



**Date of Council Meeting: April 14, 2015**

**TOWN OF LEESBURG  
TOWN COUNCIL MEETING**

**Subject:** Donation of Surplus Police Vehicles to the Leesburg Police Citizens Support Team

**Staff Contact:** Joseph R. Price, Chief of Police

**Council Action Requested:** Donation of surplus police vehicles to the Leesburg Police Citizens Support Team.

**Staff Recommendation:** I recommend the donation of declared surplus police vehicles to the Leesburg Police Citizens Support Team.

**Commission Recommendation:** N/A.

**Fiscal Impact:** The Citizens Support Team will cover the costs to refurbish and outfit these cars for their continued use. The Town of Leesburg will also be held harmless for any and all liability and/or warranty claims as a result of these vehicles being donated to the Citizens Support Team. In addition, the Public Works Department maintains the routine maintenance on these vehicles. If there are any major repairs needed, discussions are held on the viability of those repairs versus the anticipated lifespan of the vehicle before proceeding. The Town also provides a gas card for the vehicles as they are only used for Town-related activities to supplement police staffing.

| Car | Avg, Maintenance | Avg. Annual Fuel Costs from retired Support Team Vehicles |
|-----|------------------|---|
| 29  | \$748.66         | \$140.59  |
| 263 | \$1009.33        | \$513.45  |

**Executive Summary:** The donation of these declared surplus cruisers would greatly assist the Citizens Support Team and provide them with the resources in which to continue help out in the community.

**Background:** The Leesburg Police Citizens Support Team operates on a small budget that is incorporated into the Leesburg Police Department's annual budget. The funds they receive are generally used for uniforms and equipment, vehicle insurance policies, and office supplies. They have recently had to deadline one vehicle due to age and maintenance costs, and a second vehicle is not long for continued service. Both of these vehicles are model year 2000 with high mileage and both are in very poor mechanical condition. It should be noted that these vehicles were also donated from the police department.

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The Town of Leesburg takes several vehicles out of service on a yearly basis for mileage accumulation or excessive repair costs. The vehicles generally are placed in an online auction and historically do not sell for very much. Deb Walczak, President of the Support Team has requested consideration for the donation of identified surplus vehicles for their organizations continued use. The vehicles identified for auction are (1) Chevrolet Impala, mileage 112,121, and (1) Chevrolet Impala, mileage 110,660.

The Leesburg Police Citizens Support Team would be able to use them on a much more limited basis than the Police Department and be able to accumulate higher mileage due to the frequency of use. The Town donated has donated surplus police vehicles to the Citizens Support Team in the past to assist with its mission, while enhancing visibility and standing within the community and have also donated surplus vehicles to the State of Mississippi following Hurricane Katrina and also to the Middletown (VA) Police Department due to their limited budget resources.

**Attachments:**           (1) Resolution

PRESENTED: April 14, 2015

RESOLUTION NO.

ADOPTED: April 14, 2015

A RESOLUTION: DONATION OF OUT OF SERVICE POLICE VEHICLES TO THE LEESBURG POLICE CITIZENS SUPPORT TEAM FOR THE PURPOSE OF CONTINUED USE

WHEREAS, the Leesburg Police Citizens Support Team is a volunteer organization in Leesburg, Virginia and has provided service to the Town of Leesburg since 1996; and

WHEREAS, the Leesburg Police Citizens Support Team is organized to aid, support, and in all lawful manners, assist the Police Department of the Town of Leesburg, Virginia, in the prevention of crime and the promotion of public safety; and

WHEREAS, the Citizens Support Team President Deb Walczak has made a request to the Leesburg Police Department for consideration of a donation of motor vehicles no longer needed by the Leesburg Police Department to replace vehicles no longer operationally viable; and

WHEREAS, the Citizens Support Team operates on a very small budget and does not have the resources to purchase vehicles; and

WHEREAS, the Leesburg Police Department has recently taken two vehicles out of service and the Citizens Support Team will be able to make use of these for several more years at higher mileage accumulations; and

WHEREAS, the Leesburg Police Department believes in the continued partnership with its police partners, and the Town Council encourages such collaboration.

THEREFORE, RESOLVED by the Council of the Town of Leesburg in Virginia that the Town of Leesburg hereby donates to the Leesburg Police Citizens Support Team, a 2007 Chevrolet Impala, mileage 112,121; and a 2008 Chevrolet Impala, mileage 110,660.

PASSED this 14th day of April 2015.

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Kristen C. Umstattd, Mayor  
Town of Leesburg

ATTEST:

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Clerk of Council