

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
June 22, 2015
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Fire and Rescue Funding Process (*Tab 01*)
- b. Battlefield Parkway and Route 15 North Bypass – Potential Congestion Relief Improvements (*Tab 02*)

2. Additions to Future Council Meetings (*Tab A*)

3. Information Memorandums

- a. Temporary Storage Structures (*Tab 03*)

4. Council Invitations

June 19 – Movies in the Park (Land Before Time), 8:30 p.m., Ida Lee Park

June 20 – Acoustics on the Green (Cal Everett), 7 p.m., Town Green

June 25 – Yummy Pig Ribbon Cutting, 10:30 a.m., 17 Catocin Circle, SE

June 26 – Bluemont Concert Series (Hula Monsters), 7-9 p.m., Courthouse Lawn

June 27 – Friends of Balls Bluff Marker Dedication, 2-2:30 p.m., north of Battlefield Parkway adjacent to the southbound lanes of Rt. 15 bypass

June 27 - Acoustics on the Green (Todd Wright), 7 p.m., Town Green

July 3 - Leesburg's First Friday, 6 p.m., downtown Leesburg

July 4 – Independence Day Parade, line up prior to 9:30 a.m. at Ida Lee Park (street closes at 9:30 a.m.)

July 4 – Independence Day Celebration, 6 p.m., Ida Lee Park

July 5 – Bluemont Concert Series (Furnace Mountain), 7-9 p.m., Courthouse Lawn

July 11 - Acoustics on the Green (Ted Garber), 7 p.m., Town Green

July 12 – Bluemont Concert Series (Afolachia), 7-9 p.m., Courthouse Lawn

July 17 - Movies in the Park (Happy Feet), 8:30 p.m., Ida Lee Park

July 18 - Acoustics on the Green (Mary Ann Redmond), 7 p.m., Town Green

July 19 – Bluemont Concert Series (John McCutcheon), 7-9 p.m. Courthouse Lawn

July 25 - Acoustics on the Green (Robbie Limon), 7 p.m., Town Green

July 26 – Bluemont Concert Series (Black Sheep Reggae, 7-9 p.m., Courthouse Lawn

Aug 1 – Acoustics on the Green (Don Chapman), 7 p.m., Town Green

Aug 8 – Acoustics on the Green (Gary Smallwood), 7 p.m., Town Green

Aug 15 – Acoustics on the Green (Bitter Liberals), 7 p.m., Town Green

Aug 22 – Acoustics on the Green (Prescott Engle), 7 p.m., Town Green

Aug 29 – Acoustics on the Green (Jennifer Daniels), 7 p.m., Town Green

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Meeting
June 23, 2015
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Dunn
3. SALUTE TO THE FLAG: Vice Mayor Burk
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of June 8, 2015
 - b. Regular Session Minutes of June 9, 2015
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Certificates of Appreciation – First Responders to Fire on South King Street
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Sole Source Procurement for Badger Water Meters (*Tab 05*)

RESOLUTION

Authorizing the Purchase of Water Meter Register heads from Badger Meter as a Sole Source Procurement and Authorizing the Town Manager to Procure the Register Heads

- b. Sole Source Procurement to Aclara for Automated Meter Reading (AMR) System Replacement (*Tab 06*)

RESOLUTION

Authorizing the Purchase of Meter Transmitting Units from Aclara as a Sole Source Procurement and Authorizing the Town Manager to Procure the Units

- c. Performance Guarantee and Water and Sewer Extension Permits for Compass Creek Commercial Center Phase 1 (TLPF-2014-0023) (Tab 07)

RESOLUTION

Authorizing an Agreement and Approving a Performance Guarantee and Water and Sewer Extension Permits for Compass Creek Commercial Center, Phase 1 (TLPF 2014-0023)

- d. Fiscal Year 2015 Supplemental Appropriation for the Parking Garage Mural Project (Tab 08)

RESOLUTION

Approving a Supplemental Appropriation for Donations of up to \$14,000 from Private Sources to Leesburg Commission on Public Art for the Parking Garage Mural Project

- e. Contract Approval for the Skate Park (Tab 09)

RESOLUTION

Awarding the Contract for the Redevelopment of the Skate Park to Spohn Ranch, Inc., in an Amount Not to Exceed \$500,000

- f. Contract Award for Network Switches Replacement Project (Tab 10)

RESOLUTION

Awarding the Contract for the Network Switches Replacement Project to DISYS Solutions, Inc., in the Amount of \$298,797.60

- g. Office Lease at the Leesburg Executive Airport Terminal (Tab 11)

RESOLUTION

Awarding a Lease to Atlantic Airways, LLC, for Suite 10 in the Terminal at the Leesburg Executive Airport

10. PUBLIC HEARINGS

- a. Special Exception Application for Veterinarian Clinic at Village at Leesburg (Tab 12 – to be delivered after Planning Commission action)

RESOLUTION

- b. Batch Town Code Amendments (Tab 13)

ORDINANCE

Amending Chapter 2 (Administration), Article V (Boards and Commissions), Division 2 (Specific Boards and Commissions), Section 2-221 (Leesburg Economic Development Commission), Section 2-228 (Leesburg Technology and Communications Commission), Chapter 26 (Parks and Recreation), Article II (Park Rules, Sections 26-24 (Prohibited Uses of Parks), Section 26-26 (Behavior), and Chapter 7 (Arts and Cultural District) , Section 7-2 (District Boundaries and Date Established)

11. RESOLUTIONS AND MOTIONS

- a. License Agreement between the Town of Leesburg and Loudoun County for telecommunications facilities in Town Right-of-Way (Tab 14)

RESOLUTION

Authorizing the Town Manager to Execute a License Agreement Between the Town of Leesburg and Loudoun County for Telecommunications Facilities in Town Right-of-Way

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.