



REVISED MAY 15, 2015

Date of Council Meeting: May 12, 2015

**TOWN OF LEESBURG
TOWN COUNCIL MEETING**

Subject: Appointments to the Diversity Commission

Staff Contact: Lee Ann Green, Clerk of Council

Council Action Requested: Consideration of the following nominations to the Leesburg Diversity Commission:

<u>Nominator</u>	<u>Nominee</u>
Mayor Umstattd	Enrique Gonzalez
Vice Mayor Burk	Adrienne Bray
Council Member Martinez	Linda McCray
Council Member Hammler	Yvette Castro-Green
Council Member Butler	Chang Liu
Council Member Fox	Jed Babbin
Council Member Dunn	Oliver Peters, Jr.

Staff Recommendation: Not Applicable

Commission Recommendation: Not Applicable

Fiscal Impact: Section 2-197 of the Town Code provides for annual compensation of \$1,350 for the Chair and \$1,200 for Commission members. Funds are available in the adopted Fiscal Year 2016 general fund budget which is effective July 1, 2015.

Background: The terms of office for Commissioners correspond to the term of the council member who nominated them. As per Section 2-193(a) of the Town Code, members of the Diversity Commission shall consist of seven members, who shall be residents of the town or town business owners. The Commission will begin meeting this July.

Attachments: (1) **Resumes/Letter of Interests**
(2) **Appointment Resolution**

BIO

Mr. Enrique Gonzalez was born and raised in El Paso, Texas. At the age of 19 years old, he left the comfort of home for an adventure that is still adding chapters to his life. Presently, he is a consultant for Great Minds in STEM (GMiS) a non-profit that works in increasing the under-represented students to study STEM related subjects. He provides workshops for minority students and he mentors students of all ages. He is also an instructor/moderator for Applied learning Systems at the Central Intelligence Agency (CIA). Mr. Gonzalez is presently the President of the Kiwanis of Leesburg. He retired from the Federal Government after 40 years of service and was with the CIA since 1977. He began his career with the CIA as a mail-clerk. From 1978 to 1980, he served overseas as a communications officer. In 1982, he was a computer programmer. In 1985, he commenced a one-year rotational assignment as the Hispanic Employee Program Manager with the Office of Equal Employment Opportunity. From 1986 to 1990, he was assigned to the Dallas Recruitment Center as a regional Agency recruiter. His responsibilities with the Dallas office were further expanded in 1990 to encompass a five-state area. Upon his return to Washington, D.C., in 1993, he was appointed as Chief of the Office of Worker's Compensation Division. In February 1996, Mr. Gonzalez was designated Chief, Professional Services Hiring Division, Recruitment Center, and was one of four hiring officials in the Agency. In 2004, he was appointed as the Senior Advisor for Intelligence Community Issues and Outreach. In 2008, he was assigned to the Recruitment and Retention Office of the Agency and guided Hispanic and Native American recruitment efforts. When he retired from Federal service in March 2011, he left the position of the Chief, Diversity Programs where he was responsible for all the Agency's diversity programs and initiatives.

Mr. Gonzalez was involved with the Hispanic Advisory Council (HAC) for the CIA since its inception in 1991. His peers voted him the HAC president in 1994 and 1995. He was the co-chairperson for the Industry Advisory Council for the Mexican-American Engineers and Scientists (MAES), a government advisor and former judge for the Hispanic Engineer National Achievement Awards and Conference (HENAAC), a representative on the Industry Partnership Council to the Society of Hispanic Professional Engineers, and Chairperson to the National Hispanic Business Association (NHBA). Mr. Gonzalez was selected to become part of the Loudoun County school district to serve as a member to the Minority Student Achievement Advisory Committee (2003-2007).

Mr. Gonzalez was recognized by the Hispanic Magazine who awarded him an AVANZANDO AWARD. These awards are meant to honor outstanding Hispanic federal employees. In 2001, Mr. Gonzalez was recognized by MAES who honored him with the Medalla de ORO. The purpose of the Medalla de ORO Award is to honor members and supporters of MAES who have distinguished themselves by demonstrating a dedication to service and to greatness, a dedication to humankind that carries with it responsibilities and strict disciplines. In 2009, he received the following two awards: The Santiago Rodriguez Diversity Award 2009-- Presented at the Hispanic Engineering National Achievement Awards Conference and the Padrino Award 2009-- Presented by the National Hispanic Business Association. In 2011, Mr. Gonzalez received the Career Commendation Medal 2011 – Presented by the Central Intelligence Agency.

Mr. Gonzalez attended American University, receiving a B.S. in Computer Science in 1983 and a Masters in Technology of Management in 1986. He lives in Leesburg, VA, with his wife, Maria. He has three daughters (Christine, Lisa, and Alicia) and three grandchildren (Elayna, Ethan and Adam).

