

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
April 27, 2015
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Food Trucks (*Tab 01*)
- b. Public Parking Signage Downtown (*Tab 02*)
- c. Total Maximum Daily Load (TMDL) Program (*Tab 03*)

2. Additions to Future Council Meetings (*Tab A*)

3. Information Memorandums

- a. Technology and Communications Commission Transparency Initiative (*Tab 04*)

4. Council Invitations

- April 24* – Comfort One Shoes Ribbon Cutting, 2:00 p.m., 1610 Village Mrkt. Blvd.
- April 24* – Hopps Art Lounge Ribbon Cutting, 6:30 p.m., 18 South King Street
- April 25* – Dedication of Mervin Jackson Park, 10 a.m., Loudoun Street
- April 26* – The Admiral’s Advantage, 2 p.m., Thomas Balch Library
- April 26* – The Golden Petal Fun Run, 10 a.m., Catoctin Elementary School
- April 29*– Rain Barrell Workshop, 6 p.m., Tuscarora Creek Park Pavilion
- April 29*– VML Regional Supper, 6 p.m., Morven Park (Reservations must be made by 4/22)
- April 30* – Rain Barrell Workshop, 6 p.m., Tuscarora Creek Park Pavilion
- May 1* – First Friday, Downtown
- May 2* – Shred Event, 9 a.m. – 1 p.m., Heritage High School
- May 3* – Madison’s Gift: Five Partnerships that Built America, 2 p.m., Thomas Balch Library
- May 4* – Visit Loudoun Tourism Awards, 11:30 a.m., Salamandor Resort
- May 4* – Visit Loudoun Ribbon Cutting, 3:15 p.m., Market Station
- May 7* – Using Maps in Historical Research, 10 a.m., Thomas Balch Library
- May 7* - National Day of Prayer, 12 p.m., Council Chambers
- May 9* – WWII Hangar Dance, 7:30-11 p.m., Pro-Jet Hangar
- May 13* – 14th Annual Leesburg Business Awards, 6 p.m., Tally Ho Theatre
- May 16* – Leesburg Tour w/James Roberts, 9 a.m.-12 p.m., Thomas Balch Library
- May 18* – Clerk’s Office Tour, 6:45 p.m., Thomas Balch Library

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Meeting
April 28, 2015
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Butler
3. SALUTE TO THE FLAG: Council Member Martinez
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Special Session Minutes of April 13, 2015
 - b. Work Session Minutes of April 13, 2015
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Resolution of Respect - Robert J. Zoldos
 - b. Certificate of Recognition - WhichWich Franchisee of the Year
 - c. Certificate of Recognition – Melt, MSN Best Burger in Virginia
 - d. Presentation – Loudoun Farm to Fork
 - e. Keep Leesburg Beautiful – Challenge Results
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Deeds of Dedication for Public right of Way from Town-Owned Parcels
(*Tab 05*)

RESOLUTION

Authorizing the Mayor to Execute a Deed Dedicating a Portion of Lot 2, Subdivision Waiver Plat on the Lad of The Town of Leesbur, Virginia, PIN: 233-16-9971, and All of Lot 1, Block 1, Meadow Brook Farm Estates, PIN: 233-16-1562, for Public Street Purposes.

- b. License Agreement Between Northern Virginia Regional Park Authority, Leesburg Acquisition Partners, LLC and the Town to Cross the Washington and Old Dominion (W&OD) Trail (Tab 06)

RESOLUTION

Authorizing the Town Manager to Execute a License Agreement Between the Town of Leesburg, Leesburg Acquisition Partners, LLC, and the Northern Virginia Regional Park Authority to Allow Town Utilities to Cross the W&OD Trail

- c. Approving a Contract for Mural Artist (Tab 07)

RESOLUTION

Approval of Agreement Between Town and Artist for the Parking Garage Mural Project

10. PUBLIC HEARINGS

- a. Amending the Leesburg Noise Ordinance (Tab 08)

ORDINANCE

To Amend Town Code Chapter 24 (Offenses Miscellaneous Provisions); Article V (Offenses Against Peace and Order); Division I (Generally); Section 24-182 (Declaration of Policy)

11. RESOLUTIONS AND MOTIONS

- a. None.

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.