



Date of Council Meeting: February 10, 2014

**TOWN OF LEESBURG  
TOWN COUNCIL WORK SESSION**

**Subject:** Loudoun County Transit Summit

**Staff Contact:** John Wells, Town Manager   
Kaj Dentler, Deputy Town Manager

**Recommendation:** No action is needed by Town Council. The purpose of this item is to be prepared for the Loudoun County Board of Supervisors Transit Summit on Thursday, February 13, 2014.

**Background:** The Loudoun County Board of Supervisors will hold a Transit Summit on Thursday evening, February 13, 2014 from 6:00 p.m. to 9:00 p.m. The meeting will be held in the Board of Supervisors' meeting room. No specific information has been forwarded to the Town in preparation. However, by way of summary, the Town Council's position is reflected in the most recent (attached) communication with the Board.

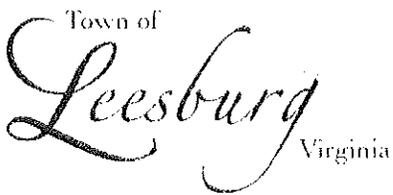
**Highlights:**

- The County will be issuing a single Request for Proposal (RFP) for services covering the entire County and the Town of Leesburg.
- The Town Manager's Proposed Budget will only include local tax dollar funding to reflect the Safety Ride and the weekend Trolley route.

**The Council may want to clarify with the Board the following:**

- What is the anticipated process to determine and receive input on routes and citizen questions regarding routes?
- Staff will seek guidance on the specific format and the agenda for the meeting.

**Attachment(s):** (1) Letter to Chairman Scott York dated December 10, 2013  
(2) Board of Supervisors 2014 Transit Summit Agenda Item



Kristen C. Umstattd  
Mayor

David S. Butler  
Vice Mayor

Council Members

Kevin D. Wright      Thomas S. Dunn, II  
Katie Sheldon Hammler      Kelly Burk  
Fernando "Marty" Martinez

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December 10, 2013

The Honorable Scott York  
Chairman  
Loudoun County Board of Supervisors  
1 Harrison Street, SE  
Leesburg, VA 20175

**RE: Bus Service Funding in FY 2015 and Future Years**

Dear Chairman York,

On Monday, December 9, 2013, the Leesburg Town Council discussed the issue of funding bus service within the Town of Leesburg in FY 2015 and beyond. Our discussion began with the presumption that Loudoun County is responsible for providing the same level of service to all County residents, whether they live within a town or not. Our conclusion is that the Town of Leesburg should pay for only the bus service that exceeds the base level of service provided in unincorporated areas of the County, such as Ashburn, Countryside and Sterling.

Our proposed financial commitment for the local funding of the Leesburg bus service is outlined below:

- The Town of Leesburg will pay for the Safe-T-Ride, as this service is unique to the Town of Leesburg.
- The Town of Leesburg may pay for Saturday service on the route between downtown and the Outlet Center, if ridership numbers warrant such service.
- Loudoun County should pay for fixed route service within and around the Town of Leesburg, providing the same level of service as in unincorporated areas of the County.
- Loudoun County should pay for the ADA/On-Demand service within the Town, as this service falls under the County's responsibility to provide residents with access to social services.

We recognize that this funding formula departs from past years as well as the FY 2014 funding. We view FY 2014 as a unique situation requiring an emergency response and believe that the loss of the federal rural transit program funding necessitates a new formula moving forward.

Sincerely,

Kristen C. Umstattd  
Mayor

*THANK YOU!*

**BOARD OF SUPERVISORS  
2014 TRANSIT SUMMIT  
BOARD OF SUPERVISORS MEETING ROOM  
FEBRUARY 13, 2014**

- I. Call to order
- II. Transit Summit Presentations and Discussion
  1. Transit Summit 2014 Background
  2. Program Management Items
    - 2a. Branding/Naming the Local Fixed Route Service
    - 2b. Fare Policy and Fare Levels for Phase I of Silver Line Service
    - 2c. Implementing Transit Hubs
    - 2d. New Electronic Payment Program (NEPP)
    - 2e. New Transit Services and Routes
    - 2f. Future Transit Funding
    - 2g. Single Transit Contractor
  3. Future of Long Haul Commuter Bus Service
  4. Metrorail Connector – Orange Line and Phase II of Silver Line
  5. Local Fixed Route System
    - 5a. Paratransit Service
    - 5b. Bus Stops, Shelters and Maintenance
    - 5c. Leesburg Transit Service
    - 5d. Ownership of Buses

If you require a reasonable accommodation for any type of disability in order to participate in the Transit Summit, please contact the Office of the County Administrator at 703-777-0200/TTY-711). Three business days advance notice is requested.