ENRIQUE F. GONZALEZ

204 Wingate Place SW, Leesburg, VA 20175
home: 703-777-2496 ♦ cell: 571-225-7223
email: enrgonz2011@hotmail.com

National Recruitment and Hiring experience with emphasis in diversity

Results-focused, quality-driven professional with extensive experience in national and regional positions in recruitment and retention of high quality applicants, demonstrating consistent achievement of objectives, strong customer and relationship management skills, and dedication to organizational goals. Advanced presentation and relationship development abilities, with track record of sourcing, influencing and hiring high quality applicants from diverse backgrounds and various academic backgrounds and skills sets.

Core Knowledge & Skill Areas:

- ♦ Customer Relationships
- ♦ Diversity Outreach
- ♦ Recruiting Strategies
- ♦ Developing Partnerships
- ♦ Social Media Sourcing
- ♦ Strategic and Tactical Planning
- ♦ Sourcing Expertise
- ♦ Applicant Evaluation
- ♦ Hiring Decisions
- ♦ Technical Recruiting
- ♦ Working with Hiring Managers
- ♦ Campus Recruiting
- ♦ Process Redesign/Streamlining
- ♦ Program Management

RELEVANT EXPERIENCE	<u>Great Minds in STEM (GMiS)</u> Business Development and Organization Area Representative	<u>September 2013 - Present</u>
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Maintain existing relationships in the Federal Sector and develop new opportunities with companies in the Washington DC area. As a consultant for Great Minds in STEM (GMiS) a non-profit that works in increasing the under-represented students to study STEM related subjects, I also provided workshops for minority students and mentors students of all ages. Represent GMiS at STEM related events or meetings in the Washington DC area.

RELEVANT EXPERIENCE	<u>VALOROUS, Inc.</u> Senior Intelligence Recruiter	<u>February 2012 - March 2013</u>
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I specialize in elite cleared talent acquisition for all of the "Ints" within the intelligence fields-- this includes all facets of technology, operations, management and analysis. Many of my clients find that the staffing needs within their individual companies require unique solutions. Therefore, I customize solution options that meet the needs of our client's specific staffing requirements.

RELEVANT EXPERIENCE	<u>Applied Learning Systems, Inc</u> Contractor - Moderator/Instructor	<u>June 2011 - Present</u>
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Provide learning moments for Hiring Advisors that are taking "Effective Recruiting and Interviewing Skills."

Provide instruction on how to conduct a Behavioral-Based Interview.

Improve knowledge and skills in recruiting and hiring best talent for the customer.
Improve selection of applicants.

Central Intelligence Agency, Recruitment Center

2007 – March 31, 2011

Chief of Diversity Programs (2008 - March 31, 2011)

Held full responsibility for leading and developing effective strategic and tactical recruiting strategies for hiring a diverse workforce. Supervised performance of diversity program managers, interceded as necessary to resolve problems, and delivered training on improving efficiencies and customer service. Maintained personal rapport and relationship building with internal and external customers. *Selected Accomplishments:*

- ◆ Developed metrics to measure performance relative to diversity hiring; achieved 32%
 - ◆ Managed and allocated an advertising and recruiting budget of over a million dollars for Middle Eastern heritage groups
 - ◆ Held two leadership positions in two nationally recognized Hispanic organizations
 - ◆ Developed significant partnerships with five nationally recognized diversity organizations through sponsorship and support of national and regional conferences
 - ◆ Recognized by the Hispanic Engineering National Achievement Awards Conference with the Santiago Rodriguez Diversity Award 2009
 - ◆ Continually revised and developed recruiter training for the CIA's Recruitment Center
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Hispanic and Native American Outreach Program Manager (2007-2008)

Focused Agency's hiring divisions' teams in recruiting Hispanics and Native Americans. Monitored student hires, developed strategies based on metrics and identified advertising publications and venues. Researched, identified, coordinated and staffed recruitment and outreach events. Briefed senior leadership on shortfalls and took corrective measures to ensure a continued upward trend in both of these underrepresented groups. *Selected Accomplishments:*

- ◆ Utilized existing contacts with national organizations
- ◆ Mentored younger recruiters and employees in the Agency
- ◆ Coached national Hispanic organizations to provide a quality product to companies
- ◆ Held leadership positions in two nationally recognized Hispanic organizations
- ◆ Identified Colleges and Universities that had large Hispanic and Native American population and degreed programs needed

CIA's Senior Advisor for Intelligence Community(IC) Issues and Outreach

2004 – 2007

CIA Senior Advisor to the Intelligence Community

Served as a liaison, developed and maintained contacts with recruitment officers from 16 other IC agencies via meetings, events and forums. Ensured that information on IC recruiting and outreach efforts was communicated to the CIA's recruitment management. *Selected Accomplishments:*

