



Date of Council Meeting: January 5, 2015

**TOWN OF LEESBURG
TOWN COUNCIL ORGANIZATIONAL MEETING**

Subject: Town Council appointments and re-appointments to the Board of Architectural Review

Staff Contact: Lee Ann Green, Clerk of Council

Council Action Requested: Consideration of the following nominations for appointment/re-appointment to the Board of Architectural Review:

<i>Nominator</i>	<i>Nominee</i>
Mayor Umstatt	Richard Koochagian (Re-appointment)
Council Member Burk	Edward J. Kiley (Re-appointment)
Council Member Martinez	Paul Reimers (Re-appointment)
Council Member Fox	Teresa Minchew (Re-appointment)

Staff Recommendation: N/A

Fiscal Analysis: Section 2-197 of the Town Code provides for annual compensation of \$3,750 for the Chair of the Board of Architectural Review and \$3,600 for Board members.

Background: The terms of office for Board members correspond to the term of the council member who nominated them. As per Section 2-193(a) of the Town Code, the Board of Architectural Review shall consist of seven members who shall be residents of the town or town business owners. Further, Section 2-193(a) specifies that at least four members of any board or commission be residents of the town. Each nominee was reviewed for compliance with applicable sections of the Town Code.

Attachments: (1) Resumes
(2) Appointment Resolution

Richard L. Koochagian, R.A.

212 Loudoun Street S.W. Leesburg, Virginia 20175 E-mail: rkooch@verizon.net Tel: (703) 431-7300

PROFESSIONAL EXPERIENCE

LJT & ASSOCIATES, INC. – Herndon, VA

Vice President, Naval Systems and Programs Division

LJT & Associates, Inc. is an 8(a) Small Disadvantaged Business technology services provider focused on the Federal government sector. Created and developed a \$10 million per year engineering services and consulting operation within LJT providing 40% of the corporate revenue. Grew the division from conception to a 40 member organization by developing comprehensive internal proposal, administration, operation, and contractual business processes. Developed collaborative environment for harnessing all of the division's internal resources to bring innovative and state of art solutions to the Department of Defense community, transcending business lines and capabilities in order to provide a unified seamless approach for engaging, structuring, implementing, and supporting existing contracts and new opportunities. This approach helped facilitate LJT's 30% per year average growth rate.

- Established strategic business opportunities worldwide for core geospatial, planning, facilities management, space management, antiterrorism/force protection, and engineering services projects. Navy clients supported include the Naval Facilities Engineering Command (NAVFAC) MidLant, Midwest, Hawaii, and Far East as well as Naval District Washington, the Naval Facilities Engineering Service Center, and the NAVFAC Information Technology Center
- Developed key strategic partnerships with both U.S. and Asian based companies to provide end clients with targeted, performance driven solutions and services, resulting in LJT's expansion into new market areas.
- Coordinated people and resources needed to provide strategic and tactical consulting services in support of business process analysis, development, and systems implementation for our diverse clients.
- Provided consulting and logistics planning to assist Navy clients in the continued development of their geospatial data and systems. Planned, managed, and executed large scale data collection tasks worldwide in support of enterprise Geographic Information Systems (GIS) efforts. Specifically responsible for the coordination, oversight, process development, and production of planimetric data, high resolution imagery, standards compliant geodatabase deliverables.
- Successfully enabled project management staff to oversee a minimum of 40 task orders per year.
- Responsible for the oversight of internal, remote, and client-site staff members engaged in project management, engineering, systems development, application programming, data production, system administration, and help desk support.

APPLIED PLANNING INTERNATIONAL, INC./TSI TELSIS, INC. – Columbia, MD

Senior Program Manager

Senior Program Manager for enterprise system implementation projects in the fields of GIS, facilities management information systems, and Computerized Maintenance Management Systems (CMMS) throughout the Federal marketplace. Successfully coordinated all aspects of the client relationship from developing initial contact through the design process to final project execution. Effectively managed multiple project teams of up to 30 staff consisting of low to senior level programmers, engineers, and developers. Scope for projects included GIS enabled base maps, force protection database development, and an automated purchase order / inventory system.

- Responsible for developing strategic business opportunities.
- Led management and technical service teams in projects relating to all aspects of analysis, design, implementation, documentation and training in support of client requirements.
- Assembled and managed project teams consisting of internal staff, subcontractors, and Government staff.
- Served as program manager for facilities planning, database and GIS projects for U.S. Navy Public Works Centers, Departments, and NAVFAC Divisions.

INTERGRAPH CORP. – Reston, VA

U.S. Navy Regional Sales Manager

Responsible for developing and maintaining strategic business opportunities in the Pacific Region for the Government Solutions Division. Core systems integration efforts focused on CMMS, GIS, and IT network infrastructure implementations.

- Managed account responsibility for all client interaction and service issues.
- Led in the guidance and support to the Navy Sales Team and its director on issues regarding the CMMS and GIS markets.
- Provided technical expertise to regional project managers in the planning and execution of successful CMMS, GIS and IT implementations.

