to Comply with New Code of Virginia §15.2-2303.4 and Ending Applicant-Initiated Town Plan Amendments; Initiating the Repeal of all Current Proffer Guidelines; Initiating Increased Rezoning Application Fees to Offset the Costs Necessary to Implement the New Proffer Law; and Implementing an Interim Policy to Prohibit the Acceptance of Proffers for Rezoning with a Residential Component until Amendments to the Zoning Ordinance have been Enacted and Application Fees have Increased

- f. Public Art Exhibit by Connie McKnight (Tab 06)

RESOLUTION

Approval of Public Art Exhibit at Town Hall by Connie McKnight

- g. Encroachment Agreement with Spanky's Enterprises, Inc. (Tab 07)

RESOLUTION

Authorizing the Mayor to Execute an Encroachment Agreement Between the Town of Leesburg, Virginia and Spanky's Enterprises, Inc., to Allow a Removable Structure to Encroach upon a Town Waterline Easement

10. PUBLIC HEARINGS

- a. Crescent Parke Rezoning Application (Tab 08)

- b. TLOA-2016-0006, Nonconforming Structures Zoning Ordinance Text Amendments (Tab 09)

ORDINANCE

Amending Zoning Ordinance Section 7.10.2.I to Establish a Consistent Standard for the Treatment of Nonconforming Structures

11. RESOLUTIONS AND MOTIONS

- a. Amendment to the Adopted Fiscal Year 2017 General Fund Budget – Journey Through Hallowed Ground Funding (Tab 10)

RESOLUTION

Amending the Approved Fiscal Year 2017 General Fund Budget by Eliminating a \$5,150 Contribution to Support the Journey Through Hallowed Ground Program

- b. Business License Incentive Program (Tab 11)

RESOLUTION

Initiate Town Council to Adopt by Ordinance a Business License Incentive Program to Exempt New Businesses from Business Taxes

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. CLOSED SESSION

- a. None.

19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.