- ◆ Developed and maintained metrics and data on IC recruiting efforts and over ten

national events yearly

- ◆ Advised, lead and guided IC recruitment efforts by applying significant hiring expertise and relationship management techniques
- ◆ Guided the Office of the Director for National Intelligence(ODNI)/Centers of Academic Excellence (CAE) program in selecting universities for CAE participation
- ◆ Created a currently ongoing IC Recruitment Committee within the ODNI office
- ◆ Briefed the House Permanent Select Committee for Intelligence on joint IC recruitment

Central Intelligence Agency, Recruitment Center

1996-2004

Chief, Professional Services Hiring Division

Managed all aspects of hiring for the CIA's Directorate of Administration, including the establishment of Directorate hiring goals and requirements. Developed and implemented a recruiting strategy that emphasized diversity and high quality hires and identified colleges and universities for targeting.

Selected Accomplishments:

- ◆ One of four hiring officials within CIA, managing a budget of over 750,000.00
- ◆ Managed and lead a diverse staff of Agency personnel and recruiters in a nationwide recruitment effort
- ◆ Managed the division travel and advertising budget
- ◆ Successfully exceeded diversity hiring goals of 40% new hires for eight years straight

Chief of CIA's Workers' Compensation

1993-1996

CIA's Workers' Compensation Program

- ◆ Developed and maintained an effective relationship with the Department of Labor, CIA's Office of Medical Services, and CIA's Office of General Counsel.
- ◆ Created a more aggressive rehabilitation program to remove employees from the worker's compensation rolls for return to work.

Chief, and Southwest Recruiter for CIA's Southwest Recruitment Center

1986 - 1993

Chief, Southwest Recruitment Center (1990 - 1993)

Southwest Recruiter (1986 - 1990)

Responsible for managing all Agency employment programs in a five-state territory. Developed and planned coordinated recruitment trips by Agency Headquarters officers and participated in all hiring decisions for candidates selected in the Southwest territory.

Selected Accomplishments:

- ◆ Chosen as the top regional recruitment office for three years in a row
- ◆ Maintained a diversity applicant flow of 40+%

- ◆ Developed sourcing strategies that lead to successful recruiting events in academic, government and military venues.
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**Professional
Recognition**

Santiago Rodriquez Diversity Award 2009-- Presented at the Hispanic Engineering National Achievement Awards Conference

The Padrino Award 2009-- Presented by the National Hispanic Business Association

The Medalla de Oro 2001 (Medal of Gold)-- Highest Recognition given by the Society of Mexican American Engineers and Scientists

The Avanzado Award 1998--Presented by Hispanic Magazine

Career Commendation Medal 2011 - Presented by the Central Intelligence Agency

EDUCATION:

American University, Washington, DC

Masters in Technology of Management 1986

Bachelor of Science in Computer Science 1984

CLEARANCES: TS/SCI FULL SCOPE WITH LIFESTYLE POLYGRAPH

From: [Bray, Adrienne M](#)
To: [Lee Ann Green](#)
Cc: [Gladys Burke](#); [Bray, Adrienne M](#)
Subject: Adrienne Bray - Diversity Committee Canidate
Date: Wednesday, April 08, 2015 2:58:21 PM
Attachments: [Adrienne M.doc- Mortgage Underwriter--FHAVA specialist.rtf](#)

Hello Town of Leesburg,

My name is Adrienne Bray Leesburg town resident and I would like to be considered to be a part of the town of Leesburg Diversity Committee.

As a Leesburg resident for a total of over 20 years, first moving to town in 1989 I have seen a tremendous change in the size of the town, and the diversity.

Being a minority member of our community have experienced some of the diversity related issues and benefits of living in Leesburg and have been able to shine a light throughout the years as to ways our community can become more inclusive to all types of diversities.

I see the Diversity Committee as an opportunity to be a forum for all types of conversations that will lead to the betterment of the town. As a Customer Support Specialist for Freddie Mac I would like to offer my communication and leadership skills to facilitate an organized approach to discussion and work to ensure an inclusive environment.

I want the diversity committee to not only be a voice for minorities or low income in the community but also be a forum for all types of diverse concerns and achievements of our town. I believe the Diversity committee can be a great opportunity for teens and children in the area to communicate their issues and utilize the committee to work on resolutions. I also see and opportunity for home owners and renters to be able to bring conversations to the committee as well as our Senior Citizens and Special Needs residents.

Please consider this as a formal statement of interest for to represent Leesburg on the Leesburg Diversity Committee.

