



Date of Council Meeting: July 14, 2015

**TOWN OF LEESBURG
TOWN COUNCIL MEETING**

Subject: Administrative agreement with the Virginia Department of Transportation for Fiscal Year 2016 Primary Extension Paving Program Funds.

Staff Contact: Renée LaFollette, Director –Public Works & Capital Projects
Tom Brandon, Capital Projects Manager – Public Works & Capital Projects
Eileen Nguyen, Controller – Finance & Administrative Services

Council Action Requested: A resolution authorizing the Town Manager to execute an administrative agreement with the Virginia Department of Transportation for Fiscal Year 2016 Primary Extension Paving Program funds.

Staff Recommendation: Staff recommends that the Town Council authorize the Town Manager to execute the administrative agreement with the Virginia Department of Transportation for Fiscal Year 2016 Primary Extension Paving Program funds for \$407,000, as follows:

| | |
|-----------|--|
| \$295,000 | East Market Street between Loudoun Street and Old Sycolin Road |
| \$112,000 | North King Street between Dry Hollow Road and North Corporate Limits |

Commission Recommendation: None

Fiscal Impact: 100% of the estimated funding required for milling, overlay, and related improvements to East Market Street between Loudoun Street & Old Sycolin Road and North King Street between Dry Hollow Road & the North Corporate Limits is provided by the Virginia Department of Transportation (VDOT) under this proposed agreement. No Town funds will be required.

Work Plan Impact: None. These services are part of the current work plan for the Department of Public Works and Capital Projects. The local funding that would have been used for resurfacing these roadways will be used to mill and repave other streets that are in need of repair. To receive this VDOT funding, the Town must certify that receipt of these funds will not reduce the current local level of expenditures for road maintenance.

Executive Summary: In Fiscal Year 2015, VDOT started a new Primary Road program to fund reconstruction of primary road extensions maintained by localities. The Town applied for and received approval for 100% funding of \$407,000 for improvements to two segments of the primary business routes within the Town, including: \$295,000 for East Market Street (Route 7 Business) between Loudoun Street and Old Sycolin Road; and \$112,000 for North King Street (Route 15 Business) between Dry Hollow Road and the North Corporate limits. An administrative agreement between the Town and VDOT is required for receipt of this funding.

Background: The 2014 General Assembly modified Section 33.2-358 of the *Code of Virginia* so that Primary Extensions maintained by municipalities could receive a portion of the reconstruction

Administrative agreement with the Virginia Department of Transportation for Fiscal Year 2016
Primary Extension Paving Program Funds.

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and paving allocations that were beforehand only available to Interstates and Primary Roads. Primary extensions are numbered routes that are auxiliary to the primary route (i.e. Route 7 Business).

Selection of projects to obtain funding is based on a formula that considers the traffic volumes, the current condition of the pavement, and prior expenditures by VDOT on the roadway. To qualify, routes have to be locally maintained and have a primary route number. A maximum of \$1 million is available to any single municipality.

In Leesburg, two roadway segments met the qualification requirements to be eligible for this funding:

East Market Street (Route 7 Business) between Loudoun Street and Sycolin Road. This project will be fully funded by VDOT in the amount of \$295,000. Improvements will include pavement milling, soft spot repairs, resurfacing, restriping, curb, sidewalk and handicap ramp repairs, crosswalk remarking and replacement of traffic signal loops.

North King Street (Route 15 Business) between Dry Hollow Road and North Corporate Limits. This project will be fully funded by VDOT in the amount of \$112,000. Paving improvements will include pavement milling, soft spot repairs, resurfacing, restriping, and replacement of traffic signal loops.

The Virginia Commonwealth Transportation Board (CTB) approved funding for these two projects during their June 17, 2015 meeting.

The program provides funding for 100% of the eligible costs. The projects must be advertised for construction within six months of the CTB approval letter.

PRESENTED July 14, 2015

RESOLUTION NO. 2015-

ADOPTED _____

A RESOLUTION: ADMINISTRATIVE AGREEMENT WITH THE VIRGINIA
DEPARTMENT OF TRANSPORTATION FOR FISCAL YEAR 2016
PRIMARY EXTENSION PAVING PROGRAM FUNDING

WHEREAS, the Virginia Department of Transportation (VDOT) has authorized Primary Extension Paving Program funds in the amount of \$407,000 for fiscal year 2016 for two roadway segments within Leesburg; and

WHEREAS, Fiscal Year 2016 Primary Extension Paving Program funds in the amount of \$295,000 would allow for milling, repairs, resurfacing and related improvements to East Market Street (Route 7 business) between Loudoun Street and Old Sycolin Road; and

WHEREAS, Fiscal Year 2016 Primary Extension Paving Program funds in the amount of \$112,000 would allow for milling, repairs, resurfacing and related improvements to North King Street (Route 15 Business) between Dry Hollow Road and the North Corporate limits;

WHEREAS, the Town of Leesburg has received an agreement for an allocation of funding in the amount of \$407,000 for the two projects through the Virginia Department of Transportation Fiscal Year 2016 Primary Extension Paving Program; and

WHEREAS, the Virginia Department of Transportation (VDOT) Primary Extension Paving Program provides for 100% funding of the estimated costs of each project.

THEREFORE, RESOLVED by the Council of the Town of Leesburg in Virginia as follows:

The Town Council authorizes the Town Manager to execute an administrative agreement for an allocation of \$407,000 through the Virginia Department of Transportation Primary Extension Paving Program, consisting of \$295,000 for the segment of East Market Street between

A RESOLUTION: ADMINISTRATIVE AGREEMENT WITH THE VIRGINIA
DEPARTMENT OF TRANSPORTATION FOR FISCAL YEAR 2016
PRIMARY EXTENSION PAVING PROGRAM FUNDING

Loudoun Street and Old Sycolin Road; and \$112,000 for the segment of North King Street
between Dry Hollow Road and North Corporate Limits.

PASSED this _____ day of July 2015.

Kristen C. Umstattd, Mayor
Town of Leesburg

ATTEST:

Clerk of Council