

# Leesburg

## 2014 Annual Report of the Leesburg Board of Architectural Review



# Acknowledgements

The Leesburg Board of Architectural Review (BAR) is pleased to offer an annual report for the 2014 calendar year to the Town Council. The following information is presented as a summary of the BAR's accomplishments during the 2014 calendar year and projected goals and challenges for 2015. Included with this report are the agendas for the meetings and the attendance list for 2014.

## 2014 BAR Members

### Voting members

- Edward Kiley, Chairman
- Paul Reimers, Vice Chairman
- Dale Goodson, Parliamentarian
- Richard Koochagian
- Mark Malloy
- Teresa Minchew
- Dieter Meyer

### Non-voting members

- Thomas S. Dunn III, Council Liaison
- Milt Herd (meetings January-March)
- Doris Kidder (January-September; back up October-December)
- Earl Hoovler, Planning Commission Liaison (work sessions October –December)
- Lyndsay Welsh Chamblin, Planning Commission Liaison (meetings October-December)

### Town of Leesburg Staff:

- Tom Scofield, Preservation Planner
- Debi Parry, Planning & Zoning Assistant

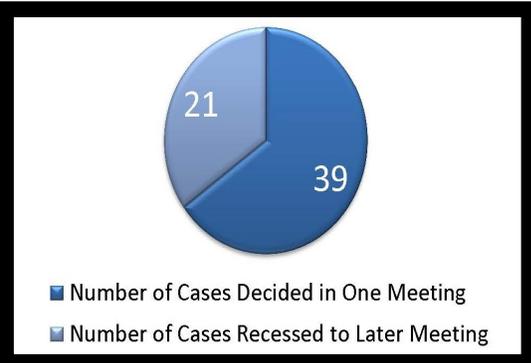
# Decision Making Process

## Application Review Process

During CY2014, a total of **122** applications for Certificates of Appropriateness were processed, just a slight **decrease** of 2 applications from CY 2013.

The BAR held **20** meetings in CY2014 at which they reviewed a total of **60** applications (an increase of 20%). **39** cases were decided in one meeting while, while **21** were recessed or deferred to allow for additional review.

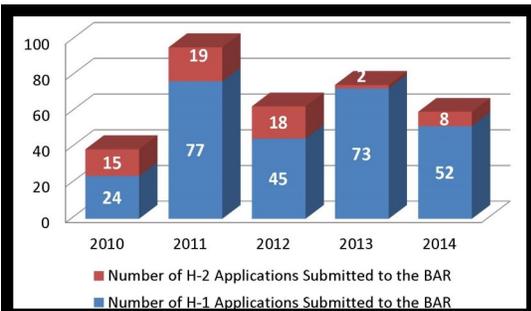
Administratively, **62** applications (a decrease of 42%) were processed in an average time of **8** days. This decrease is partially attributed to a small change in the administrative process which consolidated similar requests on one application.



## Comparison of H-1 & H-2 Districts

In CY 2014, the BAR received **52** applications for review for the H-1 Old and Historic District as compared to **8** applications for the H-2 Corridor District.

Administratively, **47** applications were reviewed for the H-1 Overlay District, **10** applications were reviewed for the H-2 Corridor District. Additionally, **5** applications were reviewed for the Crescent Design District and sign plans outside the architectural control districts.

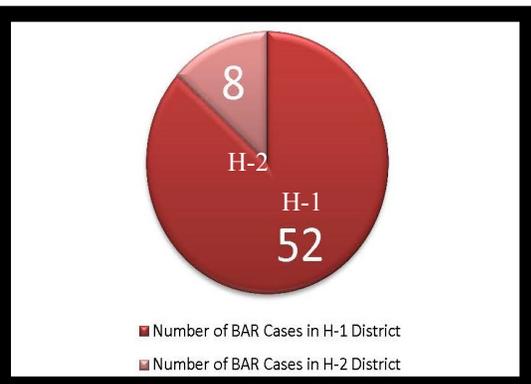


## BAR Decisions

Of the **60** cases submitted to the BAR for review in CY2014, only **1** case was denied.