Thank you for the consideration,

Adrienne M. Bray
Leesburg Town Resident

PS. Attached is a copy of my current resume

Adrienne M. Bray

60 Hancock Place Leesburg, VA • Mobile:(203)690-8448

Summary of

Qualifications:

Strong PC skills, MS Word, Excel, Loan Prospector, Desktop Underwriter, Freddie Mac guidelines, Pega, Calyx Point 5.3, Allregs, Loan Soft, Lotus Notes, UNIFI, Midanet, PE (Cash Enterprising System) Freddie Mac, Dataworks, Underwriting Conventional, VA, FHA Mortgages. Credit risk, Appraisal and Fraud review, Compliance review, Guideline Implementation, fast accurate Data Entry, kind and considerate Customer Service. Call Center Support, Tele-marketing and Task management skills.

I am outstanding in team and independent settings, with detailed precision and strong analytical and interpersonal skills.

Experience:

Freddie Mac – January 2 2009 to Present

Loan Prospector Call Center Service Consultant – Kforce

I currently provide customer call center support for Loan Prospector Automated underwriting system and the 800 Freddie call center. Trained to resolve and direct all Freddie Mac customer inquiries. I provide Guidance and training for Freddie Mac Loan prospector AUS system and Freddie Mac Underwriting guidelines. I quickly apply new procedures and guideline updates providing current information and training to all Freddie Mac callers. Highly proficient navigating the Loan Prospector.com and FreddieMac.com websites. I have over five years experience with Conventional Underwriting, FHA and VA Loans, and the Freddie Mac Seller Guide. Knowledge of various Loan Origination Systems used in connection with Loan Prospector. Superior communication and customer service skills. I currently thrive in the team oriented loan prospector customer support environment where I work constructively with coworkers and other departments to resolve all types of customer issues. I truly enjoy the Freddie Mac call center environment and the rewards of assisting Freddie Mac customers.

Robert Half/Account Temps Shelton, CT - March 2008 to October 2008

Accounts Receivable - Collections Specialist- Cooper Surgical

Researched outstanding accounts, collected on open invoices from 2006 to current for a Medical supply company. Completely researched account information for discrepancies in internal accounting prior to initiating collection with the customer. Contacted 50 to 70 Customers daily. Correspond with all departments to resolve all account issues. Dataworks accounting software.

Dream America Mortgage Bridgeport, CT – July, 2007 - October, 2008

LOAN OFFICER

I originated conforming, non conforming, FHA/VA and piggy back mortgage loans for a mortgage Broker. Utilized foreclosure prevention programs, and placed loans with lenders nation wide. Export loans using Calyx Point 5.3 loan processing software to Freddie Mac LP and Fannie Mae DU.

CLAYTON

Shelton CT

Due Diligence Underwriter, January 2, 2006 to August 2007

I underwrote 10 to 13 conventional, FHA/VA, seconds and arm mortgages daily to ensure compliance with Fannie/Freddie and investor guidelines. I verified all required loan information entering over 200 loan data inputs into the 56 screen Nomura script in the CLAS system for investor loan purchase. QC monitored accuracy. Rated #1 Underwriter Nomura Securities Conduit team. Laid off due to relocation of all underwriting functions to Tampa FL in August 2007

AMERICAN HOME MORTGAGE – Norwalk CT

LOAN OFFICER – April 2005 to December 2005

I originated conforming, nonconforming, FHA/VA and HELOC loans for a national mortgage lender. Pulled Credit reports and implemented guidelines for the best applicable loan product. Processed application, calculated LTV/TLTV, DTI, negative rent. Pulled Loan Prospector and Desktop Underwriter for approvals and stipulations. Collected credit and compliance documentation to meet guideline requirements, while explaining requirements to my applicants. I interacted with underwriters, attorneys, agents, appraisers and borrowers through and after closing. Capable of implementing over 2600 loan programs and guidelines. I use my Sales training and professional skills to maintain business contacts that generate a productive lead flow. Utilize Loan Soft loan originating soft ware.

AMERICAN HOME MORTGAGE, Melville NY

GOVERNMENT INSURING SPECIALIST – July 2004 - April 2005 -

Relocated with AHM to Norwalk CT

Perfected FHA and VA mortgage HUD binders for insurance endorsement by HUD H.O.C region offices for all 50 states. Full Mortgage and Appraisal Review. Stacked loan files, internally researched loan issues before contacting processors and branch managers via email and phone in AHM offices country wide to maintain insurance before first payment date. Current with State laws and disaster zones. Ability to implement constantly changing guidelines and regulations.FHA Connection, DU, LP.

Progressive Closing and Esquire Inwood, NY

Post Closer January 2004 to July, 2004

Reviewed, corrected and funded Chase Home Loan Direct. Contacted Notaries, Borrowers and Branch managers for required documentation for funding prior to sending to Chase HLD for Document Custody. Packaged and tracked all HLD mortgages sent, and received. Created Excel spreadsheets funded 30-50 mortgages daily.

