



Date of Council Meeting: October 22, 2013

**TOWN OF LEESBURG
TOWN COUNCIL MEETING**

Subject: Dedicating an easement to NOVEC for the relocation of the power supply to the Instrument Landing System (ILS) at the Leesburg Executive Airport.

Staff Contact: Renée LaFollette, PE, Director of Capital Projects
Scott Coffman, Airport Manager
Barbara Notar, Deputy Town Attorney
Lisa Haley, Budget Analyst

Recommendation: Town staff recommends dedicating an easement to NOVEC for the relocation of the power supply to the ILS due to construction activities for the Runway Safety Area Grading project.

Issue: Should Town Council grant an easement to NOVEC for the relocation of their power line to the ILS as part of the Runway Safety Area Grading project?

Fiscal Impact: The utility work required is included in the project budget. No additional appropriation is needed.

Background: The Runway 17 Safety Area Grading Project is a fully funded project in the Fiscal Year 2014 – 2019 Capital Improvement Program. The project includes grading to remove a small hill and ditch to be in compliance with FAA safety requirements and standards. As a part of the project, the power supply line to the ILS system must be relocated.

Town Council approved the dedication of the current easement to NOVEC by Resolution Number 2010-122. Due to the necessary relocation, a new easement needs to be dedicated to replace the current one. NOVEC will extinguish the previous easement once the new documents are executed and provided to them.

In the event that the easement document is not ready for Town signature prior to the scheduled relocation work, NOVEC is willing to work under a “Letter of Permission” or “Right of Entry” signed by the Town. This will allow us to maintain our current schedule on the project.

The contractor is scheduled to begin construction in mid-October 2013 and be complete by late January 2014.

PRESENTED October 22, 2013

RESOLUTION NO. 2013-

ADOPTED _____

A RESOLUTION: DEDICATING AN EASEMENT TO NOVEC FOR THE RELOCATION OF THE POWER SUPPLY TO THE INSTRUMENT LANDING SYSTEM AT THE LEESBURG EXECUTIVE AIRPORT.

WHEREAS, the Airport Runway 17 Safety Area Grading project is an approved capital project in the Fiscal Year 2014-2019 Capital Improvement Program; and

WHEREAS, the power supply to the Instrument Landing System needs to be relocated as part of the Runway 17 Safety Area Grading project; and

WHEREAS, NOVEC needs an easement for the new power line; and

WHEREAS, NOVEC has prepared the deed language and the plat for the required easement and will provide them to the Town for review and approval; and

WHEREAS, the deed and plat will be approved by the Town Attorney prior to execution; and

WHEREAS, NOVEC has agreed to perform the relocation under a “Letter of Permission” or “Right of Entry” if the deed and plat are not approved prior to the scheduled date for work to commence; and

WHEREAS, it is in the Town’s best interest to execute either the deed and plat or the “Letter of Permission”/“Right of Entry” documents to keep the project on schedule.

THEREFORE, RESOLVED by the Council of the Town of Leesburg in Virginia that:

SECTION I: The Town Manager is authorized to execute the “Letter of Permission” or “Right of Entry” document needed to perform the relocation work.

A RESOLUTION: DEDICATING AN EASEMENT TO NOVEC FOR THE RELOCATION OF THE POWER SUPPLY TO THE INSTRUMENT LANDING SYSTEM AT THE LEESBURG EXECUTIVE AIRPORT.

SECTION II: The Mayor is authorized to execute the necessary deed and plat for dedicating the required easements once they are approved by the Town Attorney.

PASSED this ___ day of October, 2013.

Kristen C. Umstattd, Mayor
Town of Leesburg

ATTEST:

Clerk of Council