



Date of Council Meeting: July 8, 2014

**TOWN OF LEESBURG  
TOWN COUNCIL MEETING**

**Subject:** Cell Tower Communication Antenna Lease

**Staff contact:** Amy R. Wyks, Director of Utilities

**Recommendation:** Staff recommends Council award a lease agreement in the amount of \$3,500.00 per month to New Cingular Wireless PCS, LLC for installation of a telecommunication antenna on Hogback Mountain Tank.

**Issue:** Should the Town Council consider award of this lease?

**Background:** The Utilities Department in conjunction with the purchasing officer prepared a bid package for lease of space at Hogback Mountain Tank. The project was publicly advertised on Town's website, eVA – the Commonwealths Bid Board, a local paper and an e-mail to service providers.

In response to the Town's inquiry only one service provider submitted a timely bid in response to the solicitation. The provider has met the minimum bid requirements and satisfied all submission requirements.

The term of the lease shall be a period of 5 years with the possibility of four 5 year extensions unless terminated by either Lessee or Lessor in accordance with the lease provisions.

Staff, therefore, recommends acceptance of the bid from New Cingular Wireless PCS, LLC in the amount of \$42,000.00 per year (\$3,500.00 per month) with annual increases in the lease amount of 3% escalation on each anniversary of the commencement date.

PRESENTED: July 8, 2014

RESOLUTION NO. \_\_\_\_\_

ADOPTED: \_\_\_\_\_

A RESOLUTION: AUTHORIZING A LEASE AGREEMENT WITH NEW CINGULAR WIRELESS PCS, LLC FOR TELECOMMUNICATION ANTENNA ON HOGBACK MOUNTAIN TANK

WHEREAS, The Utility Department has been approached for making available leasing of space for telecommunication cell phone antenna's on Hogback Mountain Tank; and

WHEREAS, a solicitation was issued and duly advertised per section 15.2-2100-2105 of the Code of Virginia; and

WHEREAS, One bid was received; and

WHEREAS, the initial monthly minimum price of \$3,500.00 as established by Town along with other requirements have been met.

WHEREAS, the term of the lease is for 5 years with the possibility of four 5 year extensions unless terminated by either Lessee or Lessor in accordance with the lease provisions.

THEREFORE, RESOLVED by the Council of the Town of Leesburg in Virginia as follows:

The Town Manager is hereby authorized and directed to execute a lease agreement on a form approved by the Town Attorney with New Cingular Wireless PCS, LLC in the amount of \$42,000.00 per year (\$3,500.00 per month) with annual increases in the lease amount at 3% escalation on each anniversary of the commencement date.

PASSED this \_\_\_ day of \_\_\_\_\_ 2014.

\_\_\_\_\_  
Kristen Umstatt, Mayor  
Town of Leesburg

ATTEST:

\_\_\_\_\_  
Clerk of Council