Freddie Mac - Manpower -Telesec Corestaff Centerville, VA

Portfolio Representative - December, 2002 to October, 2003

Edited, certified and approved Freddie Mac notes from Sellers. Corrected discrepancies for loan purchase, Organized PE department at Beameade DCS location. Midanet research and editing. Responsible for lost and problem note retrieval in PE department. UNIFI, Midanet, PE (Cash Enterprising System) Freddie Mac.

Education: Loudoun County High School Leesburg, VA

Academic 1993 - 1997

C.S. Monroe Technical Education Center Leesburg, VA

Certificate - 1995 – 1997Northern Virginia Community College Sterling, VA

35 Business/ liberal arts credits 1997 - 1999

**** CERTIFIED NOTARY STATE OF CONNECTICUT – COMMISSION EXPIRES 2/10/10****

Performed in home mortgage closings as a mobile notary

Applying for VA notary approval

References:

Mickey Aoyama

Customer Support Team Lead
Federal Home Loan Mortgage Corporation
Email: mickey_aoyama@freddiemac.com
Phone: 703-918-5639

Carl Craig

Freddie Mac

Operations Management Group - Rules Analysis
Phone: 703-918-8038
E-mail: Carl_Craig@FreddieMac.com

Nicole Cofrancesco

President of Conduit Operations- Nomura Team
The Clayton Group
2 Corporate Dr
Shelton, CT
(203) 926-5600

Ken Cshehak

Branch Manager - Now with Mortgage Max Greenwich CT
American Home Mortgage
Norwalk, CT
(203)855-8100 - new Phone (203)268-5824

Dee Lettieri

V.P of Government Insuring and Credit Management
Risk Management and Post Closing Operations Divisions
American Home Mortgage
520 Broadhollow Rd. Melville, NY 11747
Phone: (516)949-3900 ext. 3783

Ester Kopell

Sole Proprietor / Owner
Sutton Alliance / Progressive Title and Escrow
Inwood, NY
Phone: (516)837-6100



Linda McCray

517 Clagett St. SW, Leesburg VA 20175
C: 202 615 7924
Email: linda.a.mccray@gmail.com

Objective To serve my community and to create opportunities for the betterment of all its residents.

Experience Local Community Service 2006 to Present

Organized a Citizenship Workshop in Leesburg on September 2012 to assist applicants submit USA Citizenship documents and identify barriers to success.

Advocated for Hispanics at Capitol Hill exposing barriers for employment and circumstances.

Worked with Red Cross and my union's charitable foundation (NATCA) to assist families in need during holiday season and for back to school.

Member of Diversity Task Force for the Town Of Leesburg, VA.

Bilingual- English and Spanish

Department Of Transportation 2002 to Present

Currently employed by the Federal Aviation Administration as an Air Traffic Controller Specialist.

USA Army 1996-2000

Served as an Air Traffic Controller Specialist at various locations around the world.

Education Embry Riddle Aeronautical University May 2005

Bachelor Of Science in Professional Aeronautics.

Skills Highly motivated and dedicated to the improvement of our community.

I am a visionary, who likes to strategize to ensure efficiency and effectiveness to gain positive results.

I am a self-starter and aware of my limitations.

April 8, 2015

Attn: Lee Ann Green, Clerk of Council
cc: Honorable Mayor Kirsten Umstatt and Town Council Members
Town Council Member Katie Sheldon Hammler

Dear Ms. Green:

I would like to express my keen interest in joining the Leesburg Diversity Commission to carry out its mission and goals. The function of this entity will be a critical step in the process of a better understanding of all persons, and the path to a better Leesburg. If appointed to the Commission, in order to make its work most effective, I would be able to contribute my expansive knowledge and abilities relating to the immigrant community, cross-cultural issues, and vulnerable populations. In my networks, there are minority leaders, agencies and bodies that are standing by as needed. I am ready to mobilize these networks, along with participating in whatever local stakeholder outreach is planned, if so desired by the membership and the Town of Leesburg.

As a **Multicultural Leader and Human Development Professional**, I would bring a unique set of skills, including the cultural competency of one who has:

- **Organized and facilitated hundreds of programs, presentations, and forums** on various topics, including, but not limited to, diversity, grant-writing, health, leadership, and financial literacy,
- Planned and implemented **educational/awareness outreach campaign** concerning the **Affordable Healthcare Act (ACA)** for **over 500 Latino/Hispanic beneficiaries** in Northern Virginia,
- **Distributed public health emergency preparedness information** for the Virginia Department of Health to special needs populations **reaching 1000 people**, including English Language Learner individuals/families,
- **Effectively monitored social service programs for thousands** of low-income immigrant families, including hundreds of **vulnerable children at-risk of substance abuse and gang involvement**, and
- Written proposals and successfully **generated over \$400,000 in grants and proceeds** (including federal grants) in support of international, national, and local non-profit organizations.

My experience details **twenty-five years of quality program development, leadership, advisory, educational, and public outreach activities** for government, business and community-based entities.

