

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting
May 26, 2015
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Vice Mayor Kelly Burk
3. SALUTE TO THE FLAG: Council Member David Butler
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of May 11, 2015
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Certificate of Recognition – Girl Scouts Troop 2183 and 4734 – Clean Up Efforts During Leesburg Beautiful Month
 - b. Proclamation – 150th Anniversary of Salvation Army
 - c. Presentation – Status of Land Development Process
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA
 - a. Approval Contract for Hope Parkway Extension Project (*Tab 01*)

RESOLUTION

Awarding the Construction Contract for the Hope Parkway Extension Project to Phillips Construction, LLC in the Amount of \$1,759,980.33.

- b. Community Development Block Grant (CDBG) Program Cooperation Agreement(*Tab 02*)

RESOLUTION

Approving an Amendment to the Cooperation Agreement with the County of Loudoun in Order to Remain Eligible to Participate In the Community Development Block Grant Program

- c. Authorizing the Conveyance of an Easement Over Town Property to Washington Gas (Tab 03)

RESOLUTION

Authorizing the Conveyance of an Easement to Washington Gas Light Company to Install a Gas Service Line on Town Property for the Leesburg Town Hall Emergency Generator Upgrade

- d. Authorizing Time Extensions for PMW Farms Section 1 and Section 2 (Tab 04)

RESOLUTION

Authorizing Time Extensions for Completion of the Public Improvements for PMW Farms – Section 1 (TLCD-2009-0002) and for PMW Farms – Section 2 (TLCD-2010-0005)

- e. Approval Contract for Town Hall and Police Station Emergency Generator Upgrade (Tab 05)

RESOLUTION

Awarding the Construction Contract for the Leesburg Town Hall and Leesburg Police Station Emergency Generator Upgrade

10. PUBLIC HEARINGS

- a. None

11. RESOLUTIONS AND MOTIONS

- a. Amending the Fiscal Year 2015 Budget and Making a Supplemental Appropriation in the Amount of \$100,000 to Purchase Road Salt to Refill the Public Works Salt Storage Facility (Tab 06)

RESOLUTION

Amending the Fiscal Year 2015 Budget and Making a Supplemental Appropriation in the Amount of \$100,000 from the Unassigned Fund Balance to the General Fund to Replenish the Town's Salt Storage Facility

12. ORDINANCES

- a. Authorizing Town Participation in the Virginia Municipal League/Virginia Association of Counties (VML/VACo) Investment Pool Trust (Tab 07)

ORDINANCE

To Authorize Participation by the Town of Leesburg in the Virginia Municipal League/Virginia Association of Counties (VML/VACo) Virginia Investment Pool Trust Fund for the Purpose of Investing in Accordance with Section 2.2-4501 of the Code of Virginia

13. UNFINISHED BUSINESS
 - a. Sound Ordinance
14. NEW BUSINESS
 - a. None.
15. COUNCIL COMMENTS
16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. ADJOURNMENT

ADDENDUM

1. Information Memorandums

- a. Recent Automobile Accidents in Downtown Leesburg/Courthouse Grounds (Tab 08)
- b. Mobile Hope Life Skills Center (Tab 09)

2. Invitations

May 21 – Beat the Odds Awards Ceremony, 6 p.m., Courthouse Lawn

May 25 – Memorial Day Observance, 10 a.m., Courthouse Lawn

May 27 – Employee Awards Ceremony and Luncheon, 11 a.m., Rose Garden

June 5 – Leesburg's First Friday, 6 p.m., downtown Leesburg

June 6 – Svetness Fitness and Nutrition Ribbon Cutting, 2 p.m., 47-B Catoctin Cir

June 13 – Sunflower Shack Ribbon Cutting, 10 a.m., 209 Loudoun St

June 13 – Acoustics on the Green, 7 p.m., Town Green

June 19 – Movies in the Park (Land Before Time), 8:30 p.m., Ida Lee Park

June 25 – Yummy Pig Ribbon Cutting, 10:30 a.m., 17 Catoctin Circle, SE

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three day's notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.