

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
May 23, 2016
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. New Proffer Bill (*Material to be delivered Friday*)
- b. Zoning Ordinance Advisory Group (*Tab 02*)
- c. Outsourcing – Preliminary Report (*Tab 03*)

2. Additions to Future Council Meetings (*Tab A*)

3. Information Memorandums

- a. Lowenbach Project (*Tab 04*)

4. Council Invitations

May 24 – The Piano Company Ribbon Cutting, 11:45 a.m., 206 East Market Street

May 24 – B3 Group Ribbon Cutting, 6 p.m., 222 Catocin Circle, SE.

May 25 – Town Employee Picnic, 11:30-2 p.m., Ida Lee Park Outdoor Pool

May 26 – Movies in the Park: 101 Dalmations, 7:30 p.m., Ida Lee Park

May 30 – Memorial Day – Town offices closed

May 30 – Memorial Day Commemoration, 10 a.m., Loudoun County Courthouse

June 3 – Lifemark Securities Ribbon Cutting, 4:30 p.m., 604 N. King St.

June 3 – Creative College Connections Ribbon Cutting, 5:30 p.m., 101 N. King St.

June 4 – Shred Event, Heritage High School

June 4 – 30th Annual Leesburg Classic Car Show – Downtown Leesburg, 5:00pm

June 4 – Body Brite Day Spa Ribbon Cutting, 6 p.m., 1604 Village Market Blvd.

#119

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

May 24, 2016

7:30 p.m.

Council Chambers

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1. CALL TO ORDER
 2. INVOCATION: Council Member Dunn
 3. SALUTE TO THE FLAG: Vice Mayor Burk
 4. ROLL CALL
 5. MINUTES (*Tab B*)
 - a. Work Session Minutes of April 25, 2016
 - b. Regular Session Minutes of April 26, 2016
 - c. Work Session Minutes of May 9, 2016
 - d. Regular Session Minutes of May 10, 2016
 6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
 7. PRESENTATIONS (*Tab C*)
 - a. Presentation – Interactive Zoning Map (Debi Parry)
 8. PETITIONERS
 9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Awarding the Contract for the Town Council Chamber Audio-Video Equipment Upgrade to VCom
(*Tab 05*)

RESOLUTION

Awarding the Contract for the Leesburg Town Council Chamber Audio-Visual Equipment Upgrade Project to VCom in the Amount of \$126,046.52

- b. Appropriation to Fiscal Year 2016 Police Department Budget (*Tab 06*)

RESOLUTION

Approving a Supplemental Appropriation in the Amount of \$9,189 to the Fiscal Year 2016 General Fund Police Department Budget

- c. Virginia Municipal League Insurance Payments (Tab 07)

RESOLUTION

Amending the Fiscal Year 2016 General Fund Budget and Making a Supplemental Appropriation in the Amount of \$27,908.05 Front Insurance Payments from Virginia Municipal League for the Repair of Town Property

10. PUBLIC HEARINGS

- a. Town Manager's Public Hearing – Slack Lane Residential Permit Parking (Tab 08)
- b. Legislative Changes and Town Code Batch Amendments (Tab 09)

ORDINANCE

To Amend the Town Code

Chapter 12 (Emergency Management and Emergency Services), Section 12-3 (Declaration of Emergencies);

Chapter 32 (Traffic and Vehicles), Article IV (Operation of Vehicles Generally), Repeal Section 32-118 (Application of Engine Brakes);

Chapter 32 (Traffic and Vehicles), Article V. (Stopping, Standing and Parking), Division 1 (Generally), Section 32-141 (Parking Prohibited in Specific Places; Fine Schedule and Settlement of Parking Violations);

Chapter 32 (Traffic and Vehicles), Article V. (Stopping, Standing and Parking), Division 1 (Generally), Section 32-148 (Removal and Disposition of Vehicles Unlawfully Parked)

Appendix B – Fee Schedule Sec. 20-244 Alcoholic Beverages Business License Tax – Mixed Beverage Restaurant License for Restaurants with Seating Capacity at Tables for 1 to 100 Persons

- c. Crescent Parke Rezoning Application (Tab 10)

ORDINANCE

Approving TLZM 2013-0006, Crescent Parke, Rezoning the Property from Crescent District – Commercial, Crescent District – Mixed Use Option and Crescent District – Open Space to Crescent District – Commercial, Crescent District – Mixed Use Option and Crescent District – Residential High Density

11. RESOLUTIONS AND MOTIONS

- a. Fiscal Year 2017 Funding Request for Loudoun Chorale and Loudoun Lyric Opera (Tab 11)

RESOLUTION

Authorizing Staff to Appropriate \$3,000 to Loudoun Lyric Opera and \$2,000 for Loudoun Chorale for Fiscal Year 2017

- b. Authorization to Pursue a Potential Public Parking Agreement with the County of Loudoun (Tab 12)

RESOLUTION

To Authorize the Town Manager to Pursue an Agreement with Loudoun County to Provide Public Parking Spaces in the Downtown

- c. Amendments to the Adopted Fiscal Year 2017 General Fund Budget (Tab 13)

RESOLUTION

Amending the Adopted Fiscal Year 2017 General Fund Budget

- d. Town Council Meetings – Rules of Procedures (Tab 14)

RESOLUTION

Amending the Council Rules of Procedure

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. CLOSED SESSION

- a. None.

19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.