

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Special Meeting
February 22, 2016
7:30 p.m.
Council Chambers

1. **Call to Order**
2. **Public Input**
3. **Appointment of a Council Member (*Tab 01*)**

MOTION

I move to appoint _____ to fill the vacant Council Member seat effective February 22, 2016 for a term ending December 31, 2016.

4. **Adjournment**

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
February 22, 2016
Immediately following Special Meeting
Council Chambers

1. Public Input

2. Items for Discussion

- a. Courthouse Expansion (*Tab 02*)
- b. Planning – Work Plan (all projects) (*Tab 03*)

3. Additions to Future Council Meetings (*Tab A*)

4. Information Memorandums

- a. None.

5. Council Invitations

Feb. 27 – Tracking the Flight to Freedom, 2 p.m., Loudoun County Courthouse (18 E. Market)

Mar. 4 – First Friday, 5:30 p.m., Downtown

Mar. 5 – Student Career Fair, 11 a.m. – 2 p.m., TBA

Mar. 5 – Spring Bling Fine Arts/Crafts Fair, 9 a.m. – 4 p.m., Ida Lee Recreation Ctr.

Mar. 6 – Jane Austen, Edward Knight & Chawton: Commerce and Community, 2 p.m., Thomas Balch Library

Mar. 19 – Walking Tour of Civil War Leesburg, 10 a.m., Thomas Balch Library

Mar. 19 – Easter Egg Hunt, 12 p.m., Ida Lee Park grounds

April 3 – Eagle Marks on American Silver, 2 p.m., Thomas Balch Library

April 16 – Flower and Garden Festival, 10 a.m. – 6 p.m., Downtown

April 17 – Flower and Garden Festival, 10 a.m. – 5 p.m., Downtown

April 17 – Dark Days in our Beloved Country, 2 p.m., Thomas Balch Library

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

February 23, 2016

7:30 p.m.

Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Dunn
3. SALUTE TO THE FLAG: Vice Mayor Burk
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Special Session Meeting of February 8, 2016
 - b. Work Session Meeting of February 8, 2016
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Certificates of Appreciation – Friends of the Thomas Balch Library Board
 - b. Presentation – Environmental Advisory Commission Energy Conservation Recommendations
 - c. Presentation – Proposed Fiscal Year 2017 Budget
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Performance Guarantee and Water and Sewer Permits for Village at Leesburg – Interim Pump Station (TLPF 2006-0016) (*Tab 04*)

RESOLUTION

Authorizing an Agreement and Approving a Performance Guarantee and Water and Sewer Extension Permits for Village at Leesburg – Interim Pump Station (TLPF 2006-0016)

- b. Performance Guarantee for Public Improvements at Crescent Place – Harrison Street Roadway Improvements (TLPF 2014-0016) (*Tab 05*)

RESOLUTION

Making a Reduction of the Performance Guarantee for Public Improvements at Crescent Place – Harrison Street Roadway Improvements (TLPF 2014-0016)

- c. Performance Guarantee for Public Improvements at Crescent Place – Phase 1, 2 & 3 (TLPF 2014-0025) (Tab 06)

RESOLUTION

Making a Reduction of the Performance Guarantee for Public Improvements at Crescent Place – Phase 1, 2 & 3 (TLPF 2014-0025)

- d. Making Appointments to the Environmental Advisory Commission (Dunn and Burk) (Tab 07)

RESOLUTION

Making Appointments to the Environmental Advisory Commission (John Hilton and Sherry Wetherill)

- e. License Agreement between the Town of Leesburg and Century Link Communications, LLC for Telecommunication Facilities in Town Right-of-Way (Tab 08)

RESOLUTION

Authorizing the Town Manager to Execute a License Agreement Between the Town of Leesburg and Century Link Communications, LLC, for Telecommunications Facilities in Town Right-of-Way

- f. Amending Previously Approved Motion 2015-018 – TLZM 2013-006 Crescent Parke (Tab 09)

MOTION

I move that staff and the Planning Commission be directed to forward TLZM 2013- 0006 Crescent Parke back to the Town Council such that the application may be advertised for new Town Council public hearing ~~on or~~ before ~~March 8, 2016~~ as expeditiously as possible.

- g. Agreement with Panda Stonewall, LLC for Water Pollution Control Facility Upgrades (Tab 10)

RESOLUTION

Authorizing the Mayor to Execute an Agreement with Panda Stonewall, LLC, in Relation to Water Pollution Control Facility Upgrades for the Reclaimed Water Line

10. PUBLIC HEARINGS
a. None.

11. RESOLUTIONS AND MOTIONS

- a. Initiating a Zoning Ordinance Amendment – Commuter Lots in the I-1 (Tab 11)

RESOLUTION

Initiating Amendments to the Leesburg Zoning Ordinance for the Purpose of Updating the Appropriate Zoning District Use Standards and Performance Regulations Related to Commuter Parking Uses Including, But Not Limited to Article 6 and 9

- b. Initiating a Zoning Ordinance Amendment – Flex Industrial (Tab 12)

RESOLUTION

Initiating Amendments to the Leesburg Zoning Ordinance for the Purpose of Updating Definitions, Use Standards, and Performance Regulations Related to Flex Industrial Uses Including, but Not Limited to Articles 6, 9, 11 and 18

- c. Initiating a Zoning Ordinance Text Amendment – Planned Residential Community District (Tab 13)

RESOLUTION

Initiating Amendments to the Leesburg Zoning Ordinance for the Purpose of Updating the Planned Residential Community District to Revise or Replace the Required Ratio of Commercial to Office Land Use Including, But Not Limited to Amendments to Articles 8, 9, and 18

12. ORDINANCES

- a. Loudoun County Courthouse Expansion
i. TLZM 2015-0002 Loudoun County Courthouse Expansion (Tab 14)

ORDINANCE

Approving Concept Plan and Proffer Amendment TLZM 2015-0002 Loudoun County Courthouse Expansion to Allow a 92,000 square foot Courts Expansiion at 2 Church Street, Northeast

- ii. Town Plan Amendment Application TLTA-2015-0001, Pennington Lot Land Use (Tab 15)

RESOLUTION

Adopting Town Plan Amendment TLTA 2015-0001 Amending the Town Plan Land Use Policy Map to Replace the “Low Density Residential” Planned Land Use Category with “Downtown” on the Pennington Lot and Provide Parcel Specific Policy Language for Appropriate Land Use

- iii. TLZM-2015-0003, Pennington Lot Parking Garage (Tab 16)

ORDINANCE

Approving Application TLZM 2015-0003 Pennington Lot Parking Garage to Rezone the Site from R-6 to GC to Allow a Four-Story Garage to Provide Parking for the Courts Complex

13. UNFINISHED BUSINESS
a. None.
14. NEW BUSINESS
a. None.
15. COUNCIL COMMENTS
16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. CLOSED SESSION
a. Probable Litigation
19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.