

Council Chambers, 25 West Market Street, 7:30 p.m. Mayor Kristen C. Umstattd presiding.

**Council Members Present:** Kelly Burk, David Butler, Thomas Dunn, Katie Sheldon Hammler, Marty Martinez, Kevin Wright and Mayor Umstattd.

**Council Members Absent:** Council Member Dunn arrived at 7:46 p.m. and left at 8:54 p.m.

**Staff Present:** Town Manager John Wells, Deputy Town Manager Kaj Dentler, Deputy Town Attorney Barbara Notar, Director of Public Works Tom Mason, Transportation Engineer Calvin Grow and Clerk of Council Lee Ann Green.

---

**AGENDA****ITEMS****1. Work Session Items for Discussion****a. Traffic Improvements for Rt. 15 North Business/Bypass**

Tom Mason stated that there are frequent traffic back ups on the Rt. 15 bypass/business headed north. He introduced Chris Turnbull from Wells & Associates, who have been contracted to analyze the issue. He also introduced Joe Kroboth from Loudoun County and Dick Burner from VDOT. He noted that this involves the Town, VDOT and the County as most fixes for the problem are located outside of the town's corporate limits.

**Key Points:**

- Wells & Associates were tasked with looking at the Rt. 15 bypass around Battlefield Parkway as well as the area north of town.
- Synchro-model gives a fair simulation of traffic patterns/loads
- Improvements in traffic flow during peak hours improve safety during off-peak hours

**Council Comments/Questions:**

- If this involves the county and the state, why is the town looking at it?  
Staff answer: This is an opportunity to get all parties together to look at possible options.
- Are we getting Maryland involved at all since a lot of the congestion is caused by Maryland drivers?  
Staff answer: This is local focused roadway improvements. There are surprising effects from what appear to be medium sized improvements. The interstate aspect is beyond the scope of what is being discussed this evening.
- Is this considered part of the Journey through Hallowed Ground?  
Mayor answer: It is an overlay through the area.
- Has local money been used on this?  
Staff answer: Yes, to pay the consultant to analyze options. Council had directed staff to find out what was causing the back up along Rt. 15 business/bypass.

- How much funding is potentially available from other projects?  
Staff answer: There might be as much as \$1.5 million unspent and the recommendation is to have VDOT use the money for additional studies to find the best construction project to alleviate this problem.
- Will improvements encourage more people to use this stretch of road causing more problems?
- The County should take steps to work with Frederick County, MD, on a high capacity bus solution and/or building a park and ride somewhere north of Point of Rocks to reduce the actual number of cars on the road
- What is the preferred alternative offered by Wells & Associates?  
Consultant answer: 2b and then 3b.
- Need something that can provide immediate traffic relief rather than designing a project that will take 10 years to complete.
- Anticipate calming features that can be incorporated to help reduce speeds
- Would still support a right-in/right-out lane from the bypass to Battlefield
- Driveways, school bus stops, intersecting roads all contribute to the back up

It was decided that a letter would be brought back for Council approval at tomorrow night's meeting to engage the County Board of Supervisors in discussions with the Town and VDOT about options to relieve congestion on this stretch of road.

b. Crosswalks @ Battlefield Parkway/Bypass Intersection

Calvin Grow gave a brief presentation regarding the request to investigate whether crosswalks are appropriate at the Battlefield Parkway/Rt. 15 Bypass intersection. He stated representatives of VDOT are present to answer questions as well.

Key Points:

- Approximately 40 seconds would have to be added to the decision timing.
- Additional time would exacerbate delays and back ups, especially during peak traffic hours.
- Pedestrians would likely be a surprise to motorists.
- Pedestrians would have to cross six lanes of traffic that are used by approximately 5,000 vehicles during peak hours.
- Pedestrian counts in 2010 and 2014 showed about 14 pedestrians crossing the bypass at this point in 2010 and 17 in 2014 between the hours of 11:15 a.m. to 1:15 p.m. and 3 p.m. to 5 p.m.
- This is a limited access facility with speeds of 45 mph.
- Staff recommends not installing crosswalks at this location.

