



**Date of Council Meeting:** July 8, 2014

**TOWN OF LEESBURG  
TOWN COUNCIL MEETING**

**Subject:** Donation to “Friends of the Thomas Balch Library”

**Staff Contact:** Alexandra S. Gressitt, Library Director

**Recommendation:** Council approval to donate found property

**Issue:** Donate found property to the Friends of the Thomas Balch Library to use in a Fundraising Raffle to benefit Thomas Balch Library

**Fiscal Analysis:** No fiscal impact to the Town

**Background:** Thomas Balch Library, a history and genealogy library is often the recipient of donations for collection holdings and or for auction. It is typical for library staff to find boxes anonymously left on the doorstep of the Library. These items are reviewed and if possible, ownership established and appropriate steps taken to insure a clear title. In keeping with the collection development policy, items may be added to the holdings, given to another mission appropriate repository, or sold at auction.

On March 10, 2014 box containing china: eight (8) dinner plates: Spode China, Indian Tree-Orange Rust with scalloped edge, red trim, and the older black back stamp [Copeland Spode Indian England Indian Tree] was found on the doorstep. There had been several recent break-ins in the historic district to necessitate calling the Police. The box of china was collected in accordance with police protocol.

On May 12, 2014 the Police Department notified the library that the plates had been approved for release to the library. According to Replacements Ltd., the plates are valued at approximately \$480 (\$60 each). The plates are out of collection scope and approval is requested to turn the plates over to the Friends of the Thomas Balch Library, Inc. for their annual fundraising raffle on August 24, 2014.

Pursuant to VA Code § 15.2-953 (B) A locality may make like gifts and donations to nonprofit foundations established to support the locality’s public parks, libraries and law enforcement...(C) Any locality may make gifts and donations of personal property.

It is recommended that Council approve this donation to the Friends of the Balch Library by way of motion.