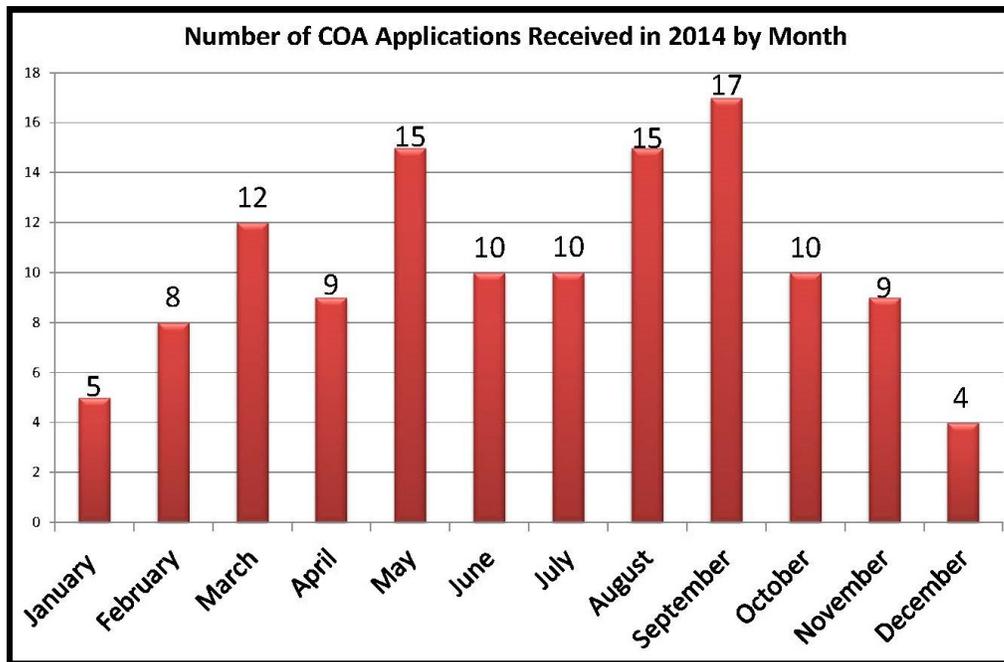
**TLHP-2014-0031—220 N. King St** This application was a request by a homeowner to add dentil moulding to the existing cornices. The applicant was not able to provide evidence that a dentil course in any configuration was ever a part of the trim work on the building. Therefore, the BAR concluded that the installation of the proposed dentil moulding would introduce a conjectural architectural element to the structure which is in direct conflict with the Old and Historic District Guidelines and Secretary of the Interior's Standards for Rehabilitation upon which the Town's guidelines are based.

**Additionally, four cases were continued into 2015 for review and one case, submitted in December, was not heard until 2015.**



# 2014 Board of Architectural Review Annual Report

## Overview of COA Case Workload



## Welcome New Preservation Planner

In April 2014 the Board of Architectural Review welcomed Tom Scofield as the Town's new Preservation Planner. Tom comes to Leesburg from his position as a Preservation Planning consultant with John Milner Associates in West Chester, Pennsylvania where he was part of project teams that prepared National Register nominations, cultural resource assessments, revitalization strategies, heritage tourism studies, and scenic byway plans for communities and regions throughout the eastern United States. He has also served as the Preservation Planner for the City of St Augustine, Florida, and County of Volusia, Florida. A certified planner with the American Institute of Certified Planners (AICP) since 1993, Tom also has experience with grant writing, comprehensive planning, and park/recreational trail development.

## Architectural Review Board Training - Preservation Virginia

Board Member Mark Malloy attended the Architectural Review Board Training Workshop offered through Preservation Virginia in Portsmouth, VA on October 26th.

# 2014 Board of Architectural Review Annual Report

## Leesburg Old and Historic District Turns 50!

The Town of Leesburg continued its celebration of the Leesburg Old and Historic District's 50th Anniversary in 2014. The district, established on June 10, 1963, was created in response to the demolition of two major buildings along King Street, the Leesburg Inn and the Opera House. During this time, the Leesburg Executive Airport was also established and fearing the pressures of encroaching development, the Town Council proactively put regulations in place to protect its Historic District. At this same meeting, the Leesburg Board of Architectural Review was established and charged with the responsibility of protecting the Historic District through review of demolition, alteration and new construction applications.