In addition to **an expansive network of contacts, excellent communication/cultural sensitivity skills, and fluency in Spanish and French**, I have been involved in spearheading the following initiatives:

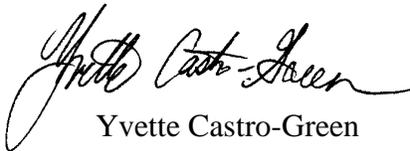
- ***Loudoun County Government Multicultural Advisory Committee member** to provide advice on multicultural issues and create a greater awareness/understanding of cultural diversity in Loudoun County,*
- ***La Voz of Loudoun Leadership Development Program sponsored by the Catholic Diocese of Arlington** to recruit and mentor low-income immigrants to serve as Board members and create institutional change,*
- ***Organizer/Team Member for Leadership Loudoun Class of 2007 Issue Day “The Effect of the Political Process on Community Issues,”** and Community Impact Project to publish the brochure “How Citizens can become involved in their Community,”*
- ***Planner for 3 community forums with La Voz of Loudoun** on issues related to the Spanish-speaking population in Loudoun County for 61 representatives of 43 organizations and 25 Hispanic residents,*
- ***Pediatric Obesity Coalition Member, Healthworks,** to provide critical guidance in order to develop a sound, sustainable and accessible nutrition and fitness program to help the children in Loudoun County to reach and maintain a healthy weight and fitness level,*
- *Coordinated the submission/award of a \$90,000 U.S. government contract for the **Center for Human Services (CHS) 2015 Summer STARTALK Institute on Integrating Communication and Culture in Chinese Language Programs;** the program will provide an innovative learning environment for Chinese*

teacher-trainees from Maryland and Pennsylvania, and assist teacher-trainees to understand and implement high-yield teaching and learning strategies for the target language,

- ***Baltic NGO Self-Sustainability Project:*** *as U.S. Peace Corps TEFL Teacher/Trainer in Post-Soviet State of Latvia, researched and co-authored “Writing Winning Grant Proposals Step by Step; developed/conducted seminars for over 60 representatives from newly formed NGOs in three Baltic states; obtained \$11,300 grant from U.S.-Baltic Foundation for publication/distribution of 5,000 proposal writing workbooks in 6 languages.*

I respectfully ask that you consider including me as a part of the Commission in this exciting stage of transformation for Leesburg. I have a twenty-five-year proven track record of continually adding value to the programs/projects for which I was responsible. Attached you will find a bio that outlines my professional background. Please contact me to discuss how together we can meet the needs of the Town of Leesburg and its constituencies.

Sincerely,

A handwritten signature in black ink that reads "Yvette Castro-Green". The signature is fluid and cursive, with the first name "Yvette" being the most prominent.

Yvette Castro-Green

Yvette Castro-Green
107 Belmont Drive, SW
Leesburg, VA 20175

Phone: 703-489-9579 (Cell)
e-mail 1: ycgreen2@yahoo.com
e-mail 2: ycgreen3@gmail.com

Biographical Sketch

Professional Summary (CV and References available upon request)

Yvette Castro-Green is a multicultural ambassador and committed leader who is an advocate for meeting community needs and providing critical support for diverse populations. Most recently, in 2014, she acted as Consultant and Senior Business Development Specialist for University Research Company/Center for Human Services (URC-CHS). Her role with U.S. Based Health, Education, and Training Programs at URC-CHS largely focused on vulnerable populations, and addressed topics such as: Occupational Safety and Health training for Migrant and Seasonal Farmworkers, Chronic Disease Prevention, Health Communications/Social Marketing, Health Disparities, Teacher Training for Critical Languages, and English as a Second Language Training for businesses. Previously, in 2013, she joined VACOLAO (Virginia Coalition of Latino Organizations) as Consultant/Program Coordinator, conducting outreach and education to Hispanics/Latinos in Northern Virginia concerning the Affordable Healthcare Act (ACA).

Ms. Castro-Green has also supported the community in numerous advisory and volunteer capacities including: Town of Leesburg Crime Prevention Council, Loudoun County Public Schools Discipline Task Force, Healthworks Community Advisory Board Member, and Loudoun County Health Department Medical Reserve Corps Member, among others.

For more than five years (2008-2013), Ms. Castro-Green served as Executive Director of La Voz of Loudoun (“The Voice” of Loudoun), a 501c3 organization that assists Loudoun’s immigrant population to successfully integrate themselves into society. In 2008, La Voz received Outstanding Organization of the Year Award from Loudoun Volunteer Services. Along with being a founding member of La Voz, Ms. Castro-Green has worked for social justice/humanitarian causes in Virginia, the U.S. and overseas.

