



Date of Council Meeting: December 9, 2014

**TOWN OF LEESBURG
TOWN COUNCIL**

Subject: Town Council Meeting Calendar for Year 2015

Staff Contact: Kaj Dentler, Town Manager
Lee Ann Green, Clerk of the Council

Council Action Requested: Approval of Council's meeting calendar for the year 2015.

Staff Recommendation: Staff recommends that Council consider the below listed meeting schedule for the calendar year 2015, and that the meetings start at 7:00pm instead of 7:30pm.

Commission Recommendation: Not applicable.

Fiscal Impact: None.

Executive Summary: Town Council annually confirms its meeting schedule for the up-coming calendar year. In addition, a Town Code amendment is needed to change the starting time of the meetings to 7:00pm.

Background: The proposed meeting schedule for the calendar year 2015 as follows:

Monday, January 12 and Tuesday, January 13
Monday, January 26 and Tuesday, January 27
Monday, February 9 and Tuesday, February 10
Monday, February 23 and Tuesday, February 24
Monday, March 9 and Tuesday, March 10
Monday, March 23 and Tuesday, March 24
Monday, April 13 and Tuesday, April 14
Monday, April 27 and Tuesday, April 28
Monday, May 11 and Tuesday, May 12
Tuesday, May 26 (Memorial Day is Monday, May 25)
Monday, June 8 and Tuesday, June 9
Monday, June 22 and Tuesday, June 23
Monday, July 13 and Tuesday 14
Monday, July 27 and Tuesday, July 28
Monday, August 10 and Tuesday, August 11
Tuesday, September 8 (Labor Day is Monday, September 7)
Monday, September 21 and Tuesday, September 22
Tuesday, October 13 (Columbus Day is Monday, October 12)
Monday, October 26 and Tuesday, October 27
Monday, November 9 and Tuesday, November 10
Monday, November 23 and Tuesday, November 24
Monday, December 7 and Tuesday, December 8
Monday, January 11 and Tuesday, January 12, 2016

2015-16 LCPS School Calendar

August 31: First Day of School

September 7: Holiday (Labor Day)

October 12: Holiday (Columbus Day)

October 30: End of the Grading Period

November 2-3: Student Holidays (Planning/Records/Conference Days)

November 25-27: Holiday (Thanksgiving)

December 21-January 1: Winter Break (Classes Resume January 4)

January 18: Holiday (Martin Luther King Jr. Day)

January 28: End of Grading Period

January 29: Moveable Student Holiday (Planning/Records/Conference Day)

February 15: Holiday (Presidents' Day)

March 21-25: Holiday (Spring Break)

April 14: End of Grading Period

April 15: Student Holiday (Planning/Records/Conference Day)

May 30: Holiday (Memorial Day)

June 14: Last Day of School/End of Grading Period

PRESENTED December 9, 2014

RESOLUTION NO. _____

ADOPTED _____

A RESOLUTION: SETTING THE CALENDAR YEAR 2015 TOWN COUNCIL
CALENDAR

WHEREAS, the Town Council traditionally meets in formal session at 7:30 p.m., on the second and fourth Tuesday in each month and sits as a “committee of the whole” convening at 7:30 p.m. on the Monday preceding the regular council meeting in the Council Chambers, 25 West Market Street; and

WHEREAS, the Town Council traditionally cancels a set of meetings in August to provide for summer break; and

WHEREAS, the Town Council traditionally cancels the second meetings of December to observe the Christmas holiday; and

WHEREAS, the Town of Leesburg will observe Federal holidays on May 25, September 7 and October 12, 2015; and

WHEREAS, these Federal holidays will conflict with the work sessions.

THEREFORE, RESOLVED by Council of the Town of Leesburg in Virginia as follows:

SECTION I. The Town Council shall meet in formal session at 7:30 p.m., on the second and fourth Tuesday in each month and shall sit as a “committee of the whole” convening at 7:30 p.m., on Monday preceding the regular council meeting in the Council Chamber, 25 West Market Street or at such time and place as the Council may determine from time to time with the following exceptions:

1. The work session meeting of May 25, 2015 is cancelled to observe Memorial Day.

RESOLUTION: SETTING THE CY 2015 TOWN COUNCIL CALENDAR

2. The work session meeting of September 7, 2015 is cancelled to observe Labor Day.
3. The work session meeting of October 12, 2015 is cancelled to observe Columbus Day.

PASSED this ____ day of December, 2015.

Kristen C. Umstatt, Mayor
Town of Leesburg

ATTEST:

Clerk of Council