Council Comments/Questions

- What does adding 40 seconds delay at the light mean?  
Staff answer: In order to provide pedestrian clearance, a certain amount of time has to be allowed for a pedestrian to make it from one side of the bypass to the other – this is about 40 seconds.
- Turn lane traffic adds additional time.
- Current light time is 33 seconds red for Battlefield Parkway traffic so this would add an additional 7 seconds.
- Have seen at least seven intersections, with speeds of at least 45 mph, in Loudoun County where at least six lanes of traffic are traversed by crosswalks.
- No intersection is completely safe.
- Potomac Crossing HOA endorses the idea of a crosswalk at this intersection.
- Would like to see a bicycle lane on the entire length of Battlefield Parkway.
- Concern that a crosswalk increases a false sense of safety for pedestrians
- What was the logic for putting a crosswalk at Rt. 15 in Dominion Valley?  
VDOT answer: One of the things to take note of is there is less congestion on this roadway.
- If a crosswalk is installed, sidewalks leading to the crosswalk will need to be constructed as well.
- Installation of a crosswalk sends a message that the area is safe for pedestrian traffic; however, the Council has supported the Safe-T-Ride because the area is not safe for pedestrian traffic. A crosswalk sends a mixed message.
- Currently pedestrians cross wherever they want – a crosswalk would add a level of predictability for drivers.
- Who's responsibility is this section of highway?  
Staff answer: The town has the maintenance responsibility for this section of roadway. Any improvements will need VDOT approval.  
VDOT answer: VDOT could approve a crosswalk, if the town wants it.

Staff was directed to look at cost for crosswalks at both the Battlefield Parkway/Rt. 15 bypass and the Edwards Ferry Road/Rt. 15 bypass intersections.

c. Noise Ordinance

Barbara Notar stated she is covering the Noise Ordinance in Mr. Parker's absence.

## Key Points:

- Council asked staff to prepare a compromise ordinance on June 9.
- The registration section was deleted, but permit remains.
- Permit is to allow outdoor music of any kind, Friday and Saturday evenings until 10 p.m., Sundays noon until 6 p.m.
- Council can adjust permit timeframes as desired
- 65 decibels was selected because that is the general level used by most jurisdictions when setting an allowable noise level and would apply to those without permits
- Current standard may be working because the permit allows louder than plainly audible until 8 p.m. all nights of the week.

## Council Comments/Questions:

- Recommendation by staff solves no problems and would drive music away from the Town.
- Definition of a violation is the sound is plainly audible and it is disturbing.
- Need to develop an ordinance that will make everyone happy.
- Make all types of noise start and stop at the same times.
- There is no right to an exceedingly quiet backyard.
- Would like a regulation that does not force the residents to “retrain” the restaurant management as to what is acceptable.

Council asked that an off-site round table discussion be set up, with a wide sampling of business and residents invited.

- d. Tuscarora Crossing County Referral  
Susan Berry Hill updated Council on the application.

## Key Points:

- The Town sent a referral letter in July – to County staff and Planning Commission.
- County Planning Commission recommended approval of the application and has forwarded this recommendation to the Board of Supervisors
- Board of Supervisors will hear this on October 8
- Council could weigh in at the BOS level
- The phasing changed to integrate more of the non-residential with the residential.

## Council Comments/Questions:

- This project has importance for Leesburg citizens

Council consensus was to have staff send a letter reiterating Council's previous position on the project.

**2. Additions to Future Council Meetings**

Council Member Wright asked for initiation of a zoning ordinance amendment dealing with parking requirements for downtown redevelopment. There was a majority of support for this.

**3. Adjournment**

*On a motion by Council Member Martinez, seconded by Council Member Wright, the meeting was adjourned at 10:17 p.m.*

---

Clerk of Council

2014\_tcwsmin0922

Council Chambers, 25 West Market Street, 7:30 p.m. Mayor Umstattd presiding.

**Council Members Present:** Kelly Burk, Thomas Dunn, Katie Sheldon Hammler, Marty Martinez, Kevin Wright and Mayor Umstattd. Vice Mayor Butler participated from a remote location.