The Board of Architectural Review and the Department of Planning & Zoning jointly hosted a roundtable discussion and reception on June 6th. The event began with a history of the district and recognition of key players in the district's creation, including Stanley Caulkins who served on the Town Council at the time the district was enacted.

The main portion of the event was a panel discussion about the district's greatest achievements and challenges in the past 50 years; current opportunities and challenges; and predictions for the future. Panelists included former BAR member **Tracy Coffing**, former BAR member and current Economic Development Commission Chair **Jim Sisley**, Town Council Member **Kevin Wright** and current BAR member **Teresa Minchew**. Chairman **Ned Kiley** served as master of ceremonies for the event and the panel was moderated by **Heidi Siebentritt**, Historic Preservation Planner for Loudoun County.

## BAR Goals for 2015 and Beyond

The Board of Architectural Review has identified the following as goals for the upcoming year:

- Work with Loudoun County to create a GIS overlay for the H-1 district for use in its WebLogis mapping system.
- Apply for Certified Local Government Grant Funds for use in updating the Historic District Survey.
- Provide public access to historic resource inventory and Certificate of Appropriateness data through the Town website.
- Review Old and Historic District Guidelines
- Encourage formation of a "Friends of the Historic District" group.
- Participate in preparation of the East Market Street Small Area Plan (H-2 Corridor) and discuss the appropriateness of continuing to use the H-2 guidelines in the remainder of the corridor area.
- Promote historic preservation tax credits for income-generating properties.
- Educate property owners, contractors, realtors and residents about design review requirements for exterior improvements and new construction in the Old and Historic District.

# 2014 Board of Architectural Review Annual Report

## 2014 Joint Architectural Review Board Awards

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The Joint Architectural Review Board (JARB) is a joint collaborative between Leesburg, Middleburg, Purcellville and Loudoun County to recognize projects of excellence that received approval from local architectural review boards.

In 2014, JARB awarded eight Historic District Design Excellence Awards in five categories and two Community Blue Ribbon Awards. St. John the Apostle Roman Catholic Church in Leesburg was presented the award for New Construction.

**Leesburg winner in New Construction category:**

Catholic Diocese of Arlington— 101 Oak Crest Manor Drive NE



The newly constructed church, located just outside of Leesburg's Old and Historic District, is a substantial addition to the streetscape at the northern edge of downtown. The overall design and materials of the structure reflect the historic building character of Leesburg while clearly identifying the building as new construction. The project was approved by the Leesburg BAR as submitted, rare for a project of such magnitude. The JARB recognized the project for successfully executing the difficult task of blending new construction in the context of the historic district.

# 2014 Board of Architectural Review Attendance

BAR	Jan	Jan	Jan	Feb	Feb	Mar	Mar	Mar	Apr	Apr	May	May	Jun	Jun	Jul	Jul	Aug	Aug	Sept	Sept	Oct	Oct	Nov	Nov	Dec	Dec
Koochagian, Richard	Present	Absent	Absent	Present	Present	Absent	Absent	Absent	Present	Absent	Absent	Absent	Present	Present	Present	Present	Present	Absent								
Kiley, Ned	Absent	Absent	Absent	Present	Present	Absent	Absent	Absent	Present																	
Meyer, Dieter	Absent	Absent	Absent	Present	Present	Absent	Absent	Absent	Present																	
Minchew, Teresa	Present	Absent	Absent	Present	Present	Absent	Absent	Absent	Present																	
Reimers, Paul	Present	Absent	Absent	Present	Present	Absent	Absent	Absent	Present																	
Goodson, Dale	Present	Absent	Absent	Present	Present	Absent	Absent	Absent	Present																	
Malloy, Mark	Absent	Absent	Absent	Present	Present	Absent	Absent	Absent	Present																	
Council Member Dunn	Absent	Absent	Absent	Present	Present	Absent	Absent	Absent	Present																	
PC Kidder	Not on Commission																									
PC Herd	Not on Commission																									
PC Hoovler	Not on Commission																									
PC Welsh Chamblin	Not on Commission																									

Legend:	
Present	Present
Absent	Absent
No Meeting	No Meeting
Not on Commission	Not on Commission

