

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
March 28, 2016
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Environmental Advisory Commission Energy Savings Program (*Tab 01*)
- b. Fiscal Year 2017 Budget Work Session (*No Material*)

2. Additions to Future Council Meetings (*Tab A*)

3. Information Memorandums

- a. Board of Zoning Appeals Annual Report (*Tab 02*)
- b. Thomas Balch Library Commission Annual Report (*Tab 03*)
- c. Legislative Update (*Tab 04*)

4. Council Invitations

- April 3* – Eagle Marks on American Silver, 2 p.m., Thomas Balch Library
- April 7* – Valor Awards, 11:30 a.m. – 1 p.m., National Conference Center
- April 9* – Student Career Expo, 11 a.m., Tuscarora High School (801 N. King St.)
- April 16* – Flower and Garden Festival, 10 a.m. – 6 p.m., Downtown
- April 17* – Flower and Garden Festival, 10 a.m. – 5 p.m., Downtown
- April 17* – Dark Days in our Beloved Country, 2 p.m., Thomas Balch Library
- April 24* – War in the Chesapeake: British Campaigns to Control the Bay 1813-1814
- May 1* – Sailors in the Holy Land: 1848 American Expedition to the Dead Sea, 2 p.m., Thomas Balch Library
- May 5* – African-American Genealogy, 10 a.m. – 12 p.m., Thomas Balch Library
- May 6* – First Friday, 5:30 p.m., Downtown
- May 7* – Walking Tour with James Roberts, 9 a.m., Thomas Balch Library
- May 15* – Virginia Women and their Lives, 2 p.m., Thomas Balch Library
- May 17* – Cut from Strong Cloth: Story of Ellen Canavan, 7 p.m., Thomas Balch Library
- May 22* – Clerk’s Office Tour/Courthouse Historic Tour, 6:45 p.m., Thomas Balch Library
- May 26* – Movies in the Park: 101 Dalmations, 7:30 p.m., Ida Lee Park
- May 30* – Memorial Day – Town offices closed
- May 30* – Memorial Day Commemoration, 10 a.m., Loudoun County Courthouse

TOWN OF LEESBURG

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AGENDA

Town Council Meeting

March 29, 2016

7:30 p.m.

Council Chambers

1. CALL TO ORDER
2. INVOCATION: Mayor Butler
3. SALUTE TO THE FLAG: Council Member Dunn
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of February 22, 2016
 - b. Regular Session Minutes of February 23, 2016
 - c. Work Session Minutes of March 7, 2016
 - d. Regular Session Minutes of March 8, 2016
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. State of the Town Address – Mayor Butler
 - b. Proclamation – Relay for Life (Michelle Johnson)
 - c. Proclamation – Keep Leesburg Beautiful Month
 - d. Proclamation – Local Government Education Week
 - e. Board of Architectural Review Annual Report (Ned Kiley/Paul Reimers)
 - f. Commission on Public Art Annual Report (Thomas O’Neil)
 - g. Northern Virginia Transportation Authority – TransAction Long Range Plan Briefing (Keith Jasper)
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Virginia Department of Transportation Revenue Sharing Agreement Extension (*Tab 05*)

RESOLUTION

Authorizing the Town Manager to Execute the Programmatic Project Administrative Agreement Extension for the Virginia Department of Transportation Revenue Sharing Program

- b. Public Art Exhibit by Kenneth Garrett (Tab 06)

RESOLUTION

Approval of a Public Art Exhibit at Town Hall by Kenneth Garrett

- c. Reduction of the performance guarantee for public improvements installed at Oaklawn at Stratford-Landbay D (TLPF-2006-0018) (Tab 07)

RESOLUTION

Making a Reduction of the Performance Guarantee for Public Improvements at Oaklawn at Stratford – Landbay D (TLPF 2006-0018)

- d. Performance guarantee and water and sewer extension permits for Airport Commerce Park, Phase 2 (TLCD-2014-0008) (Tab 08)

RESOLUTION

Authorizing an Agreement and Approving a Performance Guarantee and Water and Sewer Extension Permits for Airport Commerce Park, Phase 2 (TLPF 2014-0008)

- e. Approval to Issue Series 2016 General Obligation Refunding Bond with Virginia Resources Authority (Tab 09)

RESOLUTION

Providing for the Issuance and Sale of a General Obligation and Refunding Bond, Series 2016, of the Town of Leesburg, Virginia, Providing for the Form, Details and Payment thereof, and Providing for the Refunding of Certain Outstanding Bonds

- f. Bicycle Mural in the Town Hall Parking Garage (Tab 10)

RESOLUTION

Approval of Bicycle Mural Art and Location in the Town Hall Parking Garage

- g. Fiscal Year 2017 Local Government Challenge Grant Application to Virginia Commission for the Arts (Tab 11)

RESOLUTION

Authorizing Staff to Apply for the Local Government Challenge Grant through the Virginia Commission for the Arts and Providing for the Distribution of the Grant Funding and Town Matching Funds to Certain Independent Arts Organizations

- h. Raflo Park ArtsParks Project (Tab 12)

RESOLUTION

Approval of Sculpture Art for the Raflo Park ArtsParks Project for June 2016-
June 2018

10. PUBLIC HEARINGS

- a. Amendments to Chapter 34 of the Town Code regarding Utilities (Tab 13)

ORDINANCE

Amending Chapter 34 (Utilities), Article II (Water System) and III (Sewers
and Sewer Disposal) and Appendix B – Fee Schedule

11. RESOLUTIONS AND MOTIONS

- a. Initiating Amendments to the Noise Ordinance to Regulate Excessive Noise
from Churches (Tab 14)

RESOLUTION

Initiating Amendments to the Town Code's Noise Ordinance to Regulate
Excessive Noise from Religious Services and Events

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. CLOSED SESSION

- a. Discussion or Consideration of the Investment of Public Funds (Virginia
Code Section 2.2-3711(a)(6))

19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.