**Council Members Absent:** Council Member Burk arrived at 7:35 p.m.

**Staff Present:** Town Manager John Wells, Deputy Town Manager Kaj Dentler, Town Attorney Jeanette Irby, Deputy Town Attorney Barbara Notar, Director of Parks and Recreation Rich Williams, Chief of Police Joseph Price, Airport Manager Scott Coffman, Human Resources Manager Karen Dilley and Clerk of Council Lee Ann Green

## AGENDA

## ITEMS

### 1. **CALL TO ORDER**

### 2. **INVOCATION:** Reverend Ruiz

### 3. **SALUTE TO THE FLAG:** Council Member Hammler

### 4. **ROLL CALL:** Showing Council Member Burk arriving at 7:35 p.m.

### 5. **MINUTES**

#### a. Work Session Minutes of September 8, 2014

*On a motion by Council Member Martinez, seconded by Vice Mayor Butler, the minutes of the work session meeting of September 8, 2014 were approved by a vote of 6-0-1 (Burk absent)*

#### b. Regular Session Minutes of September 9, 2014

*On a motion by Vice Mayor Butler, seconded by Council Member Martinez, the minutes of the Regular session meeting of September 9, 2014 were approved by a vote of 6-0-1 (Burk absent).*

### 6. **ADOPTING THE MEETING AGENDA**

*On the motion of Council Member Martinez, seconded by Vice Mayor Butler, the meeting agenda was approved by the following vote:*

*Aye: Butler, Dunn, Hammler, Martinez, Wright and Mayor Umstattd*

*Nay: None*

*Vote: 6-0-1 (Burk absent)*

### 7. **PRESENTATIONS**

#### a. Certificates of Appreciation – National Night Out

*On a motion by Council Member Martinez, seconded by Council Member Hammler, Certificates of Appreciation were presented to the following in recognition of their contributions to National Night Out:*

Leesburg Target  
Giant Leesburg Plaza  
Leesburg Chick-Fil-A  
Cobb Theatres

Exeter Homeowner's Assn.  
Leesburg Kohl's  
Leesburg Wegman's  
Leesburg Wal-Mart

- b. Proclamation – National Chiropractic Health Week  
*On a motion by Council Member Martinez, seconded by Vice Mayor Butler, the following was proclaimed:*

## ***PROCLAMATION***

### **Chiropractic Health Week**

*October 1-7, 2014*

**WHEREAS**, the chiropractic profession, since its founding more than 100 years ago, promotes neuromusculoskeletal health and overall wellness by encouraging patients and the public to maintain a healthy lifestyle through good nutrition, regular exercise, and restful sleep; and

**WHEREAS**, Doctors of Chiropractic, through physician-level training and clinical experience are uniquely poised to teach patients and the community that a sedentary, overmedicated lifestyle is especially dangerous for joint health, wellness, and longevity and provide patients with the means to heal naturally so they can resume their regular activities or achieve levels of optimal functionality; and

**WHEREAS**, a week dedicated to chiropractic health serves as a reminder that individuals can overcome pain naturally and get healthier by choosing a conservative-care-first approach, thereby diminishing the need for riskier and more expensive treatments; and

**WHEREAS**, the Commonwealth of Virginia House of Delegates, the Senate concurring, that the General Assembly has designated the first week of October, in 2014 and in each succeeding year, as Chiropractic Health Week in Virginia.

**THEREFORE, PROCLAIMED** by the Mayor and Council of the Town of Leesburg in Virginia the first week of October, in 2014, and in each succeeding year, as Chiropractic Health Week, and call this observance to the attention of all its citizens.

**PROCLAIMED** this 23<sup>th</sup>-day of September, 2014.

- c. Proclamation – Constitution Week  
*On a motion by Council Member Martinez, seconded by Vice Mayor Butler, the following was proclaimed:*

***PROCLAMATION***  
***Constitution Week***  
***September 17-23, 2014***

**WHEREAS**, The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

**WHEREAS**, September 17, 2014 marks the two hundred twenty-seventh anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS**, It is fitting and proper to accord official recognition of this magnificent document and this memorable anniversary, and to the patriotic celebrations which will commemorate it; and

**WHEREAS**, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week; and

**WHEREAS**, the tradition of celebrating the Constitution was started many years ago by the Nations Society of the Daughters of the American Revolution (NSDAR). In 1955 the Daughters petitioned Congress to set aside Sept. 17-23 annually for the observance of Constitution Week. Congress later adopted a resolution to do so and Public Law 915 was signed into law on August 2, 1956 by President Dwight D. Eisenhower.

