

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
February 23, 2015
Council Chambers

1. Items for Discussion

- a. Legislative Update (*No material*)(15 min)
- b. Downtown Parking Task Force (*Tab 02*)(30 min)
- c. Non-Disclosure Policy and Procedures (*Tab 03*)(30 min)

2. Information Memorandums

- a. Tuscarora Creek Drainage Project (*Tab 04*)
- b. Town Financial Support for the Leesburg Airshow (*Tab 05*)
- c. Planning Commission Annual Report (*Tab 06*)
- d. Eliminating Comcast Core Duties from Technology/Communication Commission (*Tab 07*)
- e. Establishment of the Standing Residential Traffic Committee (SRTC) as a Town Commission (*Tab 08*)
- f. Destination of Recycled Materials (*Tab 09*)
- g. Land Use Planning in Joint Land Management Area (JLMA) with County (*Tab 10*)
- h. County Government Parking (*Tab 11*)

3. Additions to Future Council Meetings (*Tab A*)

4. Council Invitations

February 19 – Community Information Meeting (Expansion of Balls Bluff Battlefield National Historic Landmark), 6:30-8:30 p.m., Rehau, Inc. (1503 Edwards Ferry Road, NE)

February 22 – We Shall Not Be Moved: The Jackson Woolworth’s Sit In and the Movement it Inspired, 2 p.m., Thomas Balch Library

March 1 - Home Squadron, 2 p.m., Thomas Balch Library

March 5 – African American Historical and Genealogical Research, 10 a.m., Thomas Balch Library

March 6 – Town Hall Art Exhibit Opening “Observations Inside and Out”, 6-9 p.m., 1st Floor, Town Hall

March 8 – Lessons from the Hanoi Hilton, 2 p.m., Thomas Balch Library

March 12 – Beat the Odds Event, 5-7 p.m., Tally Ho Theatre

March 14 – Budget Work Session, 9 a.m. – 4 p.m., Council Chambers

March 15 – Crisis in the Mediterranean, 2 p.m., Thomas Balch Library

TOWN OF LEESBURG

Town Hall

25 West Market Street

AGENDA

Town Council Meeting

February 24, 2015

7:30 p.m.

Council Chambers

1. CALL TO ORDER
2. INVOCATION: Vice Mayor Burk
3. SALUTE TO THE FLAG: Council Member Butler
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of February 9, 2015
 - b. Regular Session Minutes of February 10, 2015
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Certificates of Appreciation – Project Warmhearted
 - b. Presentation of Middleburg Bank Donation to Friends of Leesburg Public Art
 - c. Certificate of Appreciation – Middleburg Bank
 - d. Economic Development Commission Annual Report
 - e. Fiscal Year 2016-2017 Budget
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Authorizing an Agreement and Approving a Performance Guarantee and Water and Sewer Extension Permits for Crescent Place – Phase 1, 2, & 3 (TLPF-2014-0025). (*Tab 12*)

RESOLUTION

Authorizing an Agreement and Approving a Performance Guarantee and Water and Sewer Extension Permits for Crescent Place – Phase 1, 2, & 3 (TLPF-2014-0025).

- b. Approving a Substitute Performance Guarantee for Courthouse Square (TLPF-2012-0011) (Tab 13)

RESOLUTION

Approving a Substitute Performance Guarantee for Courthouse Square (TLPF 2012-0011)

- c. Making a Reduction of the Performance Guarantee for Public Improvements Installed at PMW Farms, Section 6 (TLCD 2011-0001). (Tab 14)

RESOLUTION

Making a Reduction of the Performance Guarantee for Public Improvements at PMW Farms, Section 6 (TLCD 2011-0001)

- d. Performance Guarantee and Water and Sewer Extension Permits for Lowe's Infrastructure Plans - Russell Branch Parkway Extension (Tab 15)

RESOLUTION

Approving Performance Guarantee and Water and Sewer Extension Permits for Lowe's Infrastructure Plans - Russell Branch Parkway Extension

- e. Amending the Fiscal Year 2015-2020 Capital Improvement Program to add Hope Parkway Extension Project (Tab 16)

RESOLUTION

Amending the Fiscal Year 2015-2020 Capital Improvement Program to Add Hope Parkway Extension and Appropriating Funding to Construct the Project

10. PUBLIC HEARINGS

- a. Bond Issuance (Tab 17)(30 min)

RESOLUTION

Authorizing the Issuance of General Obligation and Refunding Bonds, Series 2015

- b. Amending Chapter 32 of the Town Code Increasing Certain Parking Fees (Tab 18)(30 min)

ORDINANCE

Initiating Amendments to the Town Code, Chapter 32 (Traffic and Vehicles); Article V (Stopping, Standing and Parking), Division 2 (Parking Meters), Section 32-173 (Establishment of Meter Zones and Parking Time Limits Therein); 32-178 (Deposit of Coin; Occupancy of Metered Space; Etc.) and Appendix B (Fee Schedule).

11. RESOLUTIONS AND MOTIONS

- a. Environmental Protection Agency (EPA) Settlement Agreement
(Tab 19)(15 min)

RESOLUTION

Authorizing the Mayor to Execute a Consent Agreement Between the Town of Leesburg and the United States Environmental Protection Agency

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three day's notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.