

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
May 11, 2015
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Skate Park (*Tab 08*)
- b. Council Invocation Policy (*Tab 09*)

2. Additions to Future Council Meetings (*Tab A*)

3. Closed Session

- a. Potential Land Acquisition

4. Information Memorandums

- a. 2015 Legislative Wrap Up (*Tab 10*)

5. Council Invitations

- May 7* – Using Maps in Historical Research, 10 a.m., Thomas Balch Library
- May 7* - National Day of Prayer, 12 p.m., Council Chambers
- May 9* – WWII Hangar Dance, 7:30-11 p.m., Pro-Jet Hangar
- May 13* – Salvation Army Annual Luncheon, 12-1:30 p.m., 10 Cardinal Park Drive
- May 13* – 14th Annual Leesburg Business Awards, 6 p.m., Tally Ho Theatre
- May 15* – Movies in the Park (Finding Nemo), 8:30 p.m., Ida Lee Park
- May 16* – Leesburg Tour w/James Roberts, 9 a.m.-12 p.m., Thomas Balch Library
- May 16* – Bicycle Outfitters Ribbon Cutting, Noon, Virginia Village Shopping Center
- May 16* – First Annual FOLPA 5 x 7 Art Works Sale, 1 p.m., 312-D East Market St.
- May 17* – We Shall Not Be Moved, 2 p.m., Thomas Balch Library
- May 18* – Clerk’s Office Tour, 6:45 p.m., Thomas Balch Library
- May 20* – Employee Picnic, 11:30 a.m. – 2 p.m., Ida Lee Park (Symington Pool)
- May 21* – Beat the Odds Awards Ceremony, 6 p.m., Courthouse Lawn
- May 27* – Employee Awards Ceremony and Luncheon, 11 a.m., Rose Garden
- June 13* – Acoustics on the Green, 7 p.m., Town Green
- June 19* – Movies in the Park (Land Before Time), 8:30 p.m., Ida Lee Park

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Meeting
May 12, 2015
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Hammler
3. SALUTE TO THE FLAG: Mayor Umstatted
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Regular Session Minutes of April 14, 2015
 - b. Work Session Minutes of April 27, 2015
 - c. Regular Session Minutes of April 28, 2015
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Certificates of Appreciation - Tree Commission Volunteers at Flower and Garden Festival
 - b. Proclamation -Tourism Week
 - c. Proclamation - Small Business Week
 - d. Proclamation – Mental Health Month
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Appointment to the Thomas Balch Library Commission (*Tab 01*)

RESOLUTION
Making an Appointment to the Thomas Balch Library Commission
 - b. Appointment to the Economic Development Commission (*Tab 02*)

RESOLUTION
Making an Appointment to the Economic Development Commission
 - c. Appointments to the Diversity Commission (*Tab 03*)

RESOLUTION
Making Appointments to the Diversity Commission

- d. Healthy Eating, Active Living (HEAL) Grant (Tab 04)

RESOLUTION

Approving the Submission of a HEAL Grant Application

- e. Certified Local Government Grant Application – Historic Survey Project and Preservation Opportunity (Tab 05)

RESOLUTION

To Support the Historic Survey Project and Authorization for Staff to Submit a Grant Application for Matching Funds from the Virginia Certified Local Government Program

- f. Donation from Loudoun First Responders Foundation for Junior Police Camp (Tab 06)

RESOLUTION

Approving a Supplemental Appropriation of \$300 to the Fiscal Year 2015 General Fund from a Donation Awarded to the Police Department from Loudoun First Responders Foundation, Inc.

- g. Approval of the Next Town Hall Art Exhibit by Betty Ganley (Tab 07)

RESOLUTION

Approval of Art Exhibit by Betty Ganley in the Leesburg Town Exhibit Hall

10. PUBLIC HEARINGS

- a. None.

11. RESOLUTIONS AND MOTIONS

- a. None.

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.