**THEREFORE PROCLAIMED** by the Council of the Town of Leesburg in Virginia that the week of September 17 through 23 is **CONSTITUTION WEEK** in the Town of Leesburg and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

- d. Proclamation – 50<sup>th</sup> Anniversary of the Leesburg Executive Airport  
*On a motion by Council Member Martinez, seconded by Vice Mayor Butler, the following was proclaimed:*

# ***PROCLAMATION***

## 50<sup>th</sup> ANNIVERSARY OF LEESBURG EXECUTIVE AIRPORT OCTOBER 10, 2014

**WHEREAS**, aviation has had a long and illustrious history in the Town of Leesburg, dating to 1918 when barnstormers used a grassy field on Wallace George's farm as an airstrip that became known as George's Field which became a privately-run airport known as the Leesburg Airpark; and

**WHEREAS**, radio and television personality Arthur Godfrey purchased the Leesburg Airpark and, in December 1950, donated the property to the Town of Leesburg under the condition that the property be used as a public airport; and

**WHEREAS**, in August 1962, under the visionary leadership Mayor Frank Raflo, the Town created an Airport Commission, with founding members Stanley Caulkins, George Hammerly and Dr. Albert B. White; and

**WHEREAS**, under the guidance of the new Airport Commission, the Town of Leesburg applied for a grant from the Federal Aviation Administration for the construction of a new, modern airport, using the proceeds of the sale of the existing airport as grant matching funds; and

**WHEREAS**, in June 1963, the Town of Leesburg was awarded the grant and construction on the new airport began; and

**WHEREAS**, the new airport was named Godfrey Field in honor of Arthur Godfrey and was dedicated on October 10, 1964; and

**WHEREAS**, over the years, Godfrey Field saw tremendous growth in air traffic which led to expansion plans by the Town in the 1980s and the expanded airport is now known as the Leesburg Executive Airport at Godfrey Field; and

**WHEREAS**, Leesburg Executive Airport has had and continues to have a positive impact on the Town in terms of business development, job creation and tourism attraction;

**THEREFORE**, the Mayor and Town Council of the Town of Leesburg in Virginia hereby honor and acknowledge the 50<sup>th</sup> Anniversary of the Leesburg Executive Airport on October 10, 2014.

e. Proclamation – Hispanic Heritage Month

*On a motion by Council Member Martinez, seconded by Vice Mayor Butler, the following was proclaimed:*

# ***PROCLAMATION***

## ***Hispanic Heritage Month***

***September 15-October 15, 2014***

**WHEREAS**, September 15 through October 15, commemorating the anniversary of independence for seven Latin American countries, is designated by the Federal government as a time to recognize the achievements and contributions of Hispanics in this country; and

**WHEREAS**, our country draws its strength from the contributions of a diverse people; and

**WHEREAS**, this month's theme, "Hispanics: A legacy of history, a present of action and a future of success", reminds us of all the ways Hispanics have enriched our community and shaped our character; and

**WHEREAS**, Leesburg's Hispanic community continues to make significant cultural and economic contributions to our Town; and

**THEREFORE**, the Mayor and Council of the Town of Leesburg in Virginia hereby proclaim September 15 - October 15, 2014 as Hispanic Heritage Month and encourage all residents to join in recognizing and preserving the contributions made by Hispanic Americans.

