

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
November 9, 2015
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Town Utility Billing Process Modifications (*Tab 01*)
- b. Crescent Parke: Town Plan Amendment, Zoning Ordinance Text Amendment, and Rezoning (*Tab 02*)

2. Additions to Future Council Meetings (*Tab A*)

3. Information Memorandums

- a. Predatory Towing (*Tab 03*)

4. Council Invitations

- Nov. 6* – Be Beauty Ribbon Cutting, 12 p.m., 203 Harrison St. SE (Market Station)
- Nov. 6* - First Friday, 6 p.m., Downtown
- Nov. 8* – Loudoun History Awards, 2 p.m., Thomas Balch Library
- Nov. 9* – Bank of Clarke County Ribbon Cutting, 8:30 a.m., 504 East Market Street
- Nov. 10* – Spokes Ribbon Cutting, 2 p.m., Village at Leesburg
- Nov. 11* – Veteran’s Day Observance – Town Offices Closed.
- Nov. 11* – Veteran’s Day Sunrise Services, 6:45 a.m., Balls Bluff Park
- Nov. 11* – Veteran’s Day Commemoration, 10 a.m., Marshall House (212 E. Market)
- Nov. 11* – Patriot Statue Unveiling, Noon, Courthouse Lawn
- Nov. 11* – First Annual VFW Volksmarch, 1-5:30 p.m., Marshall House
- Nov. 12* – DSW Ribbon Cutting, 9 a.m. Battlefield Shopping Center
- Nov. 14* – Grand Opening of Matchbox at One Loudoun, 6 p.m., One Loudoun
- Nov. 15* - A Handful of Bullets: How the Murder of Archduke Franz Ferdinand Still Menaces the Peace, 2 p.m., Thomas Balch Library
- Nov. 18* – The Joint Chiropractic Clinic Ribbon Cutting, 5 p.m., Village at Leesburg
- Nov. 20* – Civics Fair, 1 p.m., Simpson Middle School
- Nov. 23* – Town Council meeting moved from Tuesday
- Nov. 26-27* – Thanksgiving Holiday, Town Offices Closed

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

November 10, 2015

7:30 p.m.

Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Butler
3. SALUTE TO THE FLAG: Council Member Martinez
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of October 26, 2015
 - b. Regular Session Minutes of October 27, 2015
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Certificate of Appreciation – USTMA Kick Cancer Out of this World
 - b. Certificate of Appreciation – Renee Bricker
 - c. Proclamation – Small Business Saturday
 - d. Proclamation - Diabetes Awareness Month
 - e. Presentation – Telecommunication Antennas
 - f. Presentation – Webber Seavey Award for Quality in Law Enforcement
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Art Exhibit by the Mason Dixon Quilt Professional Network (*Tab 04*)

RESOLUTION

Approval of a Public Art Exhibit at Town Hall by the Mason Dixon Quilt Professional Network

- b. Route 15 (South King Street) Widening Phase II Project - Construction Management Contract (*Tab 05*)

RESOLUTION

Awarding a Construction Management Contract to Volkert, Inc. in an Amount Not to Exceed \$495,634.02 for the Route 15 (South King Street) Widening Phase II Project

- c. Regional Greenhouse Gas Initiative (Tab 06)

RESOLUTION

Supporting Legislation for Virginia to Participate in the Regional Greenhouse Gas Initiative

- d. 2016 Legislative Agenda (Tab 07)

RESOLUTION

Adoption of the Legislative Agenda and Positions Statement for the 2016 Virginia General Assembly Legislative Session

- e. Local Fixed Route Transit Services for Fiscal Year 2017 (Tab 08)

RESOLUTION

Local Fixed Route Transit Service for Fiscal Year 2017

10. PUBLIC HEARINGS

- a. TLZM 2014-0004 Potomac Station Marketplace (Tab 09)

ORDINANCE

Approving TLZM 2014-0001, Potomac Station Marketplace, Rezoning a Portion of Mixed-Use Parcel A from PRC to PRN

11. RESOLUTIONS AND MOTIONS

- a. Construction of a Permanent Stage on the Town Green and an Interactive Water Feature on Mervin Jackson Park (Tab 10)

RESOLUTION

Approving the Construction of a Permanent Stage on Town Green and an Interactive Water Feature on Mervin Jackson Park

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS
18. CLOSED SESSION
19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.