



Date of Council Meeting: March 29, 2016

**TOWN OF LEESBURG
TOWN COUNCIL MEETING**

Subject: Performance guarantee and water and sewer extension permits for Airport Commerce Park, Phase 2 (TLCD-2014-0008).

Staff Contact: Thomas A. Mason, P.E., Assistant Town Manager

Council Action Requested: Section 6.04 of the Leesburg Subdivision and Land Development Ordinance requires all performance agreements and guarantees over \$200,000 for land development projects to be approved by the Town Council.

Staff Recommendation: That the Town Council approve the proposed action for development project performance guarantee for Airport Commerce Park, Phase 2.

Commission Recommendation: Not Applicable.

Fiscal Impact: This item does not impact the Department of Public Works operating budget.

Executive Summary: Airport Commerce Park, Phase 2 development project is ready for Town Council approval of the performance guarantee and agreement for installation of public improvements.

Background: The final construction drawings for Airport Commerce Park, Phase 2 are ready for approval. The cost estimate for public improvements is \$1,263,000 and is approved. The developer, EPL Archives, Inc., proposes to provide a Letter of Credit from M&T Bank. M&T Bank meets the Town's requirement for a bank that can issue a Letter of Credit.

Attachments: Resolution

PRESENTED: March 29, 2016

RESOLUTION NO. 2016-

ADOPTED: March 29, 2016

A RESOLUTION: AUTHORIZING AN AGREEMENT AND APPROVING A PERFORMANCE GUARANTEE AND WATER AND SEWER EXTENSION PERMITS FOR AIRPORT COMMERCE PARK, PHASE 2 (TLPF-2014-0008).

WHEREAS, EPL Archives, Inc., the developer of Airport Commerce Park, Phase 2 has requested approval of a Letter of Credit from M&T Bank in the amount of \$1,263,000 to guarantee the public improvements; and

WHEREAS, the Assistant Town Manager recommends approval of a contract for installation of public improvements and acceptance of a performance guarantee for Airport Commerce Park, Phase 2.

THEREFORE, RESOLVED by the Council of the Town of Leesburg in Virginia as follows:

SECTION I. The Town Manager shall execute the contract for public improvements for the improvements shown on the plans to be approved by the Director of Plan Review for Airport Commerce Park, Phase 2.

SECTION II. A Letter of Credit from M&T Bank in the amount of \$1,263,000 is approved as security to guarantee installation of the public improvements shown on plans to be approved by the Director of Plan Review for of Airport Commerce Park, Phase 2.

SECTION III. The extension of municipal water and sewer for of Airport Commerce Park, Phase 2 is approved in accordance with Section 34-25 and Section 34-123 of the Town Code.

PASSED this 29th day of March, 2016.

Kristen C. Umstattd, Mayor
Town of Leesburg

ATTEST:

Clerk of Council