**PROCLAIMED** this 23<sup>th</sup> day of September 2014.

f. Resolution of Appreciation – Jeanette Irby

*On a motion by Council Member Hammler, seconded by Council Member Wright, the following Resolution of Appreciation was presented to Town Attorney Jeanette Irby:*

## ***RESOLUTION OF APPRECIATION***

**JEANETTE A. IRBY**  
Town Attorney

**WHEREAS**, Jeanette A. Irby, Esq., began her service with the Town in 2007 as Deputy Town Attorney and quickly rose to Town Attorney; and

**WHEREAS**, for the last 8 years, Jeanette has expertly represented the Town in various matters including two successful Supreme Court of Virginia appeals; and

WHEREAS, Jeanette has provided the Town Council with wisdom, guidance and advice on a regular basis and sometimes late into the night; and

WHEREAS, Jeanette has consistently put the interests of the Town above her personal safety and her job, often reminding the notoriously slow-driving Town Manager that, “if you keep driving 20 mph under the speed limit, we’ll miss the committee meeting in Richmond and lose all our funding to Danville!”; and

WHEREAS, Jeanette has become the go-to source for wedding dance lessons among those who don’t wish to look like complete klutzes on the dance floor; and

WHEREAS, Jeanette has taken to police academy firing range exercises with alarming proficiency; and

WHEREAS, Jeanette did not quit in disgust when the rapidly escaping Town Manager blocked her exit during an active shooter training exercise; and

WHEREAS, Jeanette has struck fear into the hearts of anyone who opposed her; and

WHEREAS, for those of us who have worked with her, Jeanette has been a complete joy; and

WHEREAS, we will miss her terribly as she goes off to fulfill her destiny as a member of the judiciary.

THEREFORE, RESOLVED, by the Council of the Town of Leesburg in Virginia that the Town Council extends its most sincere and grateful appreciation to Jeanette A. Irby as she embarks upon the next state of her career as a Loudoun County Circuit Court judge.

PASSED this 23<sup>rd</sup> day of September, 2014.

g. Resolution of Appreciation – John A. Wells

*On a motion by Council Member Hammler, seconded by Vice Mayor Butler, the following Resolution of Appreciation was presented to Town Manager John Wells:*

## ***RESOLUTION OF APPRECIATION***

### **John A. Wells**

**WHEREAS**, John A. Wells began his tenure as Town Manager for the Town of Leesburg in September 2004, after having served the residents of Leesburg as Deputy County Administrator for the County of Loudoun for many years; and

**WHEREAS**, during the time that John Wells served as Town Manager, the town and its government saw significant changes and improvements; and

**WHEREAS**, through a creative funding model, the Town was able to leverage a combination of donations and grant money to construct the A.V. Symington Aquatics Center, earning the town the first of three Virginia Municipal League (VML) Achievement Awards garnered during John's tenure; and

**WHEREAS**, in response to complaints over the land development process, John led an initiative to change the way the town does business with the development community, resulting changes that have spurred economic growth and vitality and earned the town a second VML Achievement Award; and

**WHEREAS**, under John's leadership, the town embarked on a policy of fiscal sustainability which allowed the town to weather economic downturns without reducing service levels and earned the town its third VML Achievement Award; and

**WHEREAS**, wise fiscal management during John's tenure resulted in the town receiving the highly coveted Triple A bond rating for the first time in its history; and

**WHEREAS**, under John's leadership, the town planned and completed a record number of capital projects benefiting the town's residents with better transportation and stormwater facilities such as the completion of major portions of Battlefield Parkway and the Sycolin Road overpass; and

**WHEREAS**, John served on a number of local and regional committees, commissions, and boards to benefit not only the residents of Leesburg and Loudoun, but of the entire region.

**THEREFORE**, the Mayor and Council of the Town of Leesburg in Virginia hereby recognize the contributions of John A. Wells to our community and thank him for his years of fruitful service to residents of the Town of Leesburg, the County of Loudoun and the region.

**PROCLAIMED** this 23<sup>th</sup> day of September, 2014.

h. Certificates of Appreciation – Diversity Task Force

*On a motion by Council Member Burk, seconded by Vice Mayor Butler, Certificates of Appreciation were presented to the following members of the Task Force for Workforce Diversity:*

Gladys Burke  
Greg Hudson  
Mary Randolph  
Hasan Ibrahim

Tammy Carter  
Linda McCray  
Michelle Vocke  
Rod Williams (INOVA)

Maritza Saldana (La Voz)

Mildred Daye (NAACP)

i. Diversity Task Force Final Report

Kaj Dentler introduced Leah Smiley of the Society for Diversity, the professional facilitator for the Task Force. Ms. Smiley stated the task force is a great first step in the right direction.