From 2006-2008, Ms. Castro-Green was a Senior Health Educator for the Virginia Department of Health, Loudoun Health District. She led the Loudoun County Health Department in emergency preparedness planning, education, and outreach activities for special needs populations.

Ms. Castro-Green’s work experience includes a fourteen-year American Red Cross career. From 1997-2003, she served as Emergency Services Director for the Loudoun County Chapter, International Delegate in Venezuela, and Volunteer Coordinator for the Hawaii State Chapter. In September 2005, she responded to Hurricane Katrina in Mississippi with the National Disaster Team. She has worked on large-scale operations including 9/11 and the Venezuelan floods and mudslides of 1999. She received the 2002 Outstanding Woman of Loudoun award in leadership for her efforts during 9/11.

From 1994-1996, Ms. Castro-Green was an English as a Foreign Language teacher/trainer and Cross-Cultural Coordinator for the U.S. Peace Corps in Latvia, Former Soviet Union (FSU). She also co-authored *Writing Winning Grant Proposals Step by Step*, which was published in 1997 in six languages.

Yvette Castro-Green holds a Master’s of Public Administration (M.P.A.) degree (concentration in International Management) from the Middlebury Institute of International Studies in Monterey, CA (formerly Monterey Institute of International Studies). She graduated Cum Laude with a Bachelor’s of Arts (B.A.) degree in International Policy Studies from the same institution. She has been in Loudoun County for fourteen and a half years and currently lives in Leesburg with her husband and two children.

Chang Liu

214 Occoquan Terrace SW, Leesburg, VA 20175

703-628-5575

ChangLiu418@yahoo.com

Recent Work Experience:

*Director, Loudoun County Public Library, Leesburg, Virginia, February 2011--
present*

*Associate Director, District of Columbia Public Library, Washington, DC, June 2008
– February 2011*

*Director, Central Library, Arlington Public Library, Arlington, Virginia, May 2003 –
June 2008*

Assistant Director, Loudoun County Public Library, Leesburg, Virginia, 2011 – 2013

Education:

Certified Public Manager Program, George Washington University, October 2014
– present

Senior Executives in Local and State Government Program, Kennedy School of
Government, Harvard University, June 2010

Master's in Information and Library Studies, University of Michigan, Ann Arbor,
Michigan, May 1990

MA, Beijing University, Beijing, China, December 1986

BS, Beijing University, Beijing, China, July 1984

Jed L. Babbin
208 Wirt Street NW
Leesburg, VA 20176
(703)-403-6069 (mobile)
jlbabbin@gmail.com

6 April 2015

Ms. Lee Ann Green
Clerk
Leesburg Town Council
25 West Market Street
Leesburg, VA 20176

Re: Leesburg Diversity Advisory Commission

Dear Ms. Green:

My wife and I moved from Lovettsville last year into the historic district of Leesburg to a home we purchased and renovated. As a retired attorney with over 30 years practicing law, I would like to contribute to the community that we have chosen. I would thus would like to serve on the Leesburg Diversity Advisory Commission.

I believe my experience in the public and private sectors will enable me to aid the commission substantially in dealing with matters of public concern. Please let me know if you would like further information or to meet with me personally.

Sincerely,

Jed L. Babbin

JED L. BABBIN
208 Wirt Street, NW
Leesburg, Va 20176

Journalist and Columnist 2010-present

Writes columns and feature articles for several media outlets. Frequently appears as guest or guest host on various talk radio shows and as guest on Fox News and Fox Business Channel.

Defense Consultant 2011-2014

Principal consultant with National Defense Business Institute. Conducted studies for and advised major defense corporations on complex business matters.

Editor, Human Events 2007-2010

Editor of America's oldest conservative journal.

O'Connor & Hannan, LLP 2000 to 2003

Partner in litigation section of Washington, D.C. firm specializing in government contracts and commercial litigation. Provided general counseling, transactional, and litigation services.

Tighe, Patton, Tabackman & Babbin, PLLC 1994 to 2000

Founding partner of litigation and government relations firm. Practice comprised of counseling and representing clients in many industries, including government defense and other contracts, hospitality industry matters and government regulatory matters.

McGuire, Woods, Battle & Boothe 1991 to 1994

Partner in the government contracts department of one of Virginia's largest law firms. Lead and managed complex litigation of claims, bid protests, and white collar crime matters including voluntary disclosures, suspensions and debarments.

Deputy Undersecretary of Defense (Acquisition Planning) 1990 to 1991

Recruited to serve as counsel to Under Secretary of Defense for Acquisition. Advised USD(A) on legal and legislative matters. Testified in congressional hearings.

Lockheed Corporation, Director of Contract Policy 1985 to 1990

Sole Washington-based attorney for major aerospace corporation. Corporate staff member

assigned to represent Chief Operating Officer in groups of COO's peers. Advocate on all regulatory and legislative matters regarding federal contract law and policy. Served as staff to company president and participated in Defense Science Board summer study of the defense industry.

