



**Date of Council Meeting:** May 26, 2015

**TOWN OF LEESBURG  
TOWN COUNCIL MEETING**

**Subject:** Fiscal Year 2015 Budget Amendment and Supplemental Appropriation to replenish the Town's Salt Storage Facility.

**Staff Contact:** Thomas A. Mason, P.E., Director of Public Works.

**Council Action Requested:** Council approval is necessary to amend the Fiscal Year 2015 budget, and to make a supplemental appropriation in the amount of \$100,000 to purchase road salt to the replenish the Town's Salt Storage Facility.

**Staff Recommendation:** That the Town Council approve an amendment to the Fiscal Year 2015 budget, and to make a supplemental appropriation from the Town's undesignated fund balance in the amount of \$100,000 to purchase road salt to replenish the Town's Salt Storage Facility.

**Commission Recommendation:** Not applicable.

**Fiscal Impact:** The Fiscal Year 2015 General Fund budget has insufficient funds to replenish the Town's salt storage facility after the 2015 winter season. A total of 1,500 tons of salt is needed to replenish the salt storage facility at a cost of \$100,000.

For the past several years, the Town has purposely underfunded this line item in the budget with the full intention of replenishing the salt supply based on the need from the severity of the winter storm season. Last year the Town Council approved the same amount to replenish the salt storage facility after the winter season. Prior to this practice, the Town would budget conservatively to cover multiple large storm events, but after a string of mild winters, where only a minimal amount of salt was required for treatment of the roadways, the decision was made to fund the salt replacement at the end of the season to accurately reflect the need of the Public Works Department.

**Executive Summary:** The salt storage facility is currently only 25% full after the multiple snow and ice events of this past winter. The facility needs to be full at the start of the next winter season. The storage capacity is 2,000 tons of salt and only 500 tons remain. Funds for salt in the Fiscal Year 2016 budget will buy only about 400 tons of salt which will result in a less than 50% supply. An additional appropriation will very likely be necessary next year based on the volume of storms next winter.

**Background:** The Public Works Department responded to 22 snow or ice events this past winter season. Seven of the events required a full deployment for 24 hours or longer.

More than two thousand tons of salt and sand were used at a cost of \$152,000. While we cannot predict what will occur next winter, it is good emergency planning and preparation to fully replenish the full supply of salt in advance of the winter season.

**Attachments:** Resolution

PRESENTED: May 26, 2015

RESOLUTION NO. 2015-

ADOPTED: \_\_\_\_\_

A RESOLUTION: AMENDING THE FISCAL YEAR 2015 BUDGET AND MAKING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$100,000 FROM THE UNASSIGNED FUND BALANCE TO THE GENERAL FUND TO REPLENISH THE TOWN'S SALT STORAGE FACILITY

WHEREAS, the Public Works Department Salt Storage Facility is only 25% full after the multiple snow and ice events of this past winter; and

WHEREAS, 1,500 tons of salt are needed to replenish the 2,000 ton salt storage facility at a current cost of \$100,000; and

WHEREAS, funds budgeted for salt in Fiscal Year 2016 will purchase only 400 tons of salt; and

WHEREAS, it is good emergency planning and preparation to replenish the salt storage facility in advance of the next winter season.

THEREFORE, RESOLVED by the Council of the Town of Leesburg in Virginia that the Fiscal Year 2015 General Fund Operating Budget is hereby amended and a supplemental appropriation is made in the amount of \$100,000 for the Department of Public Works to replenish the Town's salt storage facility.

PASSED this 26<sup>th</sup> day of May, 2015.

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Kristen C. Umstattd, Mayor  
Town of Leesburg

ATTEST:

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Clerk of Council