## Key Points:

- Diversity and inclusion is an important element of running a locality government effectively
- Being proactive regarding diversity and inclusion saves money in the long run
- Diversity and inclusion does not only apply to skin color – it includes religion, ethnic origin, gender and gender identity, economic status, and disability.
- Among diverse employees of the town, there is a high level of satisfaction
- The town must cast a wider net to seek the best qualified individuals for positions.
- The town must provide a succession pipeline for leaders

Hasan Ibrahim, a member of the Task Force, spoke on business diversity from his perspective. He noted that there are only 326 full time employees of the town in relation to 47,000 residents. He noted that the percentage of minorities in the general population of Leesburg has increased rapidly over the past ten years.

Greg Hudson, a member of the Task Force, spoke on the purpose of the task force. He stated he gained a great deal of insight into the town's hiring practices in the effort to increase the diversity of the applicants seeking employment with the town. He stated they developed a comprehensive report that they hope will be implemented.

Linda McCray, a member of the Task Force presented the recommendations:

- Recommend creation of a standing diversity commission to sustain community dialog and interaction
- Revamping of the orientation program so that it is interactive and includes a buddy-system.
- Continual updating of job descriptions and standard operating procedures in each department and division
- Continued expansion and utilization of diversity recruiting sources
- Offering departmental clustering and job shadowing.
- Holding employee recognition events and ensuring supervisors regularly show respect and recognition for workers for high performance demonstrating inclusion and great customer service to diverse people.
- Conducting informal and formal employee satisfaction surveys

- Coordinating employee resource groups and ensure that they have specific objectives to advance the town's diversity and inclusion goals with rotating senior leadership sponsors
- Holding regular leadership lunches
- Publicizing employee benefits such as tuition reimbursement program
- Conducting indepth research about the characteristics of different groups in the community.

Council Comments/Questions:

- Please describe the communications piece of the recommendations.  
Consultant answer: Communications is an essential piece of ensuring that people perceive that there is openness and fairness. It helps establish a great relationship with the community and helps everyone to understand the benefits of diversity and living and working in Leesburg.
- As part of the VML insurance program, the town can tap into free consulting for HR and Communications consulting.
- Would like to have a process for better inclusion and diversity with respect to Boards and Commissions appointments
- Would like to see the community have an avenue to engage the town
- Since inception of the task force, more minorities are applying for jobs with the town
- Council chose not to add diversity in a recent hiring

## 9. PETITIONERS

The Petitioner's Section was opened at 8:44 p.m.

Del. Randy Minchew stated he wanted to commend John Wells on his work as Deputy County Administrator for Loudoun County and the Town Manager for the Town of Leesburg. He stated that Mr. Wells has served the Town well.

Supervisor Ken Reid congratulated Ms. Irby on her appointment as a circuit court judge. He stated this has been a significant decade in Leesburg history. He stated that Mr. Wells has had to deal with a panoply of tough issues but has developed significant changes in how the town does business and improved the infrastructure of the town to benefit the citizens.

Paul Norris, Lakes at Red Rocks, stated he is speaking in support of the Tuscarora Crossing application. He noted it has gone from being almost exclusively residential to being consistent with the town's policies for a business community. He noted that it preserves a significant amount of industrial land just outside the town's boundaries. He noted there are a number of benefits associated with this application including proffered transportation improvements and economic development. He asked for Council's support of this application.

Andrew Borgquist congratulated Mr. Wells and Ms. Irby. He asked that Council consider his petition. He noted that the town has room for improvement when it comes to transparency.

The Petitioner's Section was closed at 8:57 p.m.

