

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
May 9, 2016
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Domestic Violence Protocols (*Tab 01*)
- b. Opening of Kincaid Boulevard Extension – Request from County of Loudoun (*Tab 02*)
- c. Council Rules of Procedure (*Tab 03*)
- d. Fiscal Year 2017 Approved Budget: Organizational Memberships/ Publications/ GPS (*Tab04*)

2. Additions to Future Council Meetings (*Tab A*)

3. Council Invitations

- May 6 – 27 South Ribbon Cutting, 3 p.m., 27 South King Street*
- May 6 - First Friday, 5:30 p.m., Downtown*
- May 7 – Walking Tour with James Roberts, 9 a.m., Balch Library*
- May 15 – Virginia Women and their Lives, 2 p.m., Balch Library*
- May 17 – Cut from Strong Cloth: Story of Ellen Canavan, 7 p.m., Balch Library*
- May 22 – Clerk’s Office Tour/Courthouse Historic Tour, 6:45 p.m., Balch Library*
- May 26 – Movies in the Park: 101 Dalmations, 7:30 p.m., Ida Lee Park*
- May 30 – Memorial Day – Town offices closed*
- May 30 – Memorial Day Commemoration, 10 a.m., Loudoun County Courthouse*
- June 3 – Leesburg Town Hall Exhibit Gallery – Steve Heyl*
- July 2 – Unveiling of Sculptures for ArtsParks at Raflo Park, 10 a.m.*

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Town Council Meeting
May 10, 2016
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Hammler
3. SALUTE TO THE FLAG: Council Member Gemmill
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Regular Session Minutes of April 12, 2016
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Certificates of Appreciation - Tree Commission Volunteers at Flower and Garden Show
 - b. Proclamation: National Nursing Home Week
 - c. Proclamation: Preservation Month
 - d. Proclamation: Tourism Month
 - e. Proclamation: Small Business Week
 - f. Proclamation: Lyme Disease Awareness Month
 - g. Proclamation: [Mental Health Month 2016](#)
 - h. Presentation: Keep Leesburg Beautiful – Golden Trash Can Winner
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Public Art Exhibit by Steven Heyl (*Tab 05*)

RESOLUTION

Approval of a Public Art Exhibit at Town Hall by Steven Heyl

- b. Authorizing the Mayor to issue a Letter of Support to Northern Virginia Regional Transit Authority to Request Funding for the Interchange at Route 7 East and Battlefield Parkway (*No Material*)

MOTION

I authorize the Mayor to Issue a Letter of Support to Northern Virginia Regional Transit Authority (NVTA) To Request Funding for the Interchange at Route 7 East and Battlefield Parkway

- c. Donation of Surplus Police Vehicle to the Leesburg Police Citizens Support Team (Tab 07)

RESOLUTION

Donation of an Out of Service Police Vehicle to the Leesburg Police Citizens Support Team for the Purpose of Continued Use

10. PUBLIC HEARINGS

- a. Amending the Zoning Ordinance Regarding Noise in the R-1 (Tab 08)

ORDINANCE

Amending Article 9, Section 9.5.4D, Standards for Specific Uses, Fair in the R-1 District, to Provide Consistency with Town Code, Chapter 24

11. RESOLUTIONS AND MOTIONS

- a. None.

12. ORDINANCES

- a. Amending the Zoning Ordinance regarding Temporary Portable Storage Units (Tab 09)

ORDINANCE

Amending the Leesburg Zoning Ordinance Article 9, Use Regulations, and Article 18, Definitions to Establish Regulations for Temporary Portable Storage Units

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.