- Successfully facilitated alliances with long term rival vendors to open new business opportunities resulting in increased market presence and contract utilization.

TRACOR ENTERPRISE SOLUTIONS, INC. – Reston, VA**Program Manager, Far East**

Responsible for business development, capture, management, and implementation of facilities maintenance and management projects throughout the Pacific Rim coordinating both U.S. and Japanese consultants. Developed and supported a \$4 million per year facilities management and planning services practice. Managed multiple implementation teams of five to twenty staff each. Projects included evaluating, planning, designing, costing and implementing solutions that incorporated Oracle, MAXIMO, FIS, ESRI, and AutoCAD.

- Provided project management and technical services for the analysis, design, implementation, documentation and training of facilities planning and utilities GIS projects, CMMS, and local area networks. Managed all aspects of client relationships.
- Assembled and coordinated project teams utilizing internal staff, subcontractors, Government staff, and vendor consultants to enable successful solutions for complex and budget constrained tasks.
- Successfully served as capture and project manager for U.S. Marine Corp. facilities and housing CMMS projects, U.S. Navy CMMS, database and GIS projects, and U.S. Air Force facilities management and network integration projects involving ATM, FDDI, and Ethernet technologies.

NAVAL FACILITIES ENGINEERING COMMAND – San Diego, Port Hueneme, CA**Architect**

Developed and managed Computer Aided Design (CAD) systems and information technology networking projects. Responsibilities included the design of facilities construction and repair projects as well as the design, documentation, and implementation of computer network installations.

- Served as a Project Architect coordinating building renovation and historic preservation projects, which required tasks such as client association, space planning, historic restoration, seismic upgrading, construction specifications, and construction and planning documentation.
- Responsible for the design and installation of computer networks and fiber optic communication systems. Further tasks included the development of a customized AutoCAD menu system for the documentation of network installations.
- Successfully established and implemented CAD standardization and CAD process automation along with developing requisite training materials and instruction.

ODLE, MCGUIRE & SHOOK CORP. – Indianapolis, IN**Associate Architect**

Worked in a team environment to develop designs and construction documents for complex institutional projects. Gained expertise in using automated software tools for the design and drafting of construction projects in the private sector.

- Prepared construction drawings, specifications, and project documentation.
- Assisted in the development and implementation of AutoCAD drafting standards and practices.

US National Park Service, Historic American Engineering Record. – Salem, OR**Architect Field Team Supervisor**

Responsible for a team of three architectural technicians and three historians in the documentation of twenty-six historic concrete bridges for the Oregon Historic Bridges Project.

- Managed team efforts to produce high quality HAER drawings and text for the Oregon State Department of Transportation and the Library of Congress.
- Successfully coordinated team management with external responsibilities such as public relations, OSHA code compliance, bridge access permits, and business accounts.
- Acquired knowledge of the evolution and structural principles behind reinforced concrete structures as well as modern techniques for the rehabilitation and maintenance of historic structures.

US National Park Service, Historic American Engineering Record. – Altoona, PA**Architectural Technician**

Worked with a team of five architectural technicians and three historians in the documentation of late 19th century factory workers' homes and the East Broad Top Railroad Machine Shop Complex.

- Successfully produced high quality HAER drawings and text for the Library of Congress.
- Acquired a working knowledge of the National Park Service and its efforts with regards to historic preservation.

EDUCATION

- Bachelor of Architecture, specializing in historic preservation, University of Tennessee, Knoxville, TN, 1990

PROFESSIONAL AFFILIATIONS/CERTIFICATIONS

- Architectural Registration: State of New Jersey Board of Architects, License No. AI0-13467
- National Trust for Historic Preservation – Member
- DoD Security Clearance: Upon request

RECENT LECTURES

- “Logistics Support at Naval Support Activity Crane - The Geographic Approach”, Environmental Systems Research Institute International User Conference, San Diego, CA, June 2007.

PRESENTED January 5, 2015

RESOLUTION NO. 2015-

ADOPTED _____

A RESOLUTION: MAKING RE-APPOINTMENTS TO THE BOARD OF ARCHITECTURAL REVIEW

WHEREAS, participation by public-spirited citizens on town boards, commissions and committees is vital to the success of town government and the democratic process; and

WHEREAS, boards, commissions and committees serve an indispensable role in providing recommendations concerning town policy and programs; and

WHEREAS, Council desires to appoint effective individuals to serve at its will and pleasure on these advisory boards; and

WHEREAS, terms of Boards and Commissions members correspond to the term of the Council Member that nominated them.

THEREFORE, RESOLVED that the Council of the Town of Leesburg in Virginia hereby re-appoints Richard Koochagian to a term ending on December 31, 2016 and re-appoints Edward J. Kiley, Paul Reimers, and Teresa Minchew to terms ending December 31, 2018.

PASSED this 5th day of January, 2015.

Kristen C. Umstattd, Mayor
Town of Leesburg

ATTEST:

Clerk of Council