



Date of Council Meeting: May 10, 2016

TOWN OF LEESBURG TOWN COUNCIL MEETING

Subject: Donation of a Surplus Police Vehicle

Staff Contact: Vanessa L. Grigsby, Interim Chief of Police

Council Action Requested: Authorization to donate a surplus police vehicle to the Leesburg Police Citizens Support Team.

Staff Recommendation: Staff recommends donation of a surplus vehicle to the Leesburg Police Citizens Support Team.

Commission Recommendation: Not Applicable.

Fiscal Impact: The estimated value of the proposed donated vehicle is if auctioned is \$4,000. The estimated annual cost to provide routine maintenance such as oil changes and tire rotations is \$200. In addition, the Town will continue to provide fuel expenses for the vehicle which is estimated annually at \$300.

The Support Team will cover the costs to refurbish and outfit this car for their continued use. The Town of Leesburg will also be held harmless for any and all liability and/or warranty claims.

Work Plan Impact: The Town's fleet maintenance shop will continue to perform routine maintenance such as oil changes and tire rotations on the donated vehicle, but all other maintenance will be the responsibility of the Support Team.

Executive Summary: The Leesburg Police Citizens Support Team (Support Team) operates on a small budget that is incorporated into the Leesburg Police Department's annual budget. The organization's funds generally are used for uniforms and equipment, vehicle insurance policies, and office supplies. The Support Team currently has a 1994 GMC Van that is 22 years old, and in very poor mechanical condition. This vehicle was also donated by the Town.

Background: As part of the Town of Leesburg's fleet management program, several vehicles are taken out of service on a yearly basis for mileage accumulation or excessive repair costs. The vehicles generally are placed in an online auction, but historically do not yield much in return.

The Leesburg Police Citizens Support Team (Support Team) has requested Council's consideration for the donation of identified surplus vehicles for their organization's continued use. The vehicle identified for auction is a 2009 Chevrolet Impala with 107,000 miles on it.

The Support Team is able to use this vehicle on a much more limited basis than the Police Department, and be able to accumulate higher mileage due to the infrequency of use. The Town of Leesburg has donated surplus police vehicles to the Citizens Support Team in the past in order to assist with its organizational mission while enhancing visibility and standing within the community. The Town has also donated surplus vehicles to the State of Mississippi following Hurricane Katrina in August 2005, and to the Middletown (VA) Police Department in May 2007 due to their limited budget resources.

PRESENTED: May 10, 2016

RESOLUTION NO.

ADOPTED: May 10, 2016

A RESOLUTION: DONATION OF AN OUT OF SERVICE POLICE VEHICLE TO THE
LEESBURG POLICE CITIZENS SUPPORT TEAM

WHEREAS, the Leesburg Police Citizens Support Team is a volunteer organization in Leesburg, Virginia and has provided community service to the Town of Leesburg since 1996; and

WHEREAS, the Leesburg Police Citizens Support Team is organized to aid, support, and in all lawful manners, assist the Police Department of the Town of Leesburg, Virginia, in the prevention of crime and the promotion of public safety; and

WHEREAS, the Citizens Support Team President requested consideration of a donation of a motor vehicle no longer needed by the Leesburg Police Department; and

WHEREAS, the Citizens Support Team operates on a very small budget and does not have the resources to purchase vehicles; and

WHEREAS, the Town of Leesburg has recently taken two vehicles out of service as part of its annual fleet management program, and the Citizens Support Team will be able to make use one of these for several more years ; and

WHEREAS, the Leesburg Police Department believes in the continued partnership with the Citizens Support Team.

THEREFORE, RESOLVED by the Council of the Town of Leesburg in Virginia that the Town of Leesburg hereby donates to the Leesburg Police Citizens Support Team, a 2009 Chevrolet Impala with 107,000 miles (fleet vehicle #242).

PASSED this 10th day of May, 2016.

David S. Butler, Mayor
Town of Leesburg

ATTEST:

Clerk of Council