

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
July 11, 2016
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Loudoun County Transit Plan (*Tab 05*)
- b. Crescent Parke Rezoning Application (*Tab 04*)

2. Additions to Future Council Meetings (*Tab A*)

3. Information Memorandums

- a. Process for Annexation Requests (*Tab 06*)

4. Council Invitations

- July 9* – Acoustics on the Green, 7 p.m., Town Green
- July 10* – Bluemont Concert Series, 7 p.m., Courthouse Lawn
- July 16* – Acoustics on the Green, 7 p.m. Town Green
- July 17* – Bluemont Concert Series, 7 p.m., Courthouse Lawn
- July 23* – Acoustics on the Green, 7 p.m., Town Green
- July 24* – Bluemont Concert Series, 7 p.m. Courthouse Lawn
- July 28* – Movies in the Park, 8:30 p.m., Ida Lee Park
- July 31* – Bluemont Concert Series, 7 p.m., Courthouse Lawn
- Aug. 5* – First Friday, 5:30 p.m., Downtown
- Aug 6* – Acoustics on the Green, 7 p.m., Town Green
- Aug 13* – Acoustics on the Green, 7 p.m., Town Green
- Aug 20* – Acoustics on the Green, 7 p.m, Town Green
- Aug 22-23* – Town Council Meetings cancelled for summer break
- Aug. 25* – Movies in the Park, 8:30 p.m., Ida Lee Park

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

July 12, 2016

7:30 p.m.

Council Chambers

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1. CALL TO ORDER
 2. INVOCATION: Council Member Gemmill
 3. SALUTE TO THE FLAG: Council Member Fox
 4. ROLL CALL
 5. MINUTES (*Tab B*)
 - a. Regular Session Minutes of June 14, 2016
 - b. Special Session Minutes of July 11, 2016
 - c. Work Session Minutes of July 11, 2016
 - d. Regular Session Minutes of July 12, 2016
 6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
 7. PRESENTATIONS (*Tab C*)
 - a. Certificate of Appreciation – Arianna Wright
 - b. Proclamation – Saving Loudoun’s Littles
 - c. Proclamation – Wegmans – 100 Year Celebration
 - d. Presentation – Patriot Cup (Brittany Luce)
 - e. Presentation – Diversity Commission Annual Report
 8. PETITIONERS
 9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Making an Appointment to the Technology Commission (Burk) (Tab 01)

RESOLUTION
Making an Appointment to the Technology Commission
 - b. Time Extension for PMW Farms Section 4 (Tab 02)

RESOLUTION
Authorizing Time Extensions for Completion of the Public Improvements for PMW Farms – Section 4 (TLCD 2010-0004

- c. Authorizing an Agreement and Approving a Performance Guarantee and Water and Sewer Extension Permits for Airport Commerce Park (Tab 03)

RESOLUTION

Authorizing an Agreement and Approving a Performance Guarantee and Water and Sewer Extension Permits for Airport Commerce Park (TLPF 2016-0003)

- 10. PUBLIC HEARINGS
 - a. Crescent Parke Rezoning (Tab 04)

ORDINANCE (at Council direction)

- 11. RESOLUTIONS AND MOTIONS
 - a. None.

- 12. ORDINANCES
 - a. None.

- 13. UNFINISHED BUSINESS
 - a. None.

- 14. NEW BUSINESS
 - a. None.

- 15. COUNCIL COMMENTS

- 16. MAYOR'S COMMENTS

- 17. MANAGER'S COMMENTS

- 18. CLOSED SESSION
 - a. §2.2-3711 (A)(3) Discussion of the potential sale of public property—Cedar Walk Subdivision, Parcel B, Section 1

- 19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.