



Date of Council Meeting: May 24, 2016

**TOWN OF LEESBURG
TOWN COUNCIL MEETING**

Subject: Appropriation to Fiscal Year 2016 Police Department Budget

Staff Contact: Vanessa L. Grigsby, Interim Chief of Police
Clarke Case, Director of Finance and Administrative Services
Jason Cournoyer, Management and Budget Officer

Council Action Requested: Council approval of a budget adjustment to appropriate a refund check in the amount of \$9,189 received from EOTech, Inc. to the Town of Leesburg Police Department Fiscal Year 2016 budget.

Staff Recommendation: It is recommended that Council approve a budget adjustment to appropriate \$9,189 to the Fiscal Year 2016 Police Department budget.

Commission Recommendation: Not applicable.

Fiscal Impact: The additional funds will be utilized for the purchase of law enforcement supplies during Fiscal Year 2016.

Work Plan Impact: Not applicable.

Executive Summary: A supplemental appropriation must be made to the Fiscal Year 2016 budget to allow the credit refund amount received from EOTech, Inc. to be placed into the Police Department Patrol Operations Law Enforcement Supplies account.

Background: The Leesburg Police Department previously purchased equipment and supplies from EOTech, Inc., but returned some merchandise in March 2016. Since the account had a credit balance, EOTech, Inc. sent the Police Department a refund check in the amount of \$9,189 in April 2016.

PRESENTED May 24, 2016

RESOLUTION NO. _____

ADOPTED _____

A RESOLUTION: APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$9,189 TO THE FISCAL YEAR 2016 GENERAL FUND POLICE DEPARTMENT BUDGET

WHEREAS, the Leesburg Police Department returned merchandise to EOTech, Inc.; and

WHEREAS, EOTech, Inc. has refunded the credit value for the returned merchandise in the amount of \$9,189 to the Town of Leesburg Police Department.

THEREFORE RESOLVED, by the Council of the Town of Leesburg in Virginia as follows:

SECTION 1. The Fiscal Year 2016 General Fund Budget is hereby amended and an appropriation is made in the amount of \$9,189 for the Fiscal Year 2016 (beginning July 1, 2015 and ending June 30, 2016.

SECTION II. The Police Department Patrol Operations Law Enforcement Supplies budget account is amended in the amount of \$9,189 for the purchase of Law Enforcement Supplies during fiscal year 2016.

PASSED this 24th day of May, 2016.

David S. Butler, Mayor
Town of Leesburg

ATTEST:

Clerk of Council