Shipbuilders Council of America
Vice President and General Counsel

1981 to 1985

Principal counsel and media spokesman for trade association representing all major U.S. shipyards. Advised president and Board of Directors on legal, legislative and regulatory matters. Chief lobbyist and witness in Congressional hearings. Directed preparation of pleadings in actions to which SCA was a party and *amicus* briefs in many courts, including the U.S. Supreme Court.

McKenna, Conner & Cuneo

1977 to 1981

Senior litigator on major cases arising under government and private contracts.

Judge Advocate, U.S. Air Force

1973 to 1977

Captain, Judge Advocate General's Corps. Licensed to practice before all courts martial under Uniform Code of Military Justice. Selected as one of two Air Force attorneys nationwide to conduct and manage all procurement cases before the Federal District Courts, the (then) U.S. Court of Claims. Created and taught original course on investigating contract fraud at the Air Force Office of Special Investigations School. Advised OSI on investigations of government contractors.

EDUCATION

Master of Laws

Georgetown University School of Law, 1978

Juris Doctor

Cumberland School of Law, 1973

Bachelor of Chemical Engineering

Stevens Institute of Technology, 1970

PROFESSIONAL/SERVICE ASSOCIATIONS

U.S. Air Force Association

Counsel, Nation's Capital Chapter (1991-2003)

National Contract Management Association

Member Emeritus, Board of Advisors

Columbia Lighthouse for the Blind

Member, Board of Directors (2002-2004)

PUBLICATIONS

- Author of six books: *Legacy of Valor*, Pentland Press, 2000; *Inside the Asylum: Why the UN and Old Europe are Worse than You Think* (Regnery, 2004); *Showdown: Why China Wants War with the US* (with Edward Timperlake, Regnery 2006); *In the Words of Our Enemies*, (Regnery 2007); *The Sunni Vanguard*, (with Herbert London and David Goldman, London Center for Policy Research, 2014); *The BDS War Against Israel* (with Herbert London, London Center for Policy Research 2014)
- Columnist, *The American Spectator Magazine* and weekly columnist “Loose Canons”, *The American Spectator Online*, 1997 - 2014
- Columnist, *National Review Online*, 2002-2007
- Columnist, *The Washington Times*, April 2001- 2002 and 2014-present

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Oliver Peters Jr.

Employment

Jan 1977-June 1999 Sears Roebuck & Co. Arlington, Alexandria &
Fairfax VA

Sales Representative, and Sales Manager

June 1999-Present State Industrial Products Cleveland, OH

Sales Representative

Education

1976 Campbell University Buies Creek, N.C.

Bachelor of Business Administration

Volunteer experience

Have been a Volunteer in the Loudoun County School system on and off for 20 years.

Duties have included: Working with Monroe Vo-Tech producing a cable TV production about the goings-on in the school system (1992-93)

Chaperoning Band students from Simpson Middle to and from District Festivals (1996-98)

From 2000-2006, at Loudoun County H.S. Created and maintained a School Band Web Page. Raised over \$5000 for the band program thru various advertising ventures. Was the Marching Bands half-time announcer. Created DVD keepsake movies for the band kids at the end of each year.

Creator – Producer of “Marching Band Showcase”. 2008 to 2013. A Cable TV show shown on Loudoun County Cable TV. The show highlights all the county high school marching bands with performances and interviews.

Served on the Town of Leesburg (VA) Technology & Communications Commission from Nov. 2006 to Dec 2014.

Served on the Loudoun County Cable Commission Jan. 2008 until Jan 2010.

The Town of
**Leesburg,
Virginia**

PRESENTED May 12, 2015

RESOLUTION NO. 2015-053

ADOPTED May 12, 2015

A RESOLUTION: MAKING APPOINTMENTS TO THE DIVERSITY COMMISSION

WHEREAS, participation by public-spirited citizens on town boards, commissions and committees is vital to the success of town government and the democratic process; and

WHEREAS, boards, commissions and committees serve an indispensable role in providing recommendations concerning town policy and programs; and

WHEREAS, Council desires to appoint effective individuals to serve at its will and pleasure on these advisory boards; and

WHEREAS, the Town Council approved the creation of a Diversity Commission at their meeting on March 10, 2015; and,

WHEREAS, initial appointments are needed to fill the Diversity Commission.

THEREFORE, RESOLVED that the Council of the Town of Leesburg in Virginia hereby appoints Enrique Gonzalez, Chang Liu, Yvette Castro-Green and Oliver Peters to terms ending December 31, 2016 and Adrienne Bray, Linda McCray, and Jed Babbin to terms ending December 31, 2018.

PASSED this 12th day of May, 2015.


Kristen C. Umstattd, Mayor
Town of Leesburg

ATTEST

Clerk of Council