**10. APPROVAL OF THE CONSENT AGENDA**

*On a motion by Council Member Burk, seconded by Council Member Martinez, the following item was moved for approval as the Consent Agenda:*

- a. *Supplemental Appropriation for Asset Forfeiture Funds from State*

***RESOLUTION 2014-100***

*Approving Amendments to the FY 2015 General Fund Budget and Making Appropriations for \$122,870 Awarded to the Police Department from Commonwealth of Virginia's Attorney General's Office*

*The Consent Agenda was approved by the following vote:*

*Aye: Burk, Butler, Dunn, Hammler, Martinez, Wright and Mayor Umstattd*

*Nay: None*

*Vote: 7-0*

**10. PUBLIC HEARINGS**

- a. *None.*

**11. RESOLUTIONS AND MOTIONS**

- a. *Traffic Improvements for Rt. 15 (North) Business & Bypass*

*On a motion by Council Member Dunn, seconded by Vice Mayor Butler, the following was proposed:*

***MOTION 2014-029***

*I move to authorize the Mayor to sign the letter to the Board of Supervisors addressing the possibility of improvements to Rt. 15 North of the Corporate Limits.*

*Council Member Dunn asked for a friendly amendment to add language thanking Supervisors Reid and Higgins for securing \$2 million for an interchange and traffic study of Rt. 15 North at Battlefield and asked that those funds be moved to the FY 16 budget rather than the FY 18 budget.*

Council Comments/Questions:

- Add the entire Board of Supervisors

*The motion was approved by the following vote:*

*Aye: Burk, Butler, Dunn, Hammler, Martinez, Wright and Mayor Umstattd*

*Nay: None.*

*Vote: 7-0*

- b. Solarize NOVA  
*On a motion by Vice Mayor Butler, seconded by Council Member Burk, the following was proposed:*

***RESOLUTION 2014-101***  
*Support for Solarize NOVA*

Council Comments/Questions:

- Good opportunity for Leesburg
- Hesitant to attach the town's name to this initiative without having done research into it
- Could be homeowner's association restrictions against solar panels
- Would like "climate change" to replace "global warming"
- Gives homeowners an option to save money on their energy bills
- The town expresses support through this resolution

*The motion was approved by the following vote:*

*Aye: Burk, Butler, Hammler, Martinez, Wright and Mayor Umstatt*

*Nay: None.*

*Vote: 6-0-1 (Dunn abstaining)*

- c. Virginia Municipal League Voting Representative and Nominations Committee  
*On a motion by Council Member Burk, seconded by Vice Mayor Butler, the following was proposed:*

***RESOLUTION 2014-102***

*Designating a Voting Member for the Virginia Municipal League (VML) Business Session*

Council Comments/Questions:

- Council Member Hammler was nominated to be the designated voting member
- It is unclear what the nominations are for
- Key point is a voting member needs to be identified to represent the town during the business meeting
- Removal of the "Be it Further Resolved" to delete the reference to executive board nominations

*The motion was approved by the following vote:*

*Aye: Burk, Butler, Dunn, Hammler, Martinez, Wright and Mayor Umstatt*

*Nay: None.*

*Vote: 7-0*

d. Air Show Contribution

*On a motion by Council Member Wright, seconded by Council Member Martinez, the following was proposed:*

**RESOLUTION 2014-103**

*Approving Amendments to the FY 2015 General Fund Budget, and Appropriating \$6,300 from Fiscal Year 2015 Boards and Commissions Compensation to the Leesburg Air Show*

## Council Comments/Questions

- Members of Airport Commission would like to dedicate their stipend to the Air Show.
- This way the town does not have to pay them and pay employment taxes
- The Town previously said they would not contribute any financial support to the Air Show
- Other commissions may want to do the same thing
- Since Airport Commission has not accepted their stipend for a long time, it should be considered General Fund money
- Makes no sense to penalize people for their generosity
- Perhaps there could be a way for commissioners to donate their stipends without taking out taxes

*The motion was approved by the following vote:*

*Aye: Butler, Dunn, Martinez, Wright and Mayor Umstatt*

*Nay: Burk and Hammler*

*Vote: 5-2*

*Council Member Dunn made a motion to reconsider, seconded by Council Member Burk. The motion to reconsider failed by the following vote:*

*Aye: Dunn*

*Nay: Butler, Burk, Hammler, Martinez, Wright and Mayor Umstatt*

*Vote: 1-6*

*Council Member Burk wished to change her vote; however, she did not initially vote on the prevailing side, thus could not do so.*

e. Comprehensive Parking Plan

*On a motion by Vice Mayor Butler, seconded by Council Member Martinez, the following was proposed:*

**MOTION 2014-030**

*I move to defer this item (Comprehensive Parking Plan) until the next work session*

## Council Comments/Questions:

- What was contained in the staff report was different from expectations

- Want public input – have key representatives attend the work session to contribute to the discussion
- Council Members should email comments in prior to the work session

*The motion was approved by the following vote:*

*Aye: Burk, Butler, Dunn, Hammler, Martinez, Wright and Mayor Umstatt*

*Nay: None.*

*Vote: 7-0*

**13. UNFINISHED BUSINESS**

- a. None.

**14. NEW BUSINESS**

- a. None.

**15. COUNCIL COMMENTS**

Council Member Wright stated he appreciated seeing those who attended the Cornerstone Chapel groundbreaking. He complimented town staff on all the work they did to get the church to that point in the development process. He thanked Ms. Irby for her work not only as Town Attorney, but as a key part of the town's leadership team. He thanked Mr. Wells for his hard work and tireless efforts.

Council Member Hammler stated that the September 11 ceremony was absolutely heartwarming. She thanked the Mayor and staff for their efforts to organize. She thanked Tom Mason for his department's efforts with the Shredding Event that also raised over 200 pounds of food for the hungry. She thanked the Police Department for being proactive in seeking \$22,000 in grant funds for new equipment. She stated a report showing how the Council got to the point where it requested the County and VDOT to work together on coming up with transportation solutions for the bypass would be helpful. She thanked Ms. Irby for her guidance and her efforts on behalf of the community, specifically noting her involvement with the Leadership in the Law Camp for rising high school seniors. She stated she is appreciative for what Ms. Irby represents as being only the second female judge to be appointed to the Loudoun Circuit Court. She thanked Mr. Wells for his years of devoted service to the town. She cited his accomplishments, such as the partnership to create the Mason Enterprise Center and how he brought out the best in the staff. She stated he is the best leader she has ever experienced.

Council Member Martinez agreed that the September 11 ceremony was very special, particularly the reading of the names. He stated he is happy to see the town and VDOT investigating the options for transportation improvements that will affect the town. He thanked Supervisors Reid and Higgins for their work to secure funding. He stated he hoped everyone will be able to attend the Airshow. He thanked Ms. Irby for her honesty and advice.

Council Member Burk thanked everyone who worked on the September 11 ceremony. She added that she was honored to have been able to participate in the

Diversity Task Force. She stated she attended the NVTa meeting and will be meeting with Mr. Grow to go over her notes. She stated it was great working with Mr. Wells and Ms. Irby.

Vice Mayor Butler stated he was out of town last week, so did not attend any events. He stated it was wonderful working with Ms. Irby and congratulated her on her appointment to the Circuit Court. He stated that he will miss both Ms. Irby and Mr. Wells.

Council Member Dunn stated it was great working with Ms. Irby and that her counsel has always been straightforward, honest and to the point. He stated she has always given the Council good advice. He stated he will miss Mr. Wells and his leadership.

#### **16. MAYOR'S COMMENTS**

Mayor Umstattd stated the Cornerstone Chapel ribbon cutting was wonderful and she is looking forward to seeing the new building. She thanked Pastor Gary Hamrick for his gracious remarks thanking the town for its support throughout the legal process. Mayor Umstattd stated she has worked with a number of town attorneys and without a doubt Ms. Irby has been the best. She stated her belief that Ms. Irby will be one of the best judges in the Commonwealth. Further, she stated Mr. Wells is the best Town Manager she has ever had the privilege of working with.

#### **17. MANAGER'S COMMENTS**

John Wells congratulated Jeanette Irby on her appointment to the Circuit Court bench. He stated she is clearly the best municipal attorney he has ever worked with; however, she was also a great member of the management team. He stated his ten years with the town has been what he always wanted to do. He stated he has enjoyed working with Council over the past ten years.

#### **18. CLOSED SESSION**

None.

#### **19. ADJOURNMENT**

*On a motion by Council Member Wright, seconded by Council Member Martinez, the meeting was adjourned at 9:46 p.m.*

---

Kristen C. Umstattd, Mayor  
Town of Leesburg

ATTEST:

---

Clerk of Council  
2014\_tcm0923