

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

October 13, 2015

7:30 p.m.

Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Dunn
3. SALUTE TO THE FLAG: Council Member Hammler
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of September 21, 2015
 - b. Regular Session Minutes of September 22, 2015
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Certificate of Recognition – Mama Lucci’s 20 Year Anniversary
 - b. Proclamation – Daughters of the American Revolution 125th Anniversary
 - c. Proclamation – National Day of Service
 - d. Presentation – Environmental Advisory Commission Recommendation for Curbside Recycling Service
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Agreement with Northern Virginia Transportation Authority for East Market Street/Battlefield Parkway Interchange (*Tab 01*)

RESOLUTION

Approving the Standard Agreement with the Northern Virginia Transportation Authority (NVTa) For Fiscal Year 2015 and 2016 Funding of the Route 7 (East Market Street) Battlefield Parkway Interchange Project

- b. Agreement between the Town of Leesburg and Loudoun County Board of Supervisors for Reclaimed Waterline Installation (*Tab 02*)

RESOLUTION

Authorizing the Mayor to Execute an Agreement Between the Town of Leesburg and Board of Supervisors of Loudoun County to Allow a Reclaimed Waterline to Cross a Loudoun County Easement

- c. Assignment Agreement for the Construction of the Reclaimed Waterline (Tab 03)

RESOLUTION

Authorizing the Mayor to Execute an Assignment Agreement between the Town of Leesburg and Panda Stonewall, LLC, for Assignment of Temporary Construction Easements for Construction of Reclaimed Water Line

- d. Pedestrian Safety Improvements on Hope Parkway at Whipp Drive (Tab 04)

RESOLUTION

Amending the Fiscal Year 2016 Budget and Making an Appropriation of a Proffer in the Amount of \$15,000 to Install Pedestrian Safety Improvements on Hope Parkway

- e. Making an Appointment to the Airport Commission (Tab 05)

RESOLUTION

Making an Appointment to the Airport Commission

- f. Authorizing Purchase of a Boom Mower using Capital Asset Replacement Funds (Tab 06)

RESOLUTION

Authorizing Purchase of a Boom Mower Using Capital Asset Replacement Funds

- g. Grant Funds Appropriation for Thomas Balch Library (Tab 07)

RESOLUTION

Approving a Supplemental Appropriation for a Grant of \$3000 from Loudoun Preservation Society to Thomas Balch Library for VHS Preservation and Digitization

10. PUBLIC HEARINGS

- a. Amending the Town Code regarding the Balch Library Endowment Board of Directors (Tab 08)

ORDINANCE

Amending Chapter 2 (Administration), Article IV (Finance), Section 2-165 (Thomas Balch Library Endowment Fund)

- b. Crescent Parke Town Plan Amendment, Rezoning and Zoning Text Amendment
 - i. TLTA 2014-0001 – Town Plan Amendment: Crescent District Uses (Tab 09)
 - ii. TLOA-2015-0002 - Zoning Text Amendment: Sec 7.10.11.A2.a Urban Boulevards (Tab 10)
 - iii. TLZM 2013-0006 – Rezoning: Crescent Parke (Tab 11)

11. RESOLUTIONS

- a. Articles of Incorporation for the Thomas Balch Library Endowment Foundation (Tab 12)

RESOLUTION

Approving the Articles of Incorporation of the Thomas Balch Library Endowment Foundation

- b. Memorandum of Agreement with Exeter Homeowners Association and Award of Construction Contract for Sinkhole Repairs (Tab 13)

RESOLUTION

Approval of a Memorandum of Agreement with the Exeter Homeowners Association and Award of a Construction Contract for the Permanent Repair of the Exeter Sink Hole

- c. Bike Loudoun Initiatives (Tab 14)

RESOLUTION

Bike Loudoun Initiatives: Phase One – Identifying the “Leesburg Loop”

- d. Fiscal Year 2017 Capital Funding Request Submission to the County of Loudoun (Tab 15)

RESOLUTION

Request for Capital Project Funding from the County of Loudoun in the Fiscal Year 2017 Capital Improvement Program

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. CLOSED SESSION
19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

ADDENDUM:

1. Information Memorandums

- a. Status of Heroin Usage in Leesburg and Law Enforcement Efforts (*Tab 16*)
- b. King St. Downtown Improvements - Use of Parking/Loading Areas (*Tab 17*)
- c. Update on Battlefield Parkway/Route 15 Bypass (*Tab 18*)
- d. 2016 Legislative Agenda Draft (*Tab 19*)
- e. "Homestay" - Short-term leasing on the Internet (*Tab 20*)
- f. Public Street Parking Laws and Regulations (*Tab 21*)
- g. Work Plan Impact of Non-School Intensity Factors Potential Project (*Tab 22*)
- h. H-2 Corridor Overlay (*Tab 23*)

2. Council Invitations

- Oct. 12* – Columbus Day Holiday. Town Offices Closed/Work Session Cancelled
Oct. 15 – Police Appreciation Day, 7 a.m. or 7 p.m., Plaza Street Police Station
Oct. 15 – Virtual Realty Tour, 8 a.m. – 11:30 a.m., Smokehouse Live (Village at Leesburg)
Oct. 18 – 14th Annual Family Stream Day, 1 p.m. – 4 p.m., Claude Moore Park
Oct. 18 – Home Squadron, 2 p.m., Thomas Balch Library
Oct. 25 - Purge of the 30th Division by Maj. Gen. Henry Dozier Russell, 2 p.m., Thomas Balch Library
Nov. 1 – A Very Principled Boy: The Life of Duncan Lee, Red Spy and Cold Warrior, 2 p.m., Thomas Balch Library
Nov. 6 – First Friday, 6 p.m., Downtown
Nov. 8 – Loudoun History Awards, 2 p.m., Thomas Balch Library
Nov. 11 – Veteran's Day Observance – Town Offices Closed.
Nov. 15 - A Handful of Bullets: How the Murder of Archduke Franz Ferdinand Still Menaces the Peace, 2 p.m., Thomas Balch Library
Nov. 23 – Town Council meeting moved from Tuesday
Nov. 26-27 – Thanksgiving Holiday